

BOARD MEETING

THURSDAY, FEBRUARY 21, 2013

A G E N D A

SPECIAL ADMINISTRATIVE BOARD
MR. RICK SULLIVAN
MS. MELANIE ADAMS
MR. RICHARD GAINES

SUPERINTENDENT OF SCHOOLS
DR. KELVIN R. ADAMS

Meeting Agenda

Meeting Agenda

Meeting Agenda

Meeting Agenda

Consent Agenda

Consent Agenda

**ST. LOUIS PUBLIC SCHOOLS
SUPERINTENDENT'S REPORT
February 21, 2013**

1.0 Preliminary

1.1 CONSENT AGENDA

a) Information Item(s)

1. Fiscal Year 2012 External Audit Overview- Harry Rich, Chair of the Audit Committee and Rubin Brown
2. Bond Refinance Update – Leon Fischer, Chief Financial Officer
3. Superintendent Update

1.2 b) Business Items

1. Consent Agenda

02-21-13-01 To ratify approval of a contract renewal with the English Tutoring Project and Lutheran Association for Special Education as the Title III vendors to provide English for Speakers of Other Languages Services for non-public schools for the period August 1, 2012 through June 30, 2013 at a total combined cost not to exceed \$26,650.
FUNDING SOURCE: Non-GOB

02-21-13-02 To approve the amendment of Board Resolution Number 05-17-12-18, a sole source contract renewal with Sharon Slane for grant writing services to increase the contracted amount by \$15,000. The Board originally approved \$50,000 at its May 17, 2012 meeting. The increase is due to the additional number of grants being requested/written for this fiscal year. The period for services will remain the same, July 1, 2012 through June 30, 2013. If this request is granted, the total amount for these services will now be \$65,000.
FUNDING SOURCE: GOB

02-21-13-03 To approve a sole source contract with Dr. Jeri Levesque as the external evaluation consultant for the "We Love Reading" grant for the period February 22, 2013 through July 31, 2013 at a total cost not to exceed \$8,000.
FUNDING SOURCE: Non-GOB

02-21-13-04 To approve a contract with the selected firm (list of potential firms are noted in the "Background" of the Resolution) by the Finance Department to provide an individual to fill one temporary position, Payroll Analyst in the Payroll Department for the period February 22, 2013 through June 30, 2013 at a total cost not to exceed \$73,280.
FUNDING SOURCE: GOB

02-21-13-05 To approve a contract with Schneider Electric to provide lighting upgrade of classrooms in multiple schools. The work shall begin on February 22, 2013 through October 31, 2013 at a cost not to exceed \$422,687.10 which includes a 10% contingency of \$38,426.10.
FUNDING SOURCE: Prop S

02-21-13-06 To approve a contract with Power Up Electrical Contractors to provide lighting upgrade of classrooms in multiple schools. The work shall begin on February 22, 2013 through October 31, 2013 at a cost not to exceed \$492,415 which includes a 10% contingency of \$44,765.
FUNDING SOURCE: Prop S

- 02-21-13-07** To approve a contract with Excel Energy Group, Inc. to provide lighting upgrade of classrooms in multiple schools. The work shall begin on February 22, 2013 through October 31, 2013 at a revised cost and scope not to exceed \$656,277.60 which includes a 10% contingency of \$59,661.60.
FUNDING SOURCE: Prop S
- 02-21-13-08** To approve a contract with Raineri Construction to provide lighting upgrade of classrooms in multiple schools. The work shall begin on February 22, 2013 through October 31, 2013 at a cost not to exceed \$531,218.60 which includes a 10% contingency of \$48,292.60.
FUNDING SOURCE: Prop S
- 02-21-13-09** To approve a contract with Raineri Construction to provide ADA compliant signage throughout 52 buildings. The work shall begin on February 22, 2013 through October 31, 2013 at a cost not to exceed \$808,242.60 which includes a 10% contingency of \$73,476.60.
FUNDING SOURCE: Prop S
- 02-21-13-10** To approve a contract with Raineri Construction to provide the removal and installation of the bleachers at Cleveland NJROTC High School. The work shall begin on February 22, 2013 through August 31, 2013 at a cost not to exceed \$281,249.10 which includes a 10% contingency of \$25,568.10.
FUNDING SOURCE: Prop S
- 02-21-13-11** *To be Pulled and Replaced with Resolution Number 03-14-13-15*
To approve a contract with Wachter, Inc. to renovate the field house at Soldan High School. The work shall begin on February 22, 2013 through October 31, 2013 at a cost not to exceed \$1,480,561.50 which includes a 10% contingency of \$134,596.50.
FUNDING SOURCE: Prop S
- 02-21-13-12** To approve a contract with Ford Foodservice Equipment Company through the Cooperating School District, to provide and install equipment for kitchens in multiple schools. The work shall begin on February 22, 2013 through August 31, 2013 at a cost not to exceed \$3,813,837.50 which includes a 10% contingency of \$346,712.50.
FUNDING SOURCE: Prop S
- 02-21-13-13** To approve a contract renewal with IPNS, LLC for CISCO network equipment end-of-life maintenance services for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$109,102.50, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-21-13-14** To approve a contract renewal with IPNS, LLC for CISCO network monitoring services for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$150,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-21-13-15** To approve a contract renewal with IPNS, LLC for Uninterruptible Power Supply for the equipment hardware for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$86,184, pending the availability of funds.
FUNDING SOURCE: GOB

- 02-21-13-16** To approve a contract renewal with IPNS, LLC for Uninterruptible Power Supply for maintenance services for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$70,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-21-13-17** To approve a contract renewal with IPNS, LLC for Uninterruptible Power Supply for Wide Area Network and Local Area Network maintenance services for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$740,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-21-13-18** To approve a contract renewal with TSI, Inc. for structured cabling on new projects for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$384,675, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-21-13-19** To approve a contract renewal with TSI, Inc. for cable maintenance services for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$59,783.10, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-21-13-20** To approve a contract renewal with TSI, Inc. to provide PBX telephone system maintenance and repair for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$490,370, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-21-13-21** To approve a contract renewal with Tech Electronics to provide PBX software maintenance for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$28,157, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-21-13-22** To approve a contract renewal with Schoolwires, Inc. to provide website hosting services and software licenses for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$52,326, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-21-13-23** To approve a contract renewal with Huber & Associates to provide maintenance and support of the backup software for the virtualized server environment for the period February 22, 2013 through February 21, 2014 at a cost not to exceed \$5,495, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-21-13-24** To approve a sole source contract renewal with Linhardt Consulting Services for the development of a program effectiveness review system, the implementation of the review system, ongoing feedback and monitoring, analysis of service delivery and the development of the Enhancement Grant and Federal/State issues for the period February 22, 2013 through June 30, 2013 at a total cost not to exceed \$8,100.
FUNDING SOURCE: GOB

- 02-21-13-25** To approve a sole source contract renewal with the Curators of the University of Missouri on behalf of the University of Missouri – St. Louis to provide tutorial management and consulting services for the period February 27, 2013 through June 30, 2013 at a cost not to exceed \$40,000.
FUNDING SOURCE: Non-GOB
- 02-21-13-26** To approve a Memorandum of Understanding with Coat-A-Kid, Inc. to provide coats to kids in need at elementary schools and at several other schools with high needs for the period February 22, 2013 through June 30, 2014.
FUNDING SOURCE: N/A
- 02-21-13-27** To approve a Memorandum of Understanding with The Little Bit Foundation to provide basic essentials such as uniforms, clothing, hygiene items, school supplies, etc. to those children in need at a number of elementary schools and the New Americans Academy for the period February 22, 2013 through June 30, 2014.
FUNDING SOURCE: N/A
- 02-21-13-28** To approve a Memorandum of Understanding with the National Council of Jewish Women to provide a *Community Closet* to students who attend designated Community Education Full Service Schools for the period February 22, 2013 through June 30, 2014.
FUNDING SOURCE: N/A
- 02-21-13-29** To approve a Memorandum of Understanding with Danielle Bush, LPC, to provide therapeutic counseling services to students at Bevo-Long, Woerner, Buder, Lyon@Blow and Oak Hill for the period February 22, 2013 through June 30, 2014.
FUNDING SOURCE: N/A
- 02-21-13-30** To approve the amendment of Board Resolution Number 02-16-12-09, an Agency Partnership Agreement with Mercy Health Systems, to add the students and staff at Fanning Middle School to receive the services of the school based health clinic at Roosevelt High School. The Board originally approved this Agency Partnership at its February 16, 2012 meeting for Roosevelt staff and students only at no cost to the District. The start date of the agreement will remain February 17, 2012. However, the end date of the agreement will be extended to June 30, 2014 from June 30, 2013. Terms and cost of the amendment will not change.
FUNDING SOURCE: N/A
- 02-21-13-31** To approve the purchase of 1,716 books for two bookroom libraries from National Geographic Learning at a cost not to exceed \$13,280.
FUNDING SOURCE: Non-GOB
- 02-21-13-32** To approve the payment of \$23,425 to the International Baccalaureate Organization (IBO) for the registration of 56 students to take the IBO exams and other associated academic materials.
FUNDING SOURCE: GOB

02-21-13-33 To approve the payment of the Excessive Workers' Compensation insurance policy premium audit to Arch Insurance Company through our insurance broker Marsh USA for the 2011-2012 fiscal year in an additional premium of \$11,430.
FUNDING SOURCE: GOB

02-21-13-34 To approve the acceptance of the Medical Loss Ratio premium rebate from United Healthcare in the amount of \$276,986.35.

02-21-13-35 To approve the Comprehensive Annual Financial Report (CAFR) and the Compliance Report for the Fiscal Year Ended June 30, 2012.

02-21-13-36 To approve the Monthly Transaction Report for December 2012.

02-21-13-37 To approve the St. Louis Public Schools A+ Schools Program Partnership Plan and the acceptance of the A+ Schools Annual Report for the 2012-2013 school year.

MARCH 14, 2013 ITEM(S) FOR CONSIDERATION

03-14-13-01 To approve the acceptance of funds from DESE for the sixteen FOCUS schools in the amount of \$310,653.

03-14-13-02 To approve the new Fund Balance Policy.

03-14-13-03 To approve funding for *The Reading is Funding is Fundamental* Program for the 2012-2013 school year at a cost not to exceed \$15,000.

03-14-13-04 To adopt and approve the findings and recommendations of the Administration to begin a reduction in force and eliminate certain positions due to declining enrollment and lack of work and to adopt and approve the reduction in force process.

03-14-13-05 To approve the January 2013 Monthly Transaction Report.

03-14-13-06 To approve a contract increase with Marilyn Bohnsack for continued educational consultant services in the Early Childhood/Early Childhood Special Education Program in the amount of \$4,500 for the period March 15, 2013 until May 24, 2013. The original contract was in the amount of \$4,800. If this request is approved, the total amount for these services will now be \$9,300.
FUNDING SOURCE: NON-GOB

03-14-13-07 To approve the amendment of Board Resolution Number 11-15-12-15 to increase the total dollar limitation by \$190,000 with Xerox. The Board originally approved a limitation of \$1,000,000 at its June 26, 2012 meeting per Resolution Number 06-26-12-41 and then amended that approval in the amount \$10,000. If this request is granted, the total dollar amount for these services will now be 1,200,000.
FUNDING SOURCE: GOB

03-14-13-08 To ratify an emergency approval of a contract with St. Louis Boiler Supply Company to purchase two boilers for the Humboldt School at a cost not to exceed \$85,102.24.
FUNDING SOURCE: Prop S

- 03-14-13-09** To ratify a contract renewal with Ranken Technical College for the Dual Enrollment Program for the period January 7, 2013 through June 30, 2013 at a cost not to exceed \$88,744.
FUNDING SOURCE: GOB
- 03-14-13-10** To ratify a sole source contract with The Center for School Improvement Institute in the amount of \$15,000 to supply ten trainers who will provide customized professional development training to 450 participants at the Title I Focus School Common Core Reading and Math Institute which was held on February 15, 2013.
FUNDING SOURCE: NON-GOB
- 03-14-13-11** To ratify a contract with Cincinnati Children's Hospital Medical Center to participate in Project Search to help transition special needs students for school to work for the period October 15, 2012 through July 31, 2013 at a cost not to exceed \$30,000.
FUNDING SOURCE: NON-GOB
- 03-14-13-12** To amend the contract with Wayne C. Harvey to extend the services to June 30, 2013 at a cost not to exceed \$3,000. Mr. Harvey will provide contract services regarding the Pilot School Development Program. The original contract was written for \$4,500. If this request is granted, the total amount of this contract will now be \$7,500.
FUNDING SOURCE: GOB
- 03-14-13-13** To approve a contract with World Wide Technology to replace all network equipment at the 801 Administrative Building and many of the schools for the period July 1, 2013 through September 1, 2014 at a cost not to exceed \$874,760.50, pending funding availability.
FUNDING SOURCE: NON-GOB
- 03-14-13-14** To approve a contract with World Wide Technology to replace all network equipment at 18 schools that are not included in Resolution Number 03-14-13-13 for the period July 1, 2013 through September 1, 2014 at a cost not to exceed \$125,684.80, pending funding availability.
FUNDING SOURCE: NON-GOB
- 03-14-13-15** *To Replace Resolution Number 02-21-13-11*
To approve a contract with C. Rallo to provide renovation of the field house at Soldan High School. The work should begin on March 15, 2013 and end on October 31, 2013 at a cost not to exceed \$1,285,460 which includes a 10% contingency of \$116,860.
FUNDING SOURCE: Prop S
- 03-14-13-16** To approve a contract with General Waste Services to provide lead paint stabilization and asbestos abatement for window replacements at McKinley High School. The work should begin on February 22, 2013 and end on October 31, 2013 at a cost not to exceed \$348,685.
FUNDING SOURCE: Prop S
- 03-14-13-17** To approve a contract with Huffman Security Company to provide window shade replacement at College Prep High School at Madison. The work shall begin on March 15, 2013 and be completed by October 31, 2013 at a cost not to exceed \$23,024.10 which includes a 10% contingency of \$2,093.10.
FUNDING SOURCE: Prop S

- 03-14-13-18** To approve a contract with Hankins Construction for window replacements at McKinley High School. The work should begin on March 15, 2013 and end on October 31, 2013 at a cost not to exceed \$1,571,900 which includes a 10% contingency of \$142,900.
FUNDING SOURCE: Prop S
- 03-14-13-19** To approve a contract with Raineri Construction to provide window shade replacements at Henry Elementary. The work shall begin on March 15, 2013 and be completed by October 31, 2013 at a cost not to exceed \$34,625.80 which includes a 10% contingency of \$3,147.80.
FUNDING SOURCE: Prop S
- 03-14-13-20** To approve a contract with Trane to replace the required Trane compressor at Langston Middle School. The work should begin on March 15, 2013 and end on April 30, 2013 at a cost not to exceed \$38,932.30 which includes a 10% contingency of \$3,539.30.
FUNDING SOURCE: Prop S
- 03-14-13-21** To approve a contract with Excel Energy Group to provide lighting upgrades of classrooms in 14 schools. The work should begin on March 15, 2013 and end on October 31, 2013 at a cost not to exceed \$582,670 which includes a 10% contingency of \$52,970.
FUNDING SOURCE: Prop S
- 03-14-13-22** To approve a contract with Aspex Solutions to provide an online application manager and applicant screener system for the period March 15, 2013 to June 30, 2014 at a cost not to exceed \$14,550 which includes a one-time fee of \$600 for onsite training for all principals and administrators, pending funding availability.
FUNDING SOURCE: GOB
- 03-14-13-23** **PULLED**
- 03-14-13-24** To approve a contract renewal with Environmental Consultants, LLC to provide Hazardous Materials Consulting Services as needed for District schools and buildings for a cost not to exceed \$165,000 which includes a 10% contingency of \$15,000 for the period beginning July 1, 2013 and ending on June 30, 2014, pending legal review and availability of funds.
FUNDING SOURCE: GOB
- 03-14-13-25** To approve a contract renewal with AT&T for long distance telephone services for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$9,300, pending funding availability.
FUNDING SOURCE: GOB
- 03-14-13-26** To approve a contract renewal with AT&T for cellular/wireless telephone services for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$28,000, pending funding availability.
FUNDING SOURCE: GOB
- 03-14-13-27** To approve a contract renewal with AT&T to provide Smart trunks which will support the SLPS telephone system for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$5,957, pending funding availability.
FUNDING SOURCE: GOB

- 03-14-13-28** To approve a contract renewal with AT&T to continue to provide a Fiber Wide Area Network (WAN) infrastructure Opt-e-man to support high speed data access for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$156,000, pending funding availability.
FUNDING SOURCE: GOB
- 03-14-13-29** To approve a contract renewal with Charter Business Solutions to continue to provide High Speed Internet Access for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$140,200, pending funding availability.
FUNDING SOURCE: GOB
- 03-14-13-30** To approve a contract renewal with Charter Business Solutions for local telephone service for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$30,100, pending funding availability.
FUNDING SOURCE: GOB
- 03-14-13-31** To approve a sole contract renewal with Webster University to design and deliver elementary math content training for 45 teachers for the period March 15, 2013 through September 2013 at a total cost not to exceed \$33,000.
FUNDING SOURCE: NON-GOB
- 03-14-13-32** To approve a contract renewal with Dr. Elizabeth Sales for evaluations services of the 21st Century Program for the period March 28, 2013 through June 15, 2013 at a cost not to exceed \$16,000.
FUNDING SOURCE: NON-GOB
- 03-14-13-33** To approve negotiations of a Memorandum of Understanding between the District and the Missouri History Museum regarding the disposition of the District's Archives and its contents.
FUNDING SOURCE: N/A
- 03-14-13-34** To approve a Memorandum of Understanding with Avalon Garden Nursing Home to provide school-to-school transitional/recreational training for students with disabilities for the period March 25, 2013 through June 30, 2014.
FUNDING SOURCE: N/A
- 03-14-13-35** To approve a Memorandum of Understanding with Webster University to provide group and individual music lessons for SLPS students for the period March 15, 2013 through June 30, 2014.
FUNDING SOURCE: N/A
- 03-14-13-36** To approve a Memorandum of Understanding with the Lutheran Family and Children's Services of Missouri to provide youth development and group mentoring services to 7th and 8th grade students at Long Middle School for the period March 15, 2013 to June 30, 2013.
FUNDING SOURCE: N/A
- 03-14-13-37** To approve a Memorandum of Understanding with BJC School Outreach and Youth Development to provide a program called "Intersections" for all 7th and 8th grade students at Long Middle School for the period March 15, 2013 through June 30, 2013.
FUNDING SOURCE: N/A

- 03-14-13-38** To approve the selling or disposal of surplus property as determined by the District's operations Department and as required by Missouri Revised Statutes, Chapter 177, Section 177.073.
FUNDING SOURCE: GOB
- 03-14-13-39** To approve a sole source purchase with Pearson Psychological Corporation for psychological educational assessment and evaluation test kits, supplemental protocols and scoring software at a total amount not to exceed \$13,843.34.
FUNDING SOURCE: NON-GOB
- 03-14-13-40** To approve the purchase of equipment and supplies from TSI, DCRS Solutions and National Fixture at a total combined cost not to exceed \$40,258.73.
FUNDING SOURCE: GOB
- 03-14-13-41** To approve the purchase of equipment and supplies from Office Source to upgrade the Business Management Program at Gateway STEM High School at a total cost not to exceed \$16,431.51.
FUNDING SOURCE: GOB
- 03-14-13-42** To approve the purchase of hygienic kits, uniforms supplies and backpacks from Backpack Gear Company at a total combined cost not to exceed \$100,010.95.
FUNDING SOURCE: NON-GOB
- 03-14-13-43** To approve the amendment of Board Resolution Number 07-10-12-19, a contract with the Achievement Commitment and Excellence (ACE) program to increase the dollar limitation by \$41,600 for the purchase of an additional 20 slots. If this request is granted, the total amount of the contract will now be \$1,081,600.
FUNDING SOURCE: GOB



BOARD RESOLUTION

Date: January 4, 2013

Agenda Item : 02-21-13-01

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Nahed Chapman, Exec. Dir., ESOL

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 12-06-11-14

Prior Year Cost \$27,797.68

SUBJECT: To ratify contract renewals with the English Tutoring Project and Lutheran Association for Special Education (LASE) as the Title III vendors to provide English for Speakers of Other Languages (ESOL) Services for non-public schools in St. Louis City. The services will be for the period August 1, 2012 through June 30, 2013. The total combined cost of the services will not exceed \$26,650.00

BACKGROUND: Under Title III, SLPS is given the responsibility for providing ESOL Services to the parochial school English Language Learners in the City of St. Louis. SLPS will provide the services through the two vendors listed above. The vendors will provide an assessment to monitor progress. The vendors also provide tutoring in the English Language and professional development for ESOL program teachers and administrators.

Accountability Plan Goals: Goal I: Student Performance **Objective/Strategy:** I.A

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 838-YL-623-3411-6312	Non-GOB	Requisition #: 10132496 & 10132497
Amount: \$26,650.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$26,650.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600012933 & 600014317

Department: ESOL Program

Angela Banks, Budget Director

Requestor:

Leon Fisher, CFO/Treasurer

Nahed Chapman, Exec. Dir., ESOL

Dr. Kelvin R. Adams, Superintendent

Dr. Nicole Williams, Dep. Supt., Academics



Vendor Performance Report

Type of report: Final X Quarterly <input type="checkbox"/>		Report Date: December 3, 2012
Dept / School: ESOL Bilingual Migrant Program		Reported By: Nahed Chapman
Vendor: English Tutoring Project		Vendor #: 600012933
Contract # / P.O/ #: 4500160259		Contract Name: Title III Services
Contract Amount: \$ 25,466.62		Award Date: 12/6/11
Purpose of Contract (Brief Description): To provide English for Speakers of Other Languages (ESOL) Services for non-public schools in St. Louis City.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	Tutoring services were deemed of high quality by receiving Non-Public schools.
Timeliness of Delivery or Performance	5 X4 3 2 1	Vendors have been prompt at delivering services.
Business Relations	5 X4 3 2 1	ESOL program met with vendors. Communication has been professional and effective.
Customer Satisfaction	5 X4 3 2 1	Receiving Non-Public schools have been satisfied with services rendered.
Cost Control	5 X4 3 2 1	Per the District's public bid, vendors were found to charge reasonable rates commiserate with the services rendered.
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes X No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: January 4, 2013
Dept / School: ESOL Bilingual Migrant Program		Reported By: Nahed Chapman
Vendor: Lutheran Association for Special Education (LASE)		Vendor #: 600014317
Contract # / P.O. #: 4500160259		Contract Name: Title III Services
Contract Amount: \$ 3863.53		Award Date: 12/6/11
Purpose of Contract (Brief Description): To provide English for Speakers of Other Languages (ESOL) Services for non-public schools in St. Louis City.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	Tutoring services were deemed of high quality by receiving Non-Public schools.
Timeliness of Delivery or Performance	5 X4 3 2 1	Vendors have been prompt at delivering services.
Business Relations	5 X4 3 2 1	ESOL program met with vendors. Communication has been professional and effective.
Customer Satisfaction	5 X4 3 2 1	Receiving Non-Public schools have been satisfied with services rendered.
Cost Control	5 X4 3 2 1	Per the District's public bid, vendors were found to charge reasonable rates commiserate with the services rendered.
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: January 4, 2013

Agenda Item : 02-21-13-02

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Patrick Wallace, Exec. Dir., Communications

Action to be Approved:
Contract Increase/Decrease

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 05-17-12-28

Previous Cost \$50,000.00

SUBJECT: To approve the amendment of Board Resolution #05-17-12-28, a sole source contract renewal with Sharon Slane for grant writing services, to increase the contract by \$15,000. The increase is due to the increase in the number of grants being requested/written for this fiscal year. The total cost of the contract including the amendment will be \$65,000.00.

BACKGROUND: Some of the of grants funded since July 2012 have included Aim for Fitness (\$2,208,688), We Love Reading (\$749,894), and 21st Century After School Program (\$1,575,093). The District was also a finalist in the Race To The Top grant application.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 973-00-110-2518-6319	GOB	Requisition #: 10132710
Amount: \$15,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$15,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600006555

Department: Development & Partnership

Requestor: Linda Riekens

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Patrick Wallace, Exec. Dir., Communications

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: December 21, 2012

Agenda Item : 12-21-13-03

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

Action to be Approved: Contract

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source contract with Dr. Jeri Levesque as the external evaluation consultant for the "We Love Reading" Grant. Dr. Levesque will work with project staff to identify project strengths and weaknesses and its impact on students, teachers, library media specialists, and parents. The cost will not exceed \$8,000.00 for the period February 22, 2013 to July 31, 2013.

BACKGROUND: Dr. Levesque is a nationally recognized literacy researcher who has previously done work with the District. She is specifically written into the grant. Dr. Levesque will provide evaluation services at all 16 schools involved in the grant program.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 847-W8-293-2218-6319	Non-GOB	Requisition #: 10132694
Amount: \$8,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$8,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600006461

Department: Curriculum & Instruction

Requestor: Sheila Smith-Anderson

Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Sheila Smith-Anderson	Date: December 14, 2012
Department / School: Curriculum & Instruction	Phone Number: 345-4486
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Dr. Levesque will work with project staff to identify project strengths and weaknesses and its impact on students, teachers, library media specialists, and parents.	
Vendor Name: Dr. Jeri Levesque	Email:
Vendor Contact:	Phone Number:
Justification Information	
1. Why the uniquely specified goods are required?	
Dr. Levesque was specifically written into the grant application as the external evaluation consultant of choice for the "We Love Reading" Grant after consultation with the Academic group.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Dr. Levesque is a nationally recognized literacy researcher who has previously done work with the District. For this reason, her services were made an integral part of the grant application.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

One-of-a-kind The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

Compatibility The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

Replacement Part The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

Delivery Date Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

Research Continuity The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

Unique Design The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

Emergency URGENT NEED for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are not met, then the item must be bid.



BOARD RESOLUTION

Date: January 7, 2013

Agenda Item: 09-21-13-04

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Leon Fisher, CFO/Treasurer

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract with the firm selected by the Finance Department to provide an individual to fill one temporary position in the Payroll area. The position to be filled temporarily is a Payroll Analyst. The temporary assignment will be no more than six months, during the period February 22, 2013 to June 30, 2013, at a cost not to exceed \$73,280.00.

BACKGROUND: Due to the departure of the individual in this staff position, it is important to immediately fill this position on a temporary basis until a full time replacement candidate can be hired. As a part of the search process, individuals from multiple vendors will be interviewed and evaluated for their ability to make an immediate impact in supporting our current team.

The firms Robert Half, Accounting Career Consultants and Benskin & Hott Talent Partners will be used initially to identify the qualified individuals for this position. However, if these firms are unable to provide the qualified individual required, additional firms will be used.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 979-00-110-2523-6319	GOB	Requisition #:
Amount: \$73,280.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$73,280.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Payroll

Requestor: Judy Gaughan

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: January 3, 2013

Agenda Item : 02-21-13-05

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # PS93-1213 Classroom Lighting Package 4

SUBJECT: To approve a contract with Schneider Electric to provide lighting upgrade of classrooms in multiple schools. The work should begin on February 22, 2013 and end on October 31, 2013 at a cost not to exceed \$422,687.10, which includes a 10% contingency of \$38,426.10. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The scope of this project consists of replacing the existing light fixtures and installing occupancy sensors in all classrooms and habitable rooms in schools where the light fixtures have not been converted from T12 to T8 light fixtures and bulbs. Classrooms and habitable rooms where the light fixtures and bulbs have been converted from T12 to T8 shall only receive occupancy sensors only. This project will be funded by the Proposition S Bond Program under electrical upgrades estimated at \$13,300,000.00. With this project approved, the balance of the electrical upgrades budget is \$4,010,642.00. This project will be submitted to the Ameren Electric Efficiency Incentive Program where the maximum incentive is \$1,000,000 per year.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-914-2611-6522	PROP S	Requisition #: TBD
Amount: \$422,687.10		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$422,687.10	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



January 3, 2013

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight

RE: Bid Evaluation Record for RFP# PS93-1213

The evaluation began at 12/20/12, 10:00 a.m. The evaluation committee consisted of the following:

Roger L. CayCe	Exe. Director/Building Comm.	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ronald Roberts	Construction Manager	Kwame Building Group

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Schneider Electric	\$384,261	360	Yes
Excel Energy Group	\$391,969	330	No
Power Up Electric	\$477,650	285	No
Raineri Construction	\$520,358	310	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department



BID EVALUATION

PROJECT NAME: Classroom Lighting Package 4
PROJECT NUMBER: RFP# PS93-1213
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: December 20, 2012

Bid Proposals

Four bid proposals were received and publically opened on December 20, 2012, at 11:00 a.m. from the following contractors for the project:

1. Schneider Electric:	Total:	\$384,261
2. Excel Energy Group:	Total:	\$391,969
3. Power Up Electric	Total:	\$477,650
4. Raineri Construction:	Total:	\$520,358

Schneider Electric:

Schneider Electric: is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 2% lower than (Contractor)'s bid proposal. They have a total of 46.32% M/WBE participation; 41.3% MBE and 5% WBE and plan to provide 43.32% M/WBE field workforce. They have no exclusions and have acknowledged the issued addenda # 1 through 4. They are in agreement with the schedule and are not willing to use "P" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 90%.

Schneider Electric

Excel Energy Group's bid proposal is 2% higher than Schneider Electric's bid proposal.

Recommendation

Therefore, we recommend awarding the contract to Schneider Electric Co. for the amount of \$384,261 to complete the project per scope and specifications.

NAME: Roger L. CayCe

BID SUMMARY FOR RFP# PS93-1213 Classroom Lighting Package 4

Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Schneider Electric	\$384,261		MBE: 41.3% WBE: 5%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	90
Excel Energy Group, Inc.	\$391,696		MBE: 25% WBE: 0%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	80
Power Up Electric	\$477,650		MBE: 100% WBE: 0%		No		No		Yes		
Score	Max 40%	35	Max 30%	25	Max 10%	-	Max 10%	-	Max 10%	10	70
Raineri Construction	\$520,358		MBE: 87.4% WBE: 12.6%		Yes		No		Yes		
Score	Max 40%	30	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	80
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Mike Dobbs

BID SUMMARY FOR RFP # PS93-1213 Classroom Lighting Package 4											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Schneider Electric	\$384,261		MBE: 41.3% WBE: 5%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	90
Excel Energy Group, Inc.	\$391,696		MBE: 25% WBE: 0%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	85
Power Up Electric	\$477,650		MBE: 100% WBE: 0%		No		No		Yes		
Score	Max 40%	35	Max 30%	25	Max 10%	-	Max 10%	-	Max 10%	10	70
Raineri Construction	\$520,358		MBE: 87.4% WBE: 12.6%		Yes		No		Yes		
Score	Max 40%	30	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	75
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Yvonne Green

BID SUMMARY FOR RFP# PS93-1213 Classroom Lighting Package 4

Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Schneider Electric	\$384,261		MBE: 41.3% WBE: 5%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	90
Excel Energy Group, Inc.	\$391,696		MBE: 25% WBE: 0%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	80
Power Up Electric	\$477,650		MBE: 100% WBE: 0%		No		No		Yes		
Score	Max 40%	35	Max 30%	25	Max 10%	-	Max 10%	-	Max 10%	10	70
Raineri Construction	\$520,358		MBE: 87.4% WBE: 12.6%		Yes		No		Yes		
Score	Max 40%	30	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	80
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP# PS93-1213 Classroom Lighting Package 4

Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Schneider Electric	\$384,261		MBE: 41.3% WBE: 5%								
Score	Max 40%	40	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	90
Excel Energy Group, Inc.	\$391,696		MBE: 25% WBE: 0%								
Score	Max 40%	40	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	85
Power Up Electric	\$477,650		MBE: 100% WBE: 0%								
Score	Max 40%	35	Max 30%	30	Max 10%	-	Max 10%	-	Max 10%	10	75
Raineri Construction	\$520,358		MBE: 87.4% WBE: 12.6%								
Score	Max 40%	30	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	75
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

RFP#: PS#93-1213

Classroom Lighting Package 4

BRIEF SCOPE:

Replace the existing light fixtures and install occupancy sensors in all classrooms and habitable rooms in schools where the light fixtures have not been converted from T12 to T8. Classrooms and habitable rooms where the light fixtures have been converted from T12 to T8 shall only receive occupancy sensors only. Schools in this project are: Carr Lane, Langston, Yeatman, Fanning, Long, Lyon @ Blow, Nottingham, Busch, L'Ouverture, Compton Drew.

Project: PS93-1213 Classroom Lighting Package 4
Low Bidder: Schneider Electric
Contact: Randy Jansen
Phone: (314) 644-4700

List of Schools:

1. Busch
2. Carr Lane
3. Compton Drew
4. Fanning
5. Langston
6. Long
7. L'Ouverture
8. Lyon @ Blow
9. Yeatmann
10. Nottingham



BOARD RESOLUTION

Date: January 3, 2013

Agenda Item : 02-21-13-06

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # PS92-1213 Classroom Lighting Package 3

SUBJECT: To approve a contract with Power Up Electrical Contractors to provide lighting upgrade of classrooms in multiple schools. The work should begin on February 22, 2013 and end on October 31, 2013 at a cost not to exceed \$492,415.00, which includes a 10% contingency of \$44,765.00. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The scope of this project consists of replacing the existing light fixtures and installing occupancy sensors in all classrooms and habitable rooms in schools where the light fixtures have not been converted from T12 to T8 light fixtures and bulbs. Classrooms and habitable rooms where the light fixtures and bulbs have been converted from T12 to T8 shall only receive occupancy sensors only. This project will be funded by the Proposition S Bond Program under Electrical Upgrades estimated at \$13,300,000.00. With this project approved, the balance of the electrical upgrades budget is \$4,433,329.00. This project will be submitted to the Ameren Electric Efficiency Incentive Program where the maximum incentive is \$1,000,000 per year.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-914-2611-6522	Prop S	Requisition #: TBD
Amount: \$492,415.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$492,415.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



January 3, 2013

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight

RE: Bid Evaluation Record for RFP# PS92-1213

The evaluation began at 12/13/12, 10:00 a.m. The evaluation committee consisted of the following:

Roger L. CayCe	Exe. Director/Building Comm.	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ronald Roberts	Construction Manager	Kwame Building Group

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Power Up Electrical Contractors	\$447,650	325	Yes
Schneider Electric	\$449,690	315	No
Excel Energy Group, Inc.	\$474,300	265	No
Raineri Construction	\$559,766	265	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
 Budget Analyst
 Operations Department



BID EVALUATION

PROJECT NAME: Classroom Lighting Package 3
PROJECT NUMBER: RFP# PS92-1213
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: December 13, 2012

Bid Proposals

Four bid proposals were received and publically opened on December 13, 2012, at 10:00 a.m. from the following contractors for the project:

1. Power Up Electrical Contractors:	Total:	\$447,650
2. Schneider Electric:	Total:	\$449,690
3. Excel Energy Group, Inc.:	Total:	\$474,300
4. Raineri Construction:	Total:	\$559,766

Power Up Electrical Contractors:

Power Up Electrical Contractors: is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 0.4% lower than Schneider Electric's bid proposal. They have a total of 100% M/WBE participation; 100% MBE and 0% WBE and plan to provide 40% M/WBE field workforce. They have no exclusions and have acknowledged the issued addenda # 1 through 4. They are in agreement with the schedule and are willing to use "P" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 85%.

Schneider Electric

Schneider Electric's bid proposal is 0.4% higher than Power Up Electric Contractors' bid proposal.

Recommendation

Therefore, we recommend awarding the contract to Power Up Electrical Contractors for the amount of \$447,650 to complete the base bid and the alternate per scope and specifications.

NAME: Roger L. CayCe

BID SUMMARY FOR RFP# PS92-1213 Classroom Lighting Package 3

Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Power Up Electrical Contractors	\$447,650		MBE: 100% WBE: 0%		No		Yes		Yes		
Score	Max 40%	35	Max 30%	25	Max 10%	-	Max 10%	10	Max 10%	10	80
Schneider Electric	\$449,690		MBE: 42% WBE: 5%		Yes		No		Yes		
Score	Max 40%	30	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	80
Excel Energy Group, Inc.	\$474,300		MBE: 40% WBE: 0%		No		No		Yes		
Score	Max 40%	25	Max 30%	20	Max 10%	5	Max 10%	-	Max 10%	10	60
Raineri Construction	\$559,766		MBE: 86.7% WBE: 13.3%		Yes		No		Yes		
Score	Max 40%	15	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	65
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Mike Dobbs

BID SUMMARY FOR RFP# PS92-1213 Classroom Lighting Package 3											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Power Up Electrical Contractors	\$447,650		MBE: 100% WBE: 0%		No		Yes		Yes		
Score	Max 40%	40	Max 30%	20	Max 10%	-	Max 10%	10	Max 10%	10	80
Schneider Electric	\$449,690		MBE: 42% WBE: 5%		Yes		No		Yes		
Score	Max 40%	30	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	80
Excel Energy Group, Inc.	\$474,300		MBE: 40% WBE: 0%		No		No		Yes		
Score	Max 40%	25	Max 30%	20	Max 10%	5	Max 10%	-	Max 10%	10	60
Raineri Construction	\$559,766		MBE: 86.7% WBE: 13.3%		Yes		No		Yes		
Score	Max 40%	20	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	70
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Yvonne Green

BID SUMMARY FOR RFP# PS92-1213 Classroom Lighting Package 3

Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Power Up Electrical Contractors	\$447,650		MBE: 100% WBE: 0%		No		Yes		Yes		
Score	Max 40%	35	Max 30%	25	Max 10%	-	Max 10%	10	Max 10%	10	80
Schneider Electric	\$449,690		MBE: 42% WBE: 5%		Yes		No		Yes		
Score	Max 40%	30	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	80
Excel Energy Group, Inc.	\$474,300		MBE: 40% WBE: 0%		No		No		Yes		
Score	Max 40%	27	Max 30%	20	Max 10%	5	Max 10%	-	Max 10%	10	62
Raineri Construction	\$559,766		MBE: 86.7% WBE: 13.3%		Yes		No		Yes		
Score	Max 40%	15	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	65
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP# PS92-1213 Classroom Lighting Package 3

Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Power Up Electrical Contractors	\$447,650		MBE: 100% WBE: 0%								
Score	Max 40%	35	Max 30%	30	Max 10%	-	Max 10%	10	Max 10%	10	85
Schneider Electric	\$449,690		MBE: 42% WBE: 5%								
Score	Max 40%	30	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	75
Excel Energy Group, Inc.	\$474,300		MBE: 40% WBE: 0%								
Score	Max 40%	25	Max 30%	20	Max 10%	5	Max 10%	-	Max 10%	10	60
Raineri Construction	\$559,766		MBE: 86.7% WBE: 13.3%								
Score	Max 40%	20	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	65
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

RFP#: PS#92-1213

Classroom Lighting Package 3

BRIEF SCOPE:

Replace the existing light fixtures and install occupancy sensors in all classrooms and habitable rooms in schools where the light fixtures have not been converted from T12 to T8. Classrooms and habitable rooms where the light fixtures have been converted from T12 to T8 shall only receive occupancy sensors only.

Project: PS92-1213 Classroom Lighting Package 3
Low Bidder: Power Up Electrical Contractors
Contact: Matthew Hardey
Phone: (314) 865-3888

List of Schools:

1. Mullanphy
2. Nance
3. Oak Hill
4. Peabody
5. Shaw
6. Sigel
7. Stix
8. Washington Montessori
9. Wilkinson
10. Woerner
11. Woodward



BOARD RESOLUTION

Date: January 3, 2013

Agenda Item : 02-21-13-07

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # PS88-1213 Classroom Lighting Package 1

SUBJECT: To approve a contract with Excel Energy Group, Inc. to provide lighting upgrades of classrooms in multiple schools. The work should begin on February 22, 2013 and end on October 31, 2013 at a revised cost and scope not to exceed \$656,277.60, which includes a 10% contingency of \$59,661.60. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The scope of this project consists of replacing the existing light fixtures and installing occupancy sensors in all classrooms and habitable rooms in schools where the light fixtures have not been converted from T12 to T8 light fixtures and bulbs. Classrooms and habitable rooms where the light fixtures and bulbs have been converted from T12 to T8 shall only receive occupancy sensors only. This project will be funded by the Proposition S Bond Program under Electrical Services upgrades estimated at \$13,300,000.00. With this project approved, the balance of the Electrical Services upgrades budget is \$9,502,841.40. This project will be submitted to the Ameren Electric Efficiency Incentive Program where the maximum incentive is \$1,000,000 per year.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-914-2611-6522	Prop S	Requisition #: 10132648
Amount: \$656,277.60		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$656,277.60	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600015253

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



BID EVALUATION

PROJECT NAME: Classroom Lighting Package 1
PROJECT NUMBER: RFP# PS88-1213
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: December 4, 2012

Bid Proposals

Three bid proposals were received and publically opened on November 26, 2012, at 10:00 a.m. from the following contractors for the project:

1. Excel Energy Group, Inc.,:	Base Bid:	\$1,286,679
	Alternate 1:	<u>\$128,655</u>
	Total:	\$1,415,334
2. Raineri Construction:	Base Bid:	\$1,572,604
	Alternate 1:	<u>\$376,137</u>
	Total:	\$1,948,741
3. K-Tech Corporation:	Base Bid:	\$1,934,784
	Alternate 1:	<u>\$265,890</u>
	Total:	\$2,200,674

Excel Energy Group

Excel Energy Group is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 22% lower than Raineri's bid proposal. They have a total of 44% M/WBE participation; 44% MBE and 0% WBE. They have no exclusions and have acknowledged the issued addenda # 1 through 6. They are in agreement with the schedule and are willing to use "P" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 85%.

Revised Scope and Cost: The scope of the project changed immediately after receiving bids to omit light fixtures from 8 of the 11 schools. The light fixtures in these 8 schools have already been converted from T12 to T8 type. These 8 schools will only receive occupancy sensors while the other 3 schools will receive new light fixtures and occupancy sensors. The apparent low bidder (Excel Energy Group) was asked to modify their bid to reflect the scope revision. The revised proposal is as follows:

Revised Proposal : **\$596,616**

Raineri Construction

Raineri's bid proposal is 22% higher than Excel's bid proposal.

Recommendation

The revised cost seems reasonable. Therefore, we recommend awarding the contract to Excel Energy Group for the amount of \$596,616 to complete the base bid and the alternate per scope and specifications.

NAME: Mike Dobbs

BID SUMMARY FOR RFP# PS88-1213 Classroom Lighting Package 1											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Excel Energy Group, Inc.	\$1.4 M Original Revised \$596, 616	40	MBE: 44% WBE: 0%	25	No	5	Yes	10	Yes	10	90
Score	Max 40%		Max 30%		Max 10%		Max 10%		Max 10%		
Raineri	\$1.9 M		MBE: 83% WBE: 9%		Yes		No		Yes		
Score	Max 40%	25	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	75
K-Tech Corporation	\$2.2 M		MBE: 32.98% WBE: 5.8%		No		No		Yes		
Score	Max 40%	20	Max 30%	25	Max 10%	5	Max 10%	-	Max 10%	10	60
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP# PS88-1213 Classroom Lighting Package 1											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Excel Energy Group, Inc.	\$1.4 M Original Revised \$596,616		MBE: 44% WBE: 0%								
Score	Max 40%	35	Max 30%	25	Max 10%	5	Max 10%	10	Max 10%	10	85
Raineri	\$1.9 M		MBE: 83% WBE: 9%								
Score	Max 40%	25	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	75
K-Tech Corporation	\$2.2 M		MBE: 32.98% WBE: 5.8%								
Score	Max 40%	20	Max 30%	20	Max 10%	5	Max 10%	-	Max 10%	10	55
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Yvonne Green

BID SUMMARY FOR RFP# PS88-1213 Classroom Lighting Package 1											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Excel Energy Group, Inc.	\$1.4 M Original Revised \$596,616		MBE: 44% WBE: 0%		No		Yes		Yes		
Score	Max 40%	40	Max 30%	20	Max 10%	5	Max 10%	10	Max 10%	10	85
Raineri	\$1.9 M		MBE: 83% WBE: 9%		Yes		No		Yes		
Score	Max 40%	25	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	75
K-Tech Corporation	\$2.2 M		MBE: 32.98% WBE: 5.8%		No		No		Yes		
Score	Max 40%	20	Max 30%	25	Max 10%	5	Max 10%	-	Max 10%	10	60
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Roger L. CayCe

BID SUMMARY FOR RFP# PS88-1213 Classroom Lighting Package 1											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Excel Energy Group, Inc.	\$1.4 M Original Revised \$596, 616		MBE: 44% WBE: 0%		No		Yes		Yes		
Score	Max 40%	40	Max 30%	20	Max 10%	5	Max 10%	10	Max 10%	10	85
Raineri	\$1.9 M		MBE: 83% WBE: 9%		Yes		No		Yes		
Score	Max 40%	25	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	75
K-Tech Corporation	\$2.2 M		MBE: 32.98% WBE: 5.8%		No		No		Yes		
Score	Max 40%	20	Max 30%	20	Max 10%	5	Max 10%	-	Max 10%	10	55
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-



January 4, 2013

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight

RE: Bid Evaluation Record for RFP# PS88-1213 Classroom Lighting Pck. 1

The evaluation began at 11/26/12, 10:00 a.m. The evaluation committee consisted of the following:

Roger L. CayCe	Exe. Director/Building Comm.	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ronald Roberts	Construction Manager	Kwame Building Group

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Excel Energy Group, Inc.	\$1,415,334	345	Yes
Raineri Construction	\$1,948,741	300	No
K-Tech Corporation	\$2,200,674	230	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department

List of Classroom Lighting Projects

Project: PS88-1213 Classroom Lighting Package 1
Low Bidder: Excel Energy Group
Contact: Dan Uhle
Phone: (314) 630-7278

List of Schools:

1. Adam
2. Ames
3. Ashland
4. Buder
5. Cole
6. Dewey
7. Froebel
8. Gateway Complex
9. Hamilton
10. Henry
11. Herzog



BOARD RESOLUTION

Date: January 3, 2013

Agenda Item : 02-21-13-08

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # PS91-1213 Classroom Lighting Package 2

SUBJECT: To approve a contract with Raineri Construction to provide lighting upgrade of classrooms in multiple schools. The work should begin on February 22, 2013 and end on October 31, 2013 at a cost not to exceed \$531,218.60, which includes a 10% contingency of \$48,292.60. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The scope of this project consists of replacing the existing light fixtures and installing occupancy sensors in all classrooms and habitable rooms in schools where the light fixtures have not been converted from T12 to T8 light fixtures and bulbs. Classrooms and habitable rooms where the light fixtures and bulbs have been converted from T12 to T8 shall only receive occupancy sensors only. This project will be funded by the Proposition S Bond Program under Electrical Service upgrades estimated at \$13,300,000.00. With this project approved, the balance of the Electrical Service upgrades budget is \$8,971,622.80. This project will be submitted to the Ameren Electric Efficiency Incentive Program where the maximum incentive is \$1,000,000 per year.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-914-2611-6522	Prop S	Requisition #: 10132647
Amount: \$531,218.60		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$531,218.60	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600014566

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



BID EVALUATION

PROJECT NAME: Classroom Lighting Package 2
PROJECT NUMBER: RFP# PS91-1213
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: December 5, 2012

Bid Proposals

Three bid proposals were received and publically opened on November 29, 2012, at 10:00 a.m. from the following contractors for the project:

1. Raineri Construction:
Total: \$482,926
2. Excel Energy Group, Inc.:
Total: \$584,814
3. K-Tech Corporation:
Total: \$1,550,400

Raineri Construction

Raineri Construction is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 21% lower than Excel's bid proposal. They have a total of 100% M/WBE participation; 86% MBE and 14% WBE. They also plan on providing 40% M/WBE field workforce. They have no exclusions and have acknowledged the issued addenda # 1 through 4. They are in agreement with the schedule and are not willing to use "P" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 85%.

Excel Energy Group, Inc.

Excel's bid proposal is 21% higher than Raineri's bid proposal.

Recommendation

Therefore, we recommend awarding the project to Raineri Construction for the amount of \$482,926 to complete the project per scope and specifications.



January 4, 2013

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight

RE: Bid Evaluation Record for RFP# PS91-1213 Classroom Lighting Pck. 2

The evaluation began at 11/29/12, 10:00 a.m. The evaluation committee consisted of the following:

Roger L. CayCe	Exe. Director/Building Comm.	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ronald Roberts	Construction Manager	Kwame Building Group

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Raineri Construction	\$482,926	360	Yes
Excel Energy Group, Inc.:	\$584,814	300	No
K-Tech Corporation	1,550,400	210	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department

Project: PS91-1213 Classroom Lighting Package 2
Low Bidder: Raineri Construction
Contact: Anthony Raineri
Phone: (314) 667-5913

List of Schools:

1. Hickey
2. Hodgen
3. Humboldt
4. Jefferson
5. Kennard
6. Lexington
7. Mallinckrodt
8. Mann
9. Mason
10. Meramec
11. Monroe

NAME: Roger L. CayCe

BID SUMMARY FOR RFP# PS91-1213 Classroom Lighting Package 2											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Raineri Construction	\$482,926		MBE: 86% WBE: 14%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	30		10	Max 10%	-	Max 10%	10	90
Excel Energy Group, Inc.	\$584,814		MBE: 40% WBE: 0%		No		Yes		Yes		
Score	Max 40%	30	Max 30%	20	Max 10%		Max 10%	10	Max 10%	10	70
K-Tech Corporation	\$1.6 M		MBE: 36% WBE: 7%		No		No		Yes		
Score	Max 40%	20	Max 30%	20	Max 10%		Max 10%	-	Max 10%	10	50
Score	Max 40%	-	Max 30%	-	Max 10%		Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%		Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%		Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%		Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%		Max 10%	-	Max 10%	-	-

NAME: Mike Dobbs

BID SUMMARY FOR RFP# PS91-1213 Classroom Lighting Package 2											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Raineri Construction	\$482,926		MBE: 86% WBE: 14%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	30		10	Max 10%	-	Max 10%	10	90
Excel Energy Group, Inc.	\$584,814		MBE: 40% WBE: 0%		No		Yes		Yes		
Score	Max 40%	30	Max 30%	25	Max 10%		Max 10%	10	Max 10%	10	75
K-Tech Corporation	\$1.6 M		MBE: 36% WBE: 7%		No		No		Yes		
Score	Max 40%	20	Max 30%	20	Max 10%		Max 10%	-	Max 10%	10	50
Score	Max 40%	-	Max 30%	-	Max 10%		Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%		Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%		Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%		Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%		Max 10%	-	Max 10%	-	-

NAME: Yvonne Green

BID SUMMARY FOR RFP # PS91-1213 Classroom Lighting Package 2											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Raineri Construction	\$482,926		MBE: 86% WBE: 14%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	30		10	Max 10%	-	Max 10%	10	90
Excel Energy Group, Inc.	\$584,814		MBE: 40% WBE: 0%		No		Yes		Yes		
Score	Max 40%	30	Max 30%	20	Max 10%		Max 10%	10	Max 10%	10	70
K-Tech Corporation	\$1.6 M		MBE: 36% WBE: 7%		No		No		Yes		
Score	Max 40%	20	Max 30%	20	Max 10%		Max 10%	-	Max 10%	10	50
Score	Max 40%	-	Max 30%	-	Max 10%		Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%		Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%		Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%		Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%		Max 10%	-	Max 10%	-	-

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP# PS91-1213 Classroom Lighting Package 2											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Raineri Construction	\$482,926		MBE: 86% WBE: 14%								
Score	Max 40%	40	Max 30%	30		10	Max 10%	-	Max 10%	10	90
Excel Energy Group, Inc.	\$584,814		MBE: 40% WBE: 0%								
Score	Max 40%	30	Max 30%	25	Max 10%	10	Max 10%	10	Max 10%	10	85
K-Tech Corporation	\$1.6 M		MBE: 36% WBE: 7%								
Score	Max 40%	20	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	60
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-



BOARD RESOLUTION

Date: January 3, 2013

Agenda Item : 02-21-13-09

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # PS89-1213 Americans with Disabilities Act (ADA) Signage

SUBJECT: To approve a contract with Raineri Construction to provide ADA compliant signage throughout 52 buildings. This work should begin February 22, 2013 and be completed by October 31, 2013 at a cost not to exceed \$808,242.60, which includes a 10% contingency of \$73,476.60. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The scope of this project is to provide ADA Compliant Signage throughout the following schools: Adams, Ames, Ashland, Beaumont, Buder, Busch, Carnahan, Carr Lane, Central VPA/Cleveland NJROTC, Compton Drew, Dewey, Fanning, Froebel, Gateway Complex (Gateway Elementary & Gateway Michael), Gateway High School, Hamilton, Henry, Herzog, Hickey, Hodgen, Humboldt, Jefferson, Kennard, Kottmeyer, Langston, Lexington, Long, L'Ouverture, Lyon @ Blow, Madison, Mallinckrodt, Mason, Meramec, Monroe, Mullanphy, Nance, Nottingham, Oak Hill, Pamoja Prep @ Cole, Peabody, Roosevelt, Sigel, Shaw, Soldan, Stevens, Stix, Sumner, Washington Montessori, Wilkinson @ Roe, Woerner, Woodward & Yeatman-Liddell. This project will be funded by the Proposition S Bond Program under ADA Upgrades at \$7,600,000.00. With this project approved, the balance of the ADA Upgrades budget is \$1,690,180.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-914-2611-6522	Proposition S	Requisition #: TBD
Amount: \$808,242.60		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$808,242.60	<input type="checkbox"/> Pending Funding Availability	Vendor #: 60000806

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



January 3, 2013

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight

RE: Bid Evaluation Record for RFP# PS89-1213

The evaluation began at 12/20/12, 10:00 a.m. The evaluation committee consisted of the following:

Roger L. CayCe	Exe. Director/Building Comm.	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ronald Roberts	Construction Manager	Kwame Building Group

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Raineri Construction	\$ 734,766.00	345	Yes
EMG Graphics	\$ 790,285.69	325	No
Kozeny Wagner	\$ 1,083,949.00	265	No
Hankins Construction Company	\$ 1,758,077.00	290	No
ABNA	\$ 2,570,599.50	300	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department



BID EVALUATION

PROJECT NAME: ADA Signage
PROJECT NUMBER: RFP# PS89-1213
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: December 20, 2012

Bid Proposals

Five bid proposals were received and publically opened on December 20, 2012 at 10:00 a.m. Below is a summary of the bids and our recommendation.

1. Raineri		
	Base Bid	\$ 755,766.00
	Alternate #2	\$ -21,000.00
	TOTAL	\$734,766.00
2. EMG Graphics		
	Base Bid	\$ 826,859 .83
	Alternate #2	\$ -36,574.14
	TOTAL	\$ 790,285.69
3. Kozeny Wagner		
	Base Bid	\$ 1,101,349.00
	Alternate #2	\$ -17,400.00
	TOTAL	\$ 1,083,949.00
4. Hankins		
	Base Bid	\$ 1,782,437.00
	Alternate #2	\$ -24,360.00
	TOTAL	\$ 1,758,077.00
5. ABNA		
	Base Bid	\$ 2,594,242.60
	Alternate #2	\$ -23,643.10
	TOTAL	\$ 2,570,599.50

Raineri :

Raineri Construction is the apparent low bidder with their bid being 7% lower than the second low bidder . They have indicated a combined M/WBE participation 100%. They have acknowledged addenda's 1-6, included a Bid Bond with their proposal and agreed to the proposed schedule. Based on our evaluation criteria, they have obtained a total score of 90%.

EMG:

EMG Graphics is the second low bidder. They have acknowledged addenda's 1-6, included a Bid Bond with their proposal and have indicated an M/WBE participation 33%. They are in agreement with the schedule. Based on our evaluation criteria, they have obtained a total score of 85%.

Recommendation

Therefore, we recommend awarding the contract to Raineri Construction for the amount of \$ 734,766.00.

NAME: Roger L. CayCe

BID SUMMARY FOR RFP# PS89-1213 ADA Signage											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Raineri	\$755,766		MBE: 0 % WBE: 100%								
Score	Max 40%	40	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	85
EMG Graphics	\$826,859		MBE: 33% WBE: 0%								
Score	Max 40%	30	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	80
Kozeny Wagner	\$1,101,349		MBE: 40.6% WBE: 00%								
Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	65
Hankins	\$1,782,437		MBE: 45% WBE: 1%								
Score	Max 40%	20	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	70
ABNA	\$2,594,243		MBE: 90% WBE: 10%								
Score	Max 40%	15	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	10	75
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Mike Dobbs

BID SUMMARY FOR RFP# PS89-1213 ADA Signage											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Raineri	\$755,766		MBE: 0 % WBE: 100%								
Score	Max 40%	40	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	85
EMG Graphics	\$826,859		MBE: 33% WBE: 0%								
Score	Max 40%	30	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	80
Kozeny Wagner	\$1,101,349		MBE: 40.6% WBE: 00%								
Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	65
Hankins	\$1,782,437		MBE: 45% WBE: 1%								
Score	Max 40%	20	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	70
ABNA	\$2,594,243		MBE: 90% WBE: 10%								
Score	Max 40%	15	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	10	75
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Yvonne Green

BID SUMMARY FOR RFP# PS89-1213 ADA Signage											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Raineri	\$755,766		MBE: 0 % WBE: 100%								
Score	Max 40%	40	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	85
EMG Graphics	\$826,859		MBE: 33% WBE: 0%								
Score	Max 40%	30	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	80
Kozeny Wagner	\$1,101,349		MBE: 40.6% WBE: 0%								
Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	65
Hankins	\$1,782,437		MBE: 45% WBE: 1%								
Score	Max 40%	20	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	70
ABNA	\$2,594,243		MBE: 90% WBE: 10%								
Score	Max 40%	15	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	10	75
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP# PS89-1213 ADA Signage											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Raineri	\$755,766		MBE: 0 % WBE: 100%								
Score	Max 40%	40	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	90
EMG Graphics	\$826,859		MBE: 33% WBE: 0%								
Score	Max 40%	35	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	85
Kozeny Wagner	\$1,101,349		MBE: 40.6% WBE: 00%								
Score	Max 40%	25	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	70
Hankins	\$1,782,437		MBE: 45% WBE: 1%								
Score	Max 40%	20	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	10	80
ABNA	\$2,594,243		MBE: 90% WBE: 10%								
Score	Max 40%	15	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	10	75
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

ADA Signage (PS89-1213)

- Issue date: 11/26
- Bid Conference: December 5th at 3:30 pm @ Henry School
- Last Day for questions: 12/12
- Bids: 12/19
- End of construction is scheduled for July 31, 2013

Scope:

As shown on the Grice/Trivers/ Bridging Documents, the scope of this project is to provide ADA Compliant Signage at all of the schools through the schools district.

There will be a Bidders conference held at one of the school to review the typical conditions and floor plans of all of the schools are available as a supplement to the Grice/Trivers Bridging Documents and can be secured at Cross Rhodes Reprographics (314) 678-0087 along with the Bridging Documents.



BOARD RESOLUTION

Date: January 3, 2013

Agenda Item : 02-21-13-10

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # PS87-1213 Bleacher Replacement at Cleveland NJROTC High School

SUBJECT: To approve a contract with Raineri Construction to provide the removal and installation of the bleachers at Cleveland NJROTC High School. The work should begin on February 22, 2013 and end on August 31, 2013 at a cost not to exceed \$281,249.10, which includes a 10% contingency of \$25,568.10. This project will be funded through Proposition S Bond Program.

BACKGROUND: The scope of work consists of repairing the existing Cleveland High School bleachers and providing ADA access from the street to the athletic field and bleachers. This work will be funded by the Proposition S Bond Program under Sports Facilities Upgrades \$4,500,000.00. With this project approved, the balance of Sports Facilities Upgrades budget is \$8,108.90.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-914-2611-6522	Prop S	Requisition #: TBD
Amount: \$281,249.10		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$281,249.10	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600000806

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



January 3, 2013

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight

RE: Bid Evaluation Record for RFP# PS87-1213

The evaluation began at 12/18/12, 10:00 a.m. The evaluation committee consisted of the following:

Roger L. CayCe	Exe. Director/Building Comm.	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ronald Roberts	Construction Manager	Kwame Building Group

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Raineri Construction	\$255,681	360	Yes
Kozeny Wagner	\$303,617	340	No
Demien Construction	\$398,500	320	No
J L Brown	\$405,000	290	No
C. Rallo	\$441,894	270	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
 Budget Analyst
 Operations Department



BID EVALUATION

PROJECT NAME: Bleacher Replacement at Cleveland
PROJECT NUMBER: RFP# PS87-1213
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: December 18, 2012

Bid Proposals

Five bid proposals were received and publically opened on December 18, 2012, at 10:00 a.m. from the following contractors for the project. Below is a summary of the bids and our recommendation.

- | | | |
|--------------------------|------|------------|
| 1. Raineri Construction: | Bid: | \$255, 681 |
| 2. Kozeny Wagner: | Bid: | \$303,617 |
| 3. Demien Construction: | Bid: | \$398,500 |
| 4. J L Brown: | Bid: | \$405,000 |
| 5. C. Rallo: | Bid: | \$441,894 |

Raineri Construction

Raineri is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 19% lower than Kozeny's bid proposal. They have a total of 57% M/WBE participation; 44% MBE and 13% WBE. They have no exclusions and have acknowledged the issued addenda # 1 through 3. They are in agreement with the schedule and are not willing to use "P" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 90%.

Kozeny Wagner

Kozeny Wagner's bid proposal is 19% higher than Raineri's bid proposal.

Recommendation

Therefore, we recommend awarding the contract to Raineri Construction for the amount of \$255,681 to complete the project per scope and specifications.

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP# PS87-1213 Bleacher Replacement at Cleveland											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Raineri	\$255,681		MBE: 44% WBE: 13%								
Score	Max 40%	40	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	90
Kozeny Wagner	\$303,617		MBE: 45% WBE: 9%								
Score	Max 40%	35	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	85
Demien	\$398,500		MBE: 21% WBE: 30%								
Score	Max 40%	30	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	80
J L Brown	\$405,000		MBE: 100% WBE: 0%								
Score	Max 40%	25	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	75
C. Rallo	\$441,894		MBE: 69% WBE: 0%								
Score	Max 40%	20	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	70
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Roger L. CayCe

BID SUMMARY FOR RFP# PS87-1213 Bleacher Replacement at Cleveland

Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Raineri	\$255,681		MBE: 44% WBE: 13%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	90
Kozeny Wagner	\$303,617		MBE: 45% WBE: 9%		Yes		No		Yes		
Score	Max 40%	35	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	85
Demien	\$398,500		MBE: 21% WBE: 30%		Yes		No		Yes		
Score	Max 40%	30	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	80
J L Brown	\$405,000		MBE: 100% WBE: 0%		Yes		No		Yes		
Score	Max 40%	25	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	70
C. Rallo	\$441,894		MBE: 69% WBE: 0%		Yes		No		Yes		
Score	Max 40%	20	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	65
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Mike Dobbs

BID SUMMARY FOR RFP# PS87-1213 Bleacher Replacement at Cleveland

Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Raineri	\$255,681		MBE: 44% WBE: 13%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	90
Kozeny Wagner	\$303,617		MBE: 45% WBE: 9%		Yes		No		Yes		
Score	Max 40%	35	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	85
Demien	\$398,500		MBE: 21% WBE: 30%		Yes		No		Yes		
Score	Max 40%	30	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	80
J L Brown	\$405,000		MBE: 100% WBE: 0%		Yes		No		Yes		
Score	Max 40%	25	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	75
C. Rallo	\$441,894		MBE: 69% WBE: 0%		Yes		No		Yes		
Score	Max 40%	20	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	70
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Yvonne Green

BID SUMMARY FOR RFP# PS87-1213 Bleacher Replacement at Cleveland											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Raineri	\$255,681		MBE: 44% WBE: 13%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	90
Kozeny Wagner	\$303,617		MBE: 45% WBE: 9%		Yes		No		Yes		
Score	Max 40%	35	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	85
Demien	\$398,500		MBE: 21% WBE: 30%		Yes		No		Yes		
Score	Max 40%	30	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	80
J L Brown	\$405,000		MBE: 100% WBE: 0%		Yes		No		Yes		
Score	Max 40%	25	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	70
C. Rallo	\$441,894		MBE: 69% WBE: 0%		Yes		No		Yes		
Score	Max 40%	20	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	65
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

Bleacher Replacement at Cleveland NJROTC HS (PS87-1213)

- Issue date: 11/30
- Bid Conference: December 8th at 3:30 pm @ Henry School
- Last Day for questions: 12/13
- Bids: 12/18
- End of construction is scheduled for July 31, 2013

Scope:

As shown on the attached plans, this project is to repair the existing Cleveland High School Bleachers and provide ADA access from the street to the athletic field and bleachers.



BOARD RESOLUTION

Date: January 3, 2013

Agenda Item : 02-21-13-11

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # PS74-1213 Soldan Fieldhouse Renovation

SUBJECT: To approve a contract with Wachter, Inc. to renovate the field house at Soldan High School. The work should begin on February 22, 2013 and end on October 31, 2013 at a cost not to exceed \$1,480,561.50, which includes a 10% contingency of \$134,596.50. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The scope of this project is to renovate the entire Soldan Fieldhouse. Specifically the area of work includes, but is not limited to: Renovate the existing Locker/Shower/Toilet Rooms, Public Toilet Rooms, Bleachers and Tennis Court at the Soldan Fieldhouse. As part of the renovation work, the exterior masonry wall shall be rebuilt and a replacement of the ventilation system throughout all of the rooms in the Fieldhouse areas is required. Additionally the scope of this project includes providing Accessibility Improvements as required to make the Fieldhouse and Bleachers ADA compliant. This work will be funded through the Proposition S Bond Program under Sports Facilities Upgrades at \$4,500,000.00. With this project approved, the balance of the Sports Facilities Upgrades budget is \$289,358.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-914-2611-6522	Prop S	Requisition #: TBD
Amount: \$1,480,561.50		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$1,480,561.50	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



January 3, 2013

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office
FROM: Linda C. McKnight
RE: Bid Evaluation Record for RFP# PS74-1213

The evaluation began at 12/21/12, 10:00 a.m. The evaluation committee consisted of the following:

Roger L. CayCe Exe. Director/Building Comm. SLPS
Mike Dobbs Project Manager SLPS
Yvonne Green Project Manager SLPS
Ronald Roberts Construction Manager Kwame Building Group

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Wachter	\$ 1,345,965.00	350	Yes
C. Rallo	\$ 1,350,200.00	310	No
Kozeny Wagner	\$ 1,457,531.00	280	No
Hankins Construction Company	\$ 1,539,400.00	320	No
Demien	\$ 1,547,000.00	295	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department



BID EVALUATION

PROJECT NAME: Soldan Field House Renovation
PROJECT NUMBER: RFP# PS74-1213
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: December 26, 2012

Bid Proposals

Five bid proposals were received and publically opened on December 21, 2012 at 10:00 a.m. Below is a summary of the bids and our recommendation.

1. Wachter, Inc.	Base Bid	\$ 1,115,055.00
	Alternates	<u>\$ 23,910.00</u>
	TOTAL	\$ 1,345,965.00
 2. C. Rallo	Base Bid	 \$ 1,123,000.00
	Alternates	 <u>\$ 227,000.00</u>
	TOTAL	 \$ 1,350,200.00
 3. Kozeny Wagner	Base Bid	 \$ 1,161,184.00
	Alternates	 <u>\$ 296,347.00</u>
	TOTAL	 \$ 1,457,531.00
 4. Hankins	Base Bid	 \$ 1,273,000.00
	Alternates	 <u>\$ 266,400.00</u>
	TOTAL	 \$ 1,539,400.00
 5. Demien	Base Bid	 \$ 1,339,000.00
	Alternates	 <u>\$ 208,000.00</u>
	TOTAL	 \$ 1,547,000.00

Wachter, Inc.:

Wachter Inc. is the apparent low bidder with their bid being 0.3% lower than the second low bidder. They have indicated a combined M/WBE participation 43.36%. They have acknowledged addenda's 1-6, included a Bid Bond with their proposal and agreed to the proposed schedule. Based on our evaluation criteria, they have obtained a total score of 85%.

C. Rallo:

C. Rallo is the second low bidder. They have acknowledged addenda's 1-6, included a Bid Bond with their proposal and have indicated an M/WBE participation of 40%. They are in agreement with the schedule. Based on our evaluation criteria, they have obtained a total score of 80%.

Recommendation

Therefore, we recommend awarding the contract to Wachter, Inc. for the amount of \$ 1,345,965 to complete the base bid and the alternates.

NAME: Roger L. CayCe

BID SUMMARY FOR RFP# PS74-1213 Soldan Field House											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Wachter	\$1,345,965		MBE: 38.36% WBE: 5%								
Score	Max 40%	40	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	90
C. Rallo	\$1,350,200		MBE: 40% WBE: 0%								
Score	Max 40%	35	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	75
Kozeny Wagner	\$1,457,531		MBE: 21% WBE: 12%								
Score	Max 40%	30	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	70
Hankins	\$1,539,400		MBE: 44% WBE: 1%								
Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	75
Demien	\$1,547,000		MBE: 31.6% WBE: 11.3%								
Score	Max 40%	20	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	70
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Mike Dobbs

BID SUMMARY FOR RFP# PS74-1213 Soldan Field House											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Wachter	\$1,345,965		MBE: 38.36% WBE: 5%								
Score	Max 40%	40	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	85
C. Rallo	\$1,350,200		MBE: 40% WBE: 0%								
Score	Max 40%	35	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	80
Kozeny Wagner	\$1,457,531		MBE: 21% WBE: 12%								
Score	Max 40%	30	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	70
Hankins	\$1,539,400		MBE: 44% WBE: 1%								
Score	Max 40%	25	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	10	85
Demien	\$1,547,000		MBE: 31.6% WBE: 11.3%								
Score	Max 40%	20	Max 30%	25	Max 10%	10	Max 10%	10	Max 10%	10	75
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Yvonne Green

BID SUMMARY FOR RFP# PS74-1213 Soldan Field House											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Wachter	\$1,345,965		MBE: 38.36% WBE: 5%								
Score	Max 40%	40	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	90
C. Rallo	\$1,350,200		MBE: 40% WBE: 0%								
Score	Max 40%	35	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	75
Kozeny Wagner	\$1,457,531		MBE: 21% WBE: 12%								
Score	Max 40%	30	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	70
Hankins	\$1,539,400		MBE: 44% WBE: 1%								
Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	75
Demien	\$1,547,000		MBE: 31.6% WBE: 11.3%								
Score	Max 40%	20	Max 30%	25	Max 10%	10	Max 10%	10	Max 10%	10	75
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP# PS74-1213 Soldan Field House											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Wachter	\$1,345,965		MBE: 38.36% WBE: 5%								
Score	Max 40%	40	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	85
C. Rallo	\$1,350,200		MBE: 40% WBE: 0%								
Score	Max 40%	35	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	80
Kozeny Wagner	\$1,457,531		MBE: 21% WBE: 12%								
Score	Max 40%	30	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	70
Hankins	\$1,539,400		MBE: 44% WBE: 1%								
Score	Max 40%	25	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	10	85
Demien	\$1,547,000		MBE: 31.6% WBE: 11.3%								
Score	Max 40%	20	Max 30%	25	Max 10%	10	Max 10%	10	Max 10%	10	75
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

Soldan Fieldhouse Renovation (PS74-1213)

- Issue date: 11/21
- Walkthru: 12/04 at 3:30 pm
- Last Day for questions: 12/14
- Bids: 12/21

SCOPE:

As shown on the Grice/Trivers/Webb Bridging Documents, the scope of this project is to renovate the entire Soldan Fieldhouse. Specifically the areas of work includes, but is not limited to: Renovate the existing Locker/Shower/Toilet Rooms, Public Toilet Rooms, Bleachers and Tennis court at the Soldan Fieldhouse. As part of the renovation work – the exterior masonry wall shall be rebuilt and a replacement of the ventilation system throughout all of the rooms in the Fieldhouse areas is required.

Additionally the scope of this project also includes providing Accessibility Improvements as required to make the Fieldhouse and Bleachers ADA compliant.

ALTERNATES:

- Alternate #1 – Tennis courts
- Alternate #2 – Masonry Parapet
- Alternate #3 – Press Box
- Alternate #4 – Concessions
- Alternate #5 – Acoustical Cement Plaster
- Alternate #6 – Toilet Partitions



BOARD RESOLUTION

Date: January 3, 2013

Agenda Item : 02-21-13-12

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # PS85-1213 Kitchen Equipment Installation Package 2

SUBJECT: To approve a contract with Ford Foodservice Equipment Co., through the Cooperating School District (CSD), to provide and install equipment for kitchens in multiple schools. The work should begin on February 22, 2013 and be completed by August 31, 2013 at a cost not to exceed \$3,813,837.50, which includes a 10% contingency of \$346,712.50. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The scope of this project consists of removing and relocating existing kitchen equipment; providing electrical power, plumbing and exhaust flue adjustments to install new kitchen equipment; repairing flooring and miscellaneous painting of walls and ceilings; and removing stainless steel panels to upgrade the kitchens at 34 schools. These improvements will enable the kitchen environments to become more functional for food preparation in order to better serve the children of the St. Louis Public School District. This project will be funded by the Proposition S Bond Program under the Cafeteria/Kitchen upgrades estimated at \$10,000,000.00. With this project approved, the balance of the Cafeteria/Kitchen upgrades budget is \$232,273.50. This project will be submitted to the Ameren Electric Efficiency Incentive Program where the maximum incentive is \$1,000,000 per year.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-914-2611-6522	Prop S	Requisition #: 10132632
Amount: \$3,813,839.70		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$3,813,839.70	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600012567

Department: Operations

Requestor: Linda C. McKnight

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BID EVALUATION

PROJECT NAME: Kitchen Equipment Package 2
PROJECT NUMBER: RFP# PS85-1213
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: December 10, 2012

Bid Proposals

One bid proposal was received and publically opened on November 23, 2012, at 10:00 a.m. from the following contractors for the project:

1. Ford Foodservice Equipment, Co.:

Equipment:	\$2,567,747
Installation:	<u>\$899,378</u>
Total:	\$3,467,125

Ford Foodservice Equipment, Co:

Due to the complexity and the urgency associated with the kitchen equipment project, it was highly recommended that bids be obtained from a member of the consortium. By using a member of the consortium we have been able to save 80% from the construction cost and increase the MBE/WBE for both, equipment and installation. Ford Foodservice Equipment Co. is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is considerably reasonable compared to the previous equipment project of similar scope and size. They have a total of 44% M/WBE participation; 30% MBE and 14% WBE. Additionally, they plan to provide 50% field workforce during construction. Based on our evaluation criteria form, they have obtained a total score of 85%.

Previous Kitchen Equipment Project:

The Kitchen Equipment Package 1 project for which only one bid was received, the cost proposal for the installation only was \$4,480,814, 80% higher than the current cost. The scope had to be considerably revised to bring the construction cost down to \$2,866,955.

Recommendation

The cost proposal received from Ford Foodservice Equipment, Co. seems reasonable. Therefore, we recommend awarding the contract to Ford foodservice Equipment Co. for the amount of \$3,467,125 to purchase and install the kitchen equipment per scope and specifications.

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP# PS85-12.13 Kitchen Equipment Package 2											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Ford Foodservice Equipment, Co.	\$3,5 M		MBE: 30% WBE: 14%								
Score	Max 40%	40	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	85
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 32.98% WBE: 5.8%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-



June 7, 2012

To: Supply America Customers / Contractors

Please be advised that Ford Hotel Supply Company is a shareholder/
member of Supply America and is a provider of services to any and all Supply
America customers.

Supply America is currently an approved vendor for Premier, Inc., under
contract # PP-DI-681, effective through May 31, 2014. This information can be
verified with Gregory Ziegler, Director, Foodservice Sourcing, at 704-816-5927.

Sincerely,


Jameel Damlouji
President

JD/jf

National Distribution with Local Service

ONE BELLEMEAD CENTRE, SUITE 220 * 6425 YOUREE DRIVE * SHREVEPORT, LA 71105 * (318) 524-1102 * FAX (318) 524-1104
www.supplyamericaonline.com

NEW! E-Commerce Marketplace

Look for the 

Bringing you the best quality products and services through competitively solicited contracts, providing your agency the best in procurement solutions.

Facilities Solutions

NEW!
Flooring Products & Accessories, Installation & Related Services



NEW!
Industrial Supplies



Maintenance, Repair & Operating Supplies



Electrical & Lighting



Janitorial Supplies



Elevator Maintenance



Roofing Supplies, Related Products & Services



Equipment & Tool Rental Services



Office and Classroom Solutions

Office Supplies



Office Furniture



Education Furniture



Science/Labware Supplies & Equipment



Quality Products by Trusted Supplier Partners

Specialty Solutions

Food Distribution and Related Supplies and Services



NEW!
Auto Parts & Accessories



Uniform & Work Apparel



NEW!
Public Safety & Emergency Preparedness



Technology Solutions

Technology Products & Equipment, Services & Solutions



Technology Products & Equipment



Technology Services & Solutions



Office Machines



Data Communications



Recreation & Athletic Solutions

Park & Playground



Athletic Equipment & P.E. Supplies



Synthetic Turf & Other Athletic Surfaces



U.S. COMMUNITIES[™]
GOVERNMENT PURCHASING ALLIANCE



www.uscommunities.org

Leaders in Providing World Class Procurement Resources and Solutions



Board Resolution

Date: January 4, 2013

Agenda Item: 02-21-13-13

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal

Previous Bd. Res. # 02-16-12-03 Amended By 04-12-12-03

Previous Year Cost: \$30,703.72 Amended to \$109,102.50

SUBJECT:

To approve a contract renewal with IPNS, LLC for CISCO network equipment end-of-life maintenance services for the period July 1, 2013 to June 30, 2014 at a cost not to exceed \$109,102.50 (SLPS match based on the Free & Reduced Rate) for maintenance at all eligible locations pending receipt of the 2013-14 E-Rate Funding Commitment Decision Letter. The total value of the contract is \$839,250.

BACKGROUND:

This service is needed to protect/repair the CISCO network equipment that is no longer under warranty, thus increasing network reliability and performance. The data that is used for measurement is taken from the SLPS' Magic Help Desk report of the amount of time the phone system and data network is functioning. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning.

The original submission, Board Resolution 02-16-12-28 was approved for \$30,703.92, and the Board approved an amended request in the amount of \$78,398.58 per Board Resolution 04-12-12-03. The total amount approved was \$109,102.50.

Accountability Plan Goal:

Goal III: Facilities, Resources Support

Objective/Strategy:

III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 54 - 110 - 2828 - 6319

GOB

Requisition #:

Amount: \$ 109,102.50

Fund Source: - - - -

Requisition #:

Amount:

Fund Source: - - - -

Requisition #:

Amount:

Cost Not to Exceed \$ 109,102.50

Pending Funding Availability

Vendor #:

600009971

Department: Technology Services

Angela Banks, Budget Director

Cheryl L. VanNoy, Executive Director

Leon Fisher, CFO/Treasurer

Mary Houlihan, Chief Operations Officer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly <input type="checkbox"/>		Report Date: 12/13/12
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: IPNS		Vendor #: 600009971
Contract # / P.O/ #: 4500163495		Contract Name: IPNS EOL
Contract Amount: \$109,102.50		Award Date: 4-12-12
Purpose of Contract (Brief Description): To provide maintenance on End of Life hardware connections for Wide Area Network (WAN) & Local Area Network (LAN).		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes X No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: January 4, 2013

Agenda Item 02-21-13-14

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

Contract Renewal
 Previous Bd. Res. # 03-13-12-16
 Previous Year Cost: 150,000.00

SUBJECT:

To approve a contract renewal with IPNS, LLC for CISCO network monitoring services for the period July 1, 2013 to June 30, 2014 at a cost not to exceed \$150,000.

BACKGROUND:

This service is needed for monitoring of the network equipment, thus increasing network reliability and performance. In the past, a portion of this was paid through E-Rate. However, through a clarification of the ruling, network monitoring is no longer covered. This permits SLPS to be proactive in identifying if a piece of hardware is malfunctioning prior to complete outage. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 00 - 110 - 2828 - 6319	GOB	Requisition #:
Amount:	\$ 150,000.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost Not to Exceed	\$ 150,000.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 6000009971

Department: Technology Services

Angela Banks, Budget Director

Cheryl L. VanNoy, Executive Director

Leon Fisher, CFO/Treasurer

Mary Houlihan, Chief Operations Officer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 12/13/12
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: IPNS		Vendor #: 600009971
Contract # / P.O. #: 4500163494		Contract Name: IPNS Network Monitoring
Contract Amount: \$150,000.00		Award Date: 3-13-12
Purpose of Contract (Brief Description): To provide the network monitoring of the core network to maintain connectivity throughout the District through proactive notifications to reduce down-time.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: January 4, 2013
 To: Dr. Kelvin R. Adams, Superintendent
 From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 02-21-13-15

Action: X

Action to be Approved: X **Contract Renewal**
 Other Transaction Descriptors: _____
 Previous Bd. Res. 03-13-12-15
 Previous Year Co: \$11,203.92

SUBJECT:
 To approve a renewal contract with IPNS, LLC for Uninterruptible Power Supply (UPS) equipment hardware for the period July 1, 2013 to June 30, 2014 at a cost not to exceed \$86,184.00 (pre-discount) pending receipt of the 2013-14 E-Rate Funding Commitment Decision Letter. The discounted cost to SLPS will be 11,203.92 after receipt of E-Rate funding. Please note that this contract was approved at the discounted cost last year and had been changed to the Billed Applicant Reimbursement Method for the 2013-14 school year.

BACKGROUND:
 This service is needed for replacement of Uninterruptible Power Supply equipment, thus increasing network reliability and performance. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning. This will be paid via the Billed Entity Applicant Reimbursement Method (BEAR).

Accountability Plan Goal: Goal IV: Parent, Community Involvement Objective/Strategy: IV.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)													
Fund Source:	981	-	54	-	110	-	###	-	6319	GOB	Requisition #:		
Amount:	\$								86,184.00				
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:		
Amount:													
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:		
Amount:													
Cost Not to Exceed	\$								86,184.00	<input checked="" type="checkbox"/>	Pending Funding Availability	Vendor #:	600009971

Department: Technology Services

Cheryl L. VanNoy, Executive Director

Mary Houlihan, Chief Operations Officer

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 12/13/12
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: IPNS		Vendor #: 600009971
Contract # / P.O/ #: 4500163493		Contract Name: IPNS UPS equipment
Contract Amount: \$11,203.92		Award Date: 3-13-12
Purpose of Contract (Brief Description): To provide equipment for uninterruptable supply devices to protect the network equipment in case of power outages.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this the final report or a quarterly report (3 months)
Report Date	the date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name	This the official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give. Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: January 4, 2013

Agenda Item: 02-21-13-16

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
Previous Bd. Res. # 02-16-12-27
Previous Year Cost: \$70,000.00

SUBJECT:

To approve a contract renewal with IPNS, LLC for Uninterruptible Power Supply (UPS) maintenance services for the period July 1, 2013 to June 30, 2014 at a cost not to exceed \$70,000.00 (pre-discount) pending receipt of the 2013-14 E-Rate Funding Commitment Decision Letter. The discounted cost to SLPS will be \$9,100 after receipt of the E-Rate funding.

BACKGROUND:

This service is needed to prevent power interruptions to the network and protect the equipment which will increase network reliability and performance. The data that is used for measurement is taken from the SLPS' Magic Help Desk report of the amount of time the phone system and data network is functioning. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning. This will be paid via the Billed Entity Applicant Reimbursement Method (BEAR).

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 54 - 110 - 2828 - 6361	GOB	Requisition #:
Amount:	\$ 70,000.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost Not to Exceed	\$ 70,000.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600009971

Department: Technology Services

Angela Banks, Budget Director

Cheryl L. VanNoy, Executive Director

Leon Fisher, CFO/Treasurer

Mary Houlihan, Chief Operations Officer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 12/13/12
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: IPNS		Vendor #: 600009971
Contract # / P.O/ #: 4500163871		Contract Name: IPNS UPS technician
Contract Amount: \$70,000.00		Award Date: 2-16-12
Purpose of Contract (Brief Description): To provide maintenance and support for uninterruptable supply devices to protect the network equipment in case of power outages.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: January 4, 2013

Agenda Item: 02-21-13-17

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
 Previous Bd. Res. # 02-16-12-29
 Previous Year Cost: \$740,000.00

SUBJECT:

To approve a contract renewal with IPNS, LLC for Wide Area Network (WAN) and Local Area Network (LAN) maintenance services for the period July 1, 2013 to June 30, 2014 at a cost not to exceed \$740,000.00 (pre-discount). The SLPS discounted portion is anticipated to be \$96,200. (13% SLPS match based on the Free & Reduced Lunch Rate) after receipt of the E-Rate funding.

BACKGROUND:

This service is needed to ensure that the WAN & LAN are running 99.9%. The data that is used for measurement is taken from the SLPS' Magic Help Desk report of the amount of time the phone system and data network is functioning. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning. Traditionally, this has been paid via the Billed Entity Applicant Reimbursement Method (BEAR).

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 54 - 110 - 2828 - 6319	GOB	Requisition #:
Amount:	\$ 740,000.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost Not to Exceed	\$ 740,000.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600009971

Department: Technology Services

Cheryl L. VanNoy, Executive Director

Mary Houlihan, Chief Operations Officer

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly <input type="checkbox"/>		Report Date: 12/13/12
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: IPNS		Vendor #: 600009971
Contract # / P.O/ #: 4500163492		Contract Name: IPNS WAN/LAN Support
Contract Amount: \$740,000.00		Award Date: 2-16-12
Purpose of Contract (Brief Description): To provide maintenance and support for core network to maintain connectivity throughout the District.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes X No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: January 4, 2013

Agenda Item: 02-21-13-18

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
Previous Bd. Res. # 02-16-12-24
Previous Year Cost: \$384,675.00

SUBJECT:

To approve a contract renewal with TSI, Inc. for structured cabling on new projects for the period July 1, 2013, to June 30, 2014 at a cost not to exceed \$384,675 (pre-discount) pending receipt of the 2013-14 E-Rate Funding Commitment Decision Letter. The discounted cost to SLPS will be \$50,007.75 after receipt of the E-Rate funding.

BACKGROUND:


This service is preparation of new computer labs or other projects in preparation and installation of computer labs or existing wire advancements. This is keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning. This will be paid via the Billed Entity Applicant Reimbursement Method (BEAR).

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 54 - 110 - 2828 - 6319	GOB	Requisition #:
Amount:	\$ 384,675.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost Not to Exceed	\$ 384,675.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600005437


Department: Technology Services


 Cheryl L. VanNoy, Executive Director


 Mary Houlihan, Chief Operations Officer


 Angela Banks, Budget Director


 Leon Fisher, CFO/Treasurer


 Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 12/13/12
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: TSI		Vendor #: 600005437
Contract # / P.O. #: 4500165224		Contract Name: TSI Structured Cabling
Contract Amount: \$384,675.00		Award Date: 2-16-12
Purpose of Contract (Brief Description): To provide services on new cabling projects for phone and data connections.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: January 4, 2013

Agenda Item: 02-21-13-19

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
Previous Bd. Res. # 02-16-12-26
Previous Year Cost: \$59,783.10

SUBJECT:

To approve a contract renewal with TSI, Inc. for cable maintenance services for the period July 1, 2013, to June 30, 2014 at a cost not to exceed \$59,783.10 (SLPS match based on the free and reduced rate) for local area network cabling maintenance at all eligible locations. This is pending on the receipt of the 2013-14 E-Rate funding commitment decision letter. The total value of the contract is \$459,870.00.

BACKGROUND:

This service is needed to protect/repair the network cabling as needed at all SLPS District locations, thus increasing network reliability and performance. The data that is used for measurement is taken from SLPS' Magic Help Desk report of the amount of time the network wiring is functioning. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 54 - 110 - 2828 - 6319	GOB	Requisition #:
Amount:	\$ 59,783.10		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost Not to Exceed	\$ 59,783.10	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600005437

Department: Technology Services

Cheryl VanNoy
Cheryl L. VanNoy, Executive Director

Mary Houlihan
Mary Houlihan, Chief Operations Officer

Angela Banks
Angela Banks, Budget Director

Leon Fisher
Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 12/13/12
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: TSI		Vendor #: 600005437
Contract # / P.O/ #: 4500163870		Contract Name: TSI Cable Maintenance Services
Contract Amount: \$59,783.10		Award Date: 2-16-12
Purpose of Contract (Brief Description): To provide services on structured cabling (break/fix) for phone and data connections.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: January 4, 2013

Agenda Item: 02-21-13-20

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
 Previous Bd. Res. # 02-16-12-25
 Previous Year Cost: \$490,370.00

SUBJECT:

To approve a contract renewal with TSI, Inc. to provide PBX telephone system maintenance and repair for the period July 1, 2013 to June 30, 2014 at a cost not to exceed \$490,370.00 (pre-discount). The cost reflected is the total cost of the contract. The SLPS discounted portion is anticipated to be \$63,748.10 (13% SLPS match based on the Free & Reduced Rate) after receipt of the E-Rate Funding.

BACKGROUND:

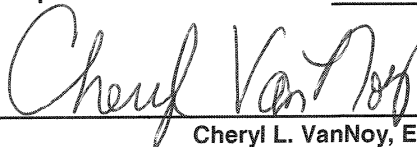
This service is to maintain the PBX Mitel (telephone hardware) systems currently in place in all SLPS District locations. The data that is used for measurement is taken from SLPS' Magic Help Desk report of the amount of time the phone system is functioning. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning. Traditionally this has been paid via the Billed Entity Applicant Reimbursement Method (BEAR).

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 54 - 110 - 2828 - 6319	GOB	Requisition #:
Amount:	\$ 490,370.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost Not to Exceed	\$ 490,370.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600005437


Department: Technology Services


 Cheryl L. VanNoy, Executive Director


 Mary Houlihan, Chief Operations Officer


 Angela Banks, Budget Director


 Leon Fisher, CFO/Treasurer


 Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 12/13/12
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: TSI		Vendor #: 600005437
Contract # / P.O/ #: 4500163869		Contract Name: TSI PBX maintenance
Contract Amount: \$490,370.00		Award Date: 2-16-12
Purpose of Contract (Brief Description): To provide support on PBX Mitel telephone system.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: January 4, 2013

Agenda Item: 02-21-13-21

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
 Previous Bd. Res. # 02-16-12-30
 Previous Year Cost: 28,157.00

SUBJECT:

To approve a contract renewal with Tech Electronics to provide PBX Software Maintenance for the period July 1, 2013 to June 30, 2014 at a cost not to exceed \$28,157.00 (pre-discount). The cost reflected is the total cost of the contract. The SLPS discounted portion is anticipated to be \$3,660.41 (13% SLPS match based on the Free & Reduced Lunch Rate) after receipt of the E-Rate funding.

BACKGROUND:


This service is needed to provide PBX Software Maintenance for the District. This contract will apply to the 95 Mitel 3300 and 2200 PBX systems currently in use. This will be paid via the Billed Entity Applicant Reimbursement Method (BEAR).

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 54 - 110 - 2828 - 6319	GOB	Requisition #:
Amount:	\$ 28,157.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost Not to Exceed	\$ 28,157.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600000655


Department: Technology Services


 Cheryl L. VanNoy, Executive Director


 Mary Hodlihan, Chief Operations Officer


 Angela Banks, Budget Director


 Leon Fisher, CFO/Treasurer


 Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 12/13/2012
Dept / School: Information Technology		Reported By: Cheryl VanNoy
Vendor: Tech Electronics		Vendor #: 600000655
Contract # / P.O. / #:		Contract Name: PBX Software Licensing
Contract Amount: \$28,157.00		Award Date: 2-16-12
Purpose of Contract (Brief Description): To provide temporary technical personnel to be used in the Technology Department to support intranet, email accounts and server administration.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: January 4, 2013

Agenda Item 02-21-13-22

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
 Previous Bd. Res. # 11-15-11-02
 Previous Year Cost: \$51,300.00

SUBJECT:

To approve a contract renewal with Schoolwires, Inc. to provide website hosting services and software licenses for the period July 1, 2013 to June 30, 2014 at a cost not to exceed \$52,326.00 (pre-discount). The cost reflected is the total cost of the contract, pending receipt of the 2013-14 E-Rate Funding Commitment Decision Letter. The SLPS discounted portion is anticipated to be \$6,802.38 (13% SLPS match based on the Free and Reduced Rate + ineligible costs) after receipt of E-Rate Funding.

BACKGROUND:

Schoolwires, Inc. was selected via an E-Rate 470 RFP process in 2012-13 to maintain the website for the District. Schoolwires will host the website and provide software licenses and technical support as needed. This will be paid via the Billed Entity Applicant Reimbursement Method.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 54 - 110 - 2828 - 6319	GOB	Requisition #:
Amount:	\$ 52,326.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost Not to Exceed	\$ 52,326.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600013866

Department: Technology Services

Angela Banks, Budget Director

Cheryl L. VanNoy, Executive Director

Leon Fisher, CFO/Treasurer

Mary Houlihan, Chief Operations Officer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 12/14/2012
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: Schoolwires		Vendor #: 600013866
Contract # / P.O. #: 4500163139		Contract Name: Schoolwires Web Hosting
Contract Amount: \$ 51,300.00		Award Date: 11-15-11
Purpose of Contract (Brief Description): Web hosting and support of District website		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5 4 3 2 1	
Timeliness of Delivery or Performance	X5 4 3 2 1	
Business Relations	X5 4 3 2 1	
Customer Satisfaction	X5 4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4.8	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this the final report or a quarterly report (3 months)
Report Date	the date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name	This the official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give. Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: January 4, 2013

Agenda Item: 02-21-13-23

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
Previous Bd. Res. # 5-17-12-16
Previous Year Cost: \$64,500.00

SUBJECT:

To approve a contract renewal for maintenance and support with Huber & Associates of backup software for the virtualized server environment in the amount not to exceed \$5,495.00 for the period beginning February 22, 2013 through February 21, 2014.

BACKGROUND:

This service and software is needed to accompany the hardware installation of moving servers from a physical to a virtualized environment. The backup software will be used to make sure that in the event of disaster recovery (Phase 2) or individual application failure, the data is protected for restoration purposes. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 54 - 110 - 2828 - 6319	GOB	Requisition #:
Amount:	\$ 5,495.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost Not to Exceed	\$ 5,495.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600014630

Department: Technology Services

Cheryl L. VanNoy, Executive Director

Mary Houlihan, Chief Operations Officer

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 12/14/2012
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: Huber & Associates		Vendor #: 600014630
Contract # / P.O/ #: 4500163479		Contract Name: Huber & Associates (VEEAM)
Contract Amount: \$ 64,500.00		Award Date: 05-17-12
Purpose of Contract (Brief Description): Backup software for the virtualized server environment		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5	
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	X5	
	4	
	3	
	2	
	1	
Business Relations	X5	
	4	
	3	
	2	
	1	
Customer Satisfaction	X5	
	4	
	3	
	2	
	1	
Cost Control	5	
	X4	
	3	
	2	
	1	
Average Score	4.8	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes X No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this the final report or a quarterly report (3 months)
Report Date	the date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name	This the official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give. Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: January 8, 2013

Agenda Item : 02-21-13-24

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 12-06-11-17

Prior Year Cost \$8,100.00

SUBJECT: To approve a sole source contract renewal with Linhardt Consulting Services for the development of a program effectiveness review system, plus guidance in development of the Enhancement Grant and, the Federal/State funding issues for Career and Technical Education at a cost not to exceed \$8,100.00 for the period beginning February 22, 2013 through June 30, 2013.

BACKGROUND: The Division of Career and Technical Education annually engages in a system-wide effort for program improvement. This is in compliance with MSIP and DESE guidelines under the Carl Perkins federal vocational funds. This effort includes the development of a program effectiveness review system, the implementation of the review system with all 60+ technical teachers, ongoing feedback and monitoring, and analysis of service delivery. Service also includes guidance in development of the Enhancement Grant and Federal/State funding issues.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.2.a

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: 826-00-110-2421-6319	GOB	Requisition #: 10132649
Amount: \$8,100.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$8,100.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600007514

Department: Career and Technical Ed.

Requestor: Tim M. Murrell

Tim M. Murrell
Exec. Director, CTE

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks

Angela Banks, Budget Director

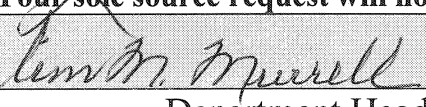
Leon Fisher

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Tim M. Murrell	Date: December 14, 2012
Department / School: Career & Tech. Ed.	Phone Number: 314-345-4530
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Provide a neutral evaluation of Career & Technical Education Programs, development, review, monitoring, as well as aid with State and Federal funding issues ie Perkins Grant, Enhancement Grant.	
Vendor Name: Frederick J. Linhardt	Email: flinhardt@mchsi.com
Vendor Contact: see above	Phone Number: 573-636-5041
Justification Information	
1. Why the uniquely specified goods are required?	
Linhardt Consulting Services have worked with DESE with Career & Technical Programs for years. They have hands on knowledge of DESE requirements and have been our division contact at DESE. Linhardt Consulting is very knowledgeable with state and federal regulations/guidelines and are very familiar with our programs, as well as the structure and development of this division.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Exclusive knowledge of our divisional programs and prior DESE experience directly relating to Career & Technical Education. Linhardt Consulting Services' program evaluations over the years add to their expertise and knowledge of our division providing them with a history no one else would have access to.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
N/A	
4. List the Names of other Vendors contacted & Price Quotes:	
N/A	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
	12/21/2012
Department Head	Date
CFO	Date
Superintendent	Date



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: December 14, 2012
Dept / School: Career & Technical Education		Reported By: Paul Cady
Vendor: Linhardt Consulting Services		Vendor #: 600007514
Contract # / P.O. #: 4500160621		Contract Name: Consultant Agreement
Contract Amount: \$ 8,100.00		Award Date: 12-07-11
Purpose of Contract (Brief Description): Development of a program effectiveness review system plus guidance in development of Enhancement Grant and Federal /State funding issues.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	x5	Linhardt Consulting Services always provide excellent service.
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	x5	Linhardt Consulting Services have always worked with the division to ensure programs are reviewed in a timely manner.
	4	
	3	
	2	
	1	
Business Relations	x5	Linhardt Consulting Services have always been professional and understanding with all division and district business guidelines and deadlines.
	4	
	3	
	2	
	1	
Customer Satisfaction	x5	Linhardt Consulting Services have always provided the Division of Career and Technical Education valuable advice and guidance.
	4	
	3	
	2	
	1	
Cost Control	x5	Linhardt Consulting Services are always at or below agreed upon contractual amounts.
	4	
	3	
	2	
	1	
Average Score	5.0	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. <p style="text-align: right;">Please Check Yes <input type="checkbox"/> No <input type="checkbox"/></p>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: January 4, 2013

Agenda Item : 02-21-13-25

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 10-04-11-20

Prior Year Cost \$60,000

SUBJECT: To approve a sole source renewal contract with the Curators of the University of Missouri on behalf of the University of Missouri-St. Louis to provide tutorial management and consulting services for the period of February 27, 2013 to June 30, 2013 in an amount not to exceed \$40,000.

BACKGROUND: Under this renewal contract, the University of Missouri-St. Louis will recruit and train tutors, and handle the payroll for the tutors. The tutors will be college students or retired teachers. The tutoring services will have the responsibility of providing payroll services to eleven selected Advancement Via Individual Determination (AVID) schools (Busch Middle, Carnahan High, Cleveland High, Clyde C. Miller High, Compton Drew Middle, Gateway IT, Langston Middle, Roosevelt High, Soldan High, Sumner High and Vashon High). AVID supports the District reform initiative to increase the number of students attending college and taking Advanced Placement (AP) courses. AVID ensures students in the academic middle will succeed with tutorial support preparation from the AVID curriculum.

W - Writing (Cornell notes, quick writes)

I - Inquiry (Critical thinking activities-chess)

C - Collaboration (Study groups, projects, service learning)

R - Reading (Current events, SQ-3R method)

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: II.4

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 816-V3-293-1151-6319	Non-GOB	Requisition #: 10132528
Amount: \$40,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$40,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600012946

Department: HSGI

Requestor: Dr. Dan Edwards

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Dr. Nicole Williams, Dep. Supt., Academics

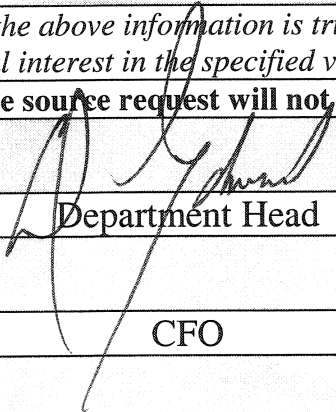
Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Dr. Dan Edwards	Date: December 6, 2012
Department / School: HSGI	Phone Number: 314-345-2488
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
<p>The University of Missouri-St. Louis will recruit and train tutors and handle the payroll for the tutors. The University and their staff have a unique knowledge of the needs of the SLPS students. The knowledge is gained from prior support of the AVID program as well as having former SLPS employees involved in the recruitment and training of the tutors.</p>	
Vendor Name: Curators of the University of Missouri on behalf of the University of Missouri-St. Louis	Email: cochranju@umsl.edu
Vendor Contact: Dr. Judith Cochran	Phone Number: 314-516-7302
Justification Information	
1. Why the uniquely specified goods are required?	
Tutoring services for the AVID program are a required part of the grant.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Other vendors do not have the experience in working within the guideline of the AVID grant and do not have the school specific knowledge of the eleven selected SLPS AVID schools.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
N/A	
4. List the Names of other Vendors contacted & Price Quotes:	
N/A	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

One-of-a-kind The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

Compatibility The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

Replacement Part The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

Delivery Date Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

Research Continuity The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

Unique Design The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

Emergency URGENT NEED for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are not met, then the item must be bid.



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 12-5-12
Dept / School: AVID		Reported By: John Niemeyer
Vendor: UMSL Regional Institute		Vendor #: 600012946
Contract # / P.O. #: 4500160068		Contract Name: Curators of University of Missouri
Contract Amount: \$ 60,000.		Award Date: 10-4-11
Purpose of Contract (Brief Description): To approve a contract with the Curators of the University of Missouri on behalf of the University of Missouri-St. Louis to provide tutorial management and consulting services for the period of January 1, 2013 to June 30, 2013, in an amount not to exceed \$60,000.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	Good Service
	<u>4</u>	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	Finding quality tutors is a difficult task.
	<u>4</u>	
	3	
	2	
	1	
Business Relations	5	Respond to business questions.
	<u>4</u>	
	3	
	2	
	1	
Customer Satisfaction	5	Satisfied will continue to use.
	<u>4</u>	
	3	
	2	
	1	
Cost Control	5	Good Controls
	<u>4</u>	
	3	
	2	
	1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: January 4, 2013

Agenda Item: 02-21-13-26

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Patrick Wallace, Exec. Dir., Communications

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding with Coat-A-Kid, Inc. to provide coats to kids in need at elementary schools and several high needs schools from February 22, 2013 through June 30, 2014.

BACKGROUND: The Coat-A-Kid Program has worked in a number of District schools over the past several years. The MOU formalizes the relationship between the District and Coat-A-Kid, Inc. to ensure that students in need will receive new coats, hats and gloves.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.D

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor:

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Patrick Wallace, Exec. Dir., Communications

Dr. Kelvin R. Adams, Superintendent

Memorandum of Understanding
Performance Standard(s)
Report

Agency: Coat-A-Kid, Inc.

School: 40 District Schools

From: July 1, 2011 **To:** June 30, 2012

Performance Standard 1: Coat-A-Kid, Inc. will provide new coats, gloves, and hats. The number of recipients will be mutually agreed upon by SLPS and Coat-A-Kid, Inc.

Status: Coat-A-Kid, Inc. provided 2,000 new coats, gloves, and hats to SLPS students either on a first time basis or as a replacement between October 1, 2012 and March 15.

Performance Standard 2: Coat-A-Kid, Inc. will serve students who were provided anew coat but have been identified as needing to have a replacement coat. The number of recipients will be mutually agreed upon by SLPS and Coat-A-Kid, Inc.

Status: See above.

Performance Standard 3: _____

Status: _____

Performance Standard 4: _____

Status: _____

Performance Standard 5: _____

Status: _____

Submitted by: _____

Date: _____

Reviewed by: _____

Date: _____

Recommendation:

Continue

Discontinue

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the Coat-A-Kid, Inc. (“Agency”) on this 22nd day of February, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between Coat-A-Kid, Inc. and the St. Louis Public Schools in order to allow Coat-A-Kid, Inc. to provide coats to kids in need, and to fit these coats on students with help from the staff at specified elementary and special education schools.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a) SLPS will identify the number of schools to receive new coats, hats, and gloves from Coat-A-Kid, Inc. SLPS will provide a District liaison person to work directly with Coat-A-Kid, Inc. to quickly and effectively resolve any needs or issues that might arise in the process of providing new coats, hats, and gloves to SLPS students identified in need.

(b) SLPS will provide meetings and correspondence with social workers and other school personnel as requested by Coat-A-Kid, Inc.

(c) SLPS will provide a May meeting with participating social workers to discuss the benefits for the students and to look carefully at ways of improving the process for students and volunteers.

6. Obligations of Agency:

(a) Coat-A-Kid, Inc. will provide new coats, hats and gloves free of charge to students identified by SLPS as in need in the specified SLPS elementary and special needs schools.

(b) Coat-A-Kid, Inc. will work closely with the District liaison and explain any needs and issues promptly that might arise in the process of providing new coats, hats, and gloves to SLPS students identified as in need so that they can be resolved quickly and effectively.

(c) Coat-A-Kid, Inc. will maintain an accurate record of items provided and number of children served.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) Coat-A-Kid, Inc. will provide new coats, gloves, and hats. The number of recipients will be mutually agreed upon by SLPS and Coat-A-Kid, Inc.
- (b) Coat-A-Kid, Inc. will serve students who were provided a new coat but have been identified as needing a replacement coat. The number of recipients will be mutually agreed upon by SLPS and Coat-A-Kid, Inc.

8. Term and Termination: The term of the MOU will be from February 22nd, 2013 (the Effective Date) through June 30, 2014, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Coat-A-Kid, Inc.

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



BOARD RESOLUTION

Date: December 17, 2012

Agenda Item : 02-21-13-27

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Patrick Wallace, Exec. Dir., Communications

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding with The Little Bit Foundation to provide basic essentials such as uniforms, clothing, shoes, underwear, school supplies and hygiene items to those children in need at a number of elementary schools and New Americans Academy from February 22, 2013 through June 30, 2014.

BACKGROUND: The Little Bit Foundation has worked in a number of District schools over the past several years. The MOU formalizes the relationship between the District and The Little Bit Foundation to ensure that students in needs will receive the basic essentials noted above.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.D

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor:

Patrick Wallace
Patrick Wallace, Exec. Dir., Communications

Angela Banks
Angela Banks, Budget Director

Leon Fisher
Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent

Memorandum of Understanding
Performance Standard(s)
Report

Agency: The Little Bit Foundation

School: 9 district elementary schools and NAPA

From: July 1, 2011 **To:** June 30, 2012

Performance Standard 1: The Little Bit Foundation will serve 100% of the children in need that have submitted requests through the school liaison.

Status: All children who had requests submitted were served.

Performance Standard 2: The Little Bit Foundation will provide services with the utmost care and compassion and treat every child with dignity and respect.

Status: Little Bit has met this objective as evidenced by SLPS school faculty.

Performance Standard 3: _____

Status: _____

Performance Standard 4: _____

Status:

Performance Standard 5:

Status:

Submitted by: _____

Date: _____

Reviewed by: _____

Date: _____

Recommendation:

Continue

Discontinue

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the The Little Bit Foundation (“Agency”) on this 22nd day of February, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between The Little Bit Foundation and the St. Louis Public Schools in order for The Little Bit Foundation to provide basic essentials such as uniforms , clothing, shoes, underwear, schools supplies and Hygiene items to those children in need.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. **Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. **Obligations of SLPS:**

(a) In each Little Bit school, a liaison will be assigned to identify children in need and work with Little Bit School representatives to make sure those needs are met.

(b) School staff will be committed to identifying children in need and to determining “need” vs. “want.” They will work with the liaison to complete and submit order forms.

(c) The School Liaison and social workers will assist Little Bit in following up with children served to ensure that their needs continue to be met.

6. **Obligations of Agency:**

(a) Provide clothing, shoes, coats, backpacks, books and hygiene items to those children identified as “in need” at Little Bit sponsored schools.

(b) Little Bit Volunteers will visit the schools each week and personally see that each child is fit properly.

(c) Little Bit staff and volunteers will work with the School Staff and Liaison to help them identify children that are in need.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency’s compliance with the following performance standards:

- (a) The Little Bit Foundation will serve 100% of the children in need that have submitted requests through the school liaison.
- (b) The Little Bit Foundation will provide services with the utmost care and compassion and treat every child with dignity and respect.

8. Term and Termination: The term of the MOU will be from February 22nd, 2013 (the Effective Date) through June 30, 2014, unless earlier terminated by either party by providing thirty (30) days’ written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

The Little Bit Foundation

By: _____
 Name: _____
 Title: _____

By: _____
 Name: _____
 Title: _____



BOARD RESOLUTION

Date: January 4, 2013

Agenda Item : 02-21-13-28

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: John Windom, Exec. Director, Full Service Schools

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with the National Council of Jewish Women to provide a "Community Closet" with new clothing and hygiene supplies to students who attend designated Community Education Full Service Schools for the period of February 22, 2013 to June 30, 2014 at no cost to the District.

BACKGROUND: The goal of the program is to serve 150 students at least once by the Community Closet at each of the Community Education Full Service School at which they are located.

The program is envisioned to expand to additional schools if it is felt to be warranted. The National Council of Jewish Women has exceeded the original goals of the program. The performance review of the program is attached.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source:		Requisition #:
Amount: No Cost		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Community Education


Requestor: John Windom


John Windom, Exec. Director, Full Service Schools


Patrick Wallace, Exec. Dir., Communications


Angela Banks, Budget Director


Leon Fisher, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the National Council of Jewish Women (“Agency”) on this 22nd day of February, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between the National Council of Jewish Women and the St. Louis Public Schools in order to provide new clothing and hygiene supplies to identified students who attend the designated Community Education Full Service Schools.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, which said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. **Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. **Obligations of SLPS:**

(a) Provide secure "Closet" space for the clothing and personal hygiene supplies.

(b) Provide a liaison to serve as a link between the school and the agency.

(c) Identify students in need of services.

6. **Obligations of Agency:**

(a) Work closely with the school leadership in the administering of the program.

(b) Maintain a clothing and personal hygiene inventory that is reasonably responsive to the needs of the students of the school.

(c) Maintain accurate records of recipients and make available to the district on request.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) 150 students will be provided clothing and personal hygiene supplies at least once by the closet at each school.

(b) _____

(c) _____

8. Term and Termination: The term of the MOU will be from February 22, 2013 through June 30, 2014 unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

(Agency)

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

Memorandum of Understanding
Performance Standard(s)
Report

Agency: National Council of Jewish Women

School: Ford, Hamilton, Shaw, Mullanphy & Walbridge Community Education Full Service Schools

From: August 13, 2012 **To:** December 17, 2012

Performance Standard 1: 150 students will be provided clothing and personal hygiene supplies at least once by the closet at both schools (Mullanphy and Walbridge)

Status: Students served: Ford – 7 students and 10 items, Hamilton – 47 students and 79 items, Shaw – 28 students and 66 items, Mullanphy – no information, Walbridge – 7 students and 46 items.

Performance Standard 2: N/A

Status: N/A

Performance Standard 3: N/A

Status: N/A

Performance Standard 4: N/A

Status: N/A

Submitted by: John Windom

Date: 12-21-2012

Reviewed by: _____

Date: _____

Recommendation:

Continue

Discontinue



BOARD RESOLUTION

Date: December 21, 2012

Agenda Item : 02-21-13-29

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: John Windom, Exec. Director, Full Service Schools

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with Danielle Bush, LPC, to provide therapeutic counseling services to students. The partnership is with the Bevo-Long Community Education Full Service School, Woerner, Buder, Lyon@Blow and Oak Hill Elementary School for the period of February 22, 2013 to June 30, 2014 at no cost to the District.

BACKGROUND: The therapeutic counseling services will address such areas as: reactive attachment disorder, adjustment disorder, pervasive developmental disorder, anxiety, sexual abuse, behavior disorders, attention deficit/hyperactivity disorder, generalized stress and mood disorders. These areas will be addressed through coordination of care with other professionals, art therapy, play therapy and other forms of traditional and non-traditional therapy.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Community Education

Requestor: John Windom

Angela Banks, Budget Director

John Windom, Exec. Director, Full Service Schools

Leon Fisher, CFO/Treasurer

Patrick Wallace, Exec. Dir., Communications

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and Danielle Bush, LPC (Agency) on this 22nd day of February, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between Danielle Bush, LPC and the St. Louis Public Schools in order to provide therapeutic counseling services to students addressing such areas as: reactive attachment disorder, adjustment disorder, pervasive developmental disorder, anxiety, sexual abuse, behavior disorders, attention deficit/hyperactivity disorder, generalized stress and mood disorders. These areas will be addressed through coordination of care with other professionals, art therapy, play therapy and other forms of traditional and non-traditional therapy. The partnership is with the Bevo-Long Community Education Full Service School, Woerner, Buder, Lyon@Blow and Oak Hill Elementary School.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a) Provide space for interaction with students, families and/or groups in which confidentiality can be maintained during therapy.

(b) Develop with the agency, student standards for referral and participation in the program. Initiate referrals for potential services by analysis of appropriate Community Education Administrator, School Guidance Counselor and School Social Worker.

(c) Provide information necessary and in accordance with SLPS policies for student record confidentiality that may help therapeutic outcomes for the student.

6. Obligations of Agency:

(a) Develop with the St. Louis Public School, student standards for referral and participation in the program

(b) Provide therapeutic services as described in the purpose paragraph to the students served.

(c) Communicate, as agreed upon by local Community Education Administrator, School Guidance Counselor and School Social Worker and in accordance with the standards for referral and participation.

(d) Maintain and share accurate records and sign in sheets with Comm. Ed. Administrator on request. Conduct themselves professionally while on school premises or interacting with school students or their families.

(e) Will administer baseline assessment, an assessment during treatment, and an assessment at the end of services.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) A minimum of 5 students or more will be served.

(b) A record of the areas addressed and the type of service provided will be made available to the District.

(c) Measurable Outcomes are established for/with each client at the beginning stages of services and the evaluation/progress on these goals will be made available to school on request and at the time of the MOU resubmission.

8. Term and Termination: The term of the MOU will be from February 22nd, 2013 through June 30, 2014, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Danielle Bush, LPC

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



BOARD RESOLUTION

Date: January 4, 2013

Agenda Item : 02-21-13-30

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Mary M. Houlihan, Dep. Supt., Operations

Action to be Approved:
Agency/Partnership Agreement

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the amendment of Board Resolution Number 02-16-12-09, an Agency Partnership Agreement with Mercy Health Systems, to add the students and staff at Fanning Middle School to receive the services of the school based health clinic at Roosevelt High School. The Board originally approved this Agency Partnership at its February 16, 2012 meeting for Roosevelt staff and students only at no cost to the District. The start date of the agreement will remain February 17, 2012. However, the end date of the agreement will be extended to June 30, 2014 from June 30, 2013. Terms and cost of the amendment will not change.

BACKGROUND: The original agreement was entered with Mercy Health Systems to provide comprehensive health services to students and staff at Roosevelt High School. The services include adult, adolescent, child and infant care by Family Medicine Nurse Practitioners, sports coverage, vision and hearing screenings and referral, and electronic medical records. The clinic can also provide management of chronic adult diseases (diabetes, high blood pressure, high cholesterol, prenatal care and dental care). The clinic has been open and operational at Roosevelt since August 2012 and the goal is to extend the same services to students and staff at Fanning Middle School.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Operations

Requestor:

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: December 21, 2012

Agenda Item : 02-21-13-31

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Nahed Chapman, Exec. Dir., ESOL

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the purchase of 1,716 books for two bookroom libraries from National Geographic Learning at a cost not to exceed \$13,280.20.

BACKGROUND: The purchase of two bookroom libraries from National Geographic Learning, composed largely of non-fiction texts at a literacy level appropriate to the assessment needs of students, will support the District's Literacy Model initiative focused on reading and writing across the curriculum, while meeting the needs of newcomer English Language Learners (ELLs) just learning to read. Teachers in the New Americans Preparatory Academy will have a greater ability to provide students with literacy instruction using expository text, in particular through Guided Reading groups, by having access to these leveled libraries appropriate to their students' reading ability.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 838-AJ-293-3411-6344	Non-GOB	Requisition #: 10132585
Amount: \$13,280.20		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$13,280.20	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600015250

Department: ESOL Bilingual/Migrant

Requestor: Nahed Chapman

Nahed Chapman, Exec. Dir., ESOL

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

NG Bookroom Order Summary

Fiction & Nonfiction Basic Literacy Library Subtotal	\$9,831.90
Fiction & Nonfiction Basic Add-on Literacy Library Subtotal	
K-2 Starter Literacy Library Subtotal	\$2,579.50
3-5 Starter Literacy Library Subtotal	
Big Book Literacy Library Subtotal	
SUBTOTAL	\$12,411.40
SALES TAX Add per state requirements	
SHIPPING & HANDLING Add 7% of Subtotal (\$3.00 minimum)	\$868.80
ORDER TOTAL	\$13,280.20

National Geographic Learning

Send orders to:
 10650 Toebben Drive
 Independence, KY 41051

Phone: 1-888-915-3276 or
 1-800-354-9706
 M-F: 8:00am-6:00pm ET

Fax: 1-800-840-9807
 SchoolCustomerService@cengage.com

NGL.Cengage.com

Prices subject to change without notice.

Bill To:

Name _____ Title _____

School/Organization _____ Telephone _____

Street _____

City and State _____ Zip _____

Email _____

**Ship To:
(if different)**

Name _____ Title _____

School/Organization _____ Telephone _____

Street _____

City and State _____ Zip _____

Email _____

Method of Payment:

Bill me at the address above (my official P.O. is attached)

1. Payment Enclosed (no cash, please)

Check made payable to: National Geographic Learning Money Order

2. Credit Card

School Card
 Personal Card

MasterCard
 Visa
 American Express

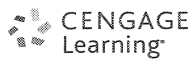
Card Number _____

Expiration Date _____

Security Code _____

Signature _____

3. School Purchase Order Attached P.O.# _____



Signature	Date	Daytime Phone
-----------	------	------------------



BOARD RESOLUTION

Date: January 4, 2013

Agenda Item : 02-21-13-32

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Action to be Approved: Student Registration

Other Transaction Descriptors: Exam Registrations
(i.e.: Sole Source, Ratification)

SUBJECT: To approve payment of \$23,425 to the International Baccalaureate Organization for the registration of 56 students who will take a total of 157 individual I.B. exams and submit for I.B. grading 17 extended essays and 17 Theory of Knowledge essays in the May 2013 I.B. examination session.

BACKGROUND: The International Baccalaureate Diploma Programme prepares students for admission to universities throughout the world through integrated curriculum, assessments in multiple formats, and rigorous externally moderated exams with published global standards. Students will sit for exams in World Literature, French, Spanish, Latin, History of the Americas, Psychology, Biology, Physics, Mathematical Studies, Visual Arts, and Film Studies. Students who meet scoring criteria earn college credit; students enrolled in I.B. courses receive priority status in college admissions and qualify for scholarships reserved for I.B. graduates. Students who sat for I.B. exams in 2012 were all admitted to colleges that include New York University, University of Chicago, Loyola, Washington University, Vanderbilt, Emory, Yale, Wellesley, and the U.S. Naval Academy.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.B

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 156-FL-110-1177-6311	GOB	Requisition #: 10132476
Amount: \$23,425.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$23,425.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600006330

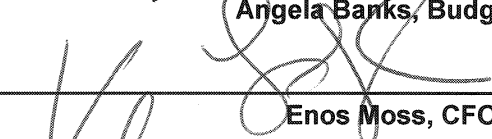
Department: Metro High School

Requestor: Wilfred Moore


Dr. Dan Edwards, Assoc. Supt., Secondary Schools

 1/7/2013
Dr. Nicole Williams, Dep. Supt., Academics


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number	10619113
Numéro de facture	
Número de factura	
Invoice date	18-NOV-12
Date de la facture	
Fecha de al factura	
Purchase order number	
Numéro du bon de commande	
Número de orden de compra	
Account number	S001323DIP
Numéro du compte	
Número de cuenta	
Page Number	1/34
Page	
Pagi	

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
1	Registration fee per subject (MAY 2013; Jacob Schmidt; dwn419; Exam)	1	104.00	104.00
2	Registration fee per subject (MAY 2013; Anna Scott; dwn426; Exam)	1	104.00	104.00
3	Registration fee per subject (MAY 2013; Benjamin Spitznagel; dwn436; Exam)	1	104.00	104.00
4	Registration fee per subject (MAY 2013; Imani Taylor; dwn450; Exam)	1	104.00	104.00
5	Registration fee per subject (MAY 2013; Kristina Tschomakoff; dwn463; Exam)	1	104.00	104.00
6	Registration fee per subject (MAY 2013; Ronnel Turner; dwn475; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruego adjuntar a su pago una copia de esta factura



International
Baccalaureate

International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Sales invoice Facture Factura

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de la factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	2/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
7	Registration fee per subject (MAY 2013; Ronnel Turner; dwn475; Exam)	1	104.00	104.00
8	Registration fee per subject (MAY 2013; Kaliice Walker; dwn486; Exam)	1	104.00	104.00
9	Registration fee per subject (MAY 2013; Nicholas Wiegand; dwn494; Exam)	1	104.00	104.00
10	Registration fee per subject (MAY 2013; Karl Wimmer; dwn501; Exam)	1	104.00	104.00
11	Registration fee per subject (MAY 2013; Karl Wimmer; dwn501; Exam)	1	104.00	104.00
12	Registration fee per subject (MAY 2013; Hien Ngoc Thi Vo; dwh752; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura

Sales invoice Facture Factura

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	3/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
13	Registration fee per subject (MAY 2013; Hien Ngoc Thi Vo; dwh752; Exam)	1	104.00	104.00
14	Registration fee per candidate - before first deadline (MAY 2013; Kislay Bishnupuri; dwh341; Exam)	1	151.00	151.00
15	Registration fee per candidate - before first deadline (MAY 2013; Sydney Everett; dwh482; Exam)	1	151.00	151.00
16	Registration fee per candidate - before first deadline (MAY 2013; Edgar Harper; dwh525; Exam)	1	151.00	151.00
17	Registration fee per candidate - before first deadline (MAY 2013; Thanh Khuu; dwh579; Exam)	1	151.00	151.00
18	Registration fee per candidate - before first deadline (MAY 2013; Ajinkya Kokate; dwh609; Exam)	1	151.00	151.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruela adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Sales invoice Facture Factura

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de la factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	4/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
19	Registration fee per candidate - before first deadline (MAY 2013; Willow Pastard; dwh641; Exam)	1	151.00	151.00
20	Registration fee per candidate - before first deadline (MAY 2013; Hien Ngoc Thi Vo; dwh752; Exam)	1	151.00	151.00
21	Registration fee per candidate - before first deadline (MAY 2013; Taylor Alexander; dwl297; Exam)	1	151.00	151.00
22	Registration fee per candidate - before first deadline (MAY 2013; Terri Artis; dwl317; Exam)	1	151.00	151.00
23	Registration fee per candidate - before first deadline (MAY 2013; Seth Brummund; dwl334; Exam)	1	151.00	151.00
24	Registration fee per candidate - before first deadline (MAY 2013; Jasmine Burt; dwl350; Exam)	1	151.00	151.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International
Baccalaureate

International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

+1 301-202-3000
+1 301-202-3003
ibabilling@bo.org

Sales invoice Facture Factura

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	5/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
25	Registration fee per candidate - before first deadline (MAY 2013; Liam Butler; dwl363; Exam)	1	151.00	151.00
26	Registration fee per candidate - before first deadline (MAY 2013; Cameron Casey; dwl378; Exam)	1	151.00	151.00
27	Registration fee per candidate - before first deadline (MAY 2013; Naomi Collier; dwl395; Exam)	1	151.00	151.00
28	Registration fee per candidate - before first deadline (MAY 2013; Chacity Cooper; dwl418; Exam)	1	151.00	151.00
29	Registration fee per candidate - before first deadline (MAY 2013; Hannah Davison; dwl447; Exam)	1	151.00	151.00
30	Registration fee per candidate - before first deadline (MAY 2013; Felicia Dilworth; dwl469; Exam)	1	151.00	151.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	6/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
31	Registration fee per candidate - before first deadline (MAY 2013; Hannah Florence; dwl483; Exam)	1	151.00	151.00
32	Registration fee per candidate - before first deadline (MAY 2013; Emily Forsythe; dwl504; Exam)	1	151.00	151.00
33	Registration fee per candidate - before first deadline (MAY 2013; Jarren Gorka; dwl525; Exam)	1	151.00	151.00
34	Registration fee per candidate - before first deadline (MAY 2013; Stephan Hagen; dwl542; Exam)	1	151.00	151.00
35	Registration fee per candidate - before first deadline (MAY 2013; Princess Hollins; dwl591; Exam)	1	151.00	151.00
36	Registration fee per candidate - before first deadline (MAY 2013; Jolie Huynh; dwl623; Exam)	1	151.00	151.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Sales invoice Facture Factura

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	7/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
37	Registration fee per candidate - before first deadline (MAY 2013; Alyssa January; dwl644; Exam)	1	151.00	151.00
38	Registration fee per candidate - before first deadline (MAY 2013; Jessica Ho; dqp022; Exam)	1	151.00	151.00
39	Registration fee per candidate - before first deadline (MAY 2013; Colin Kehoe; dwl777; Exam)	1	151.00	151.00
40	Registration fee per candidate - before first deadline (MAY 2013; Adrian Marley-Weaver; dwl809; Exam)	1	151.00	151.00
41	Registration fee per candidate - before first deadline (MAY 2013; Dylan Meals; dwl828; Exam)	1	151.00	151.00
42	Registration fee per candidate - before first deadline (MAY 2013; Andrew Morris; dwl845; Exam)	1	151.00	151.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International
Baccalaureate

International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Sales invoice

Facture

Factura

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de la factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	8/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
43	Registration fee per candidate - before first deadline (MAY 2013; Shelby Parnell; dwl859; Exam)	1	151.00	151.00
44	Registration fee per candidate - before first deadline (MAY 2013; Dominique Price; dwl886; Exam)	1	151.00	151.00
45	Registration fee per candidate - before first deadline (MAY 2013; Megan Ratcliff; dwn325; Exam)	1	151.00	151.00
46	Registration fee per candidate - before first deadline (MAY 2013; Darryl Reece; dwn398; Exam)	1	151.00	151.00
47	Registration fee per candidate - before first deadline (MAY 2013; Hunter Regular; dwn410; Exam)	1	151.00	151.00
48	Registration fee per candidate - before first deadline (MAY 2013; Jacob Schmidt; dwn419; Exam)	1	151.00	151.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	9/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
49	Registration fee per candidate - before first deadline (MAY 2013; Anna Scott; dwn426; Exam)	1	151.00	151.00
50	Registration fee per candidate - before first deadline (MAY 2013; Benjamin Spitznagel; dwn436; Exam)	1	151.00	151.00
51	Registration fee per candidate - before first deadline (MAY 2013; Imani Taylor; dwn450; Exam)	1	151.00	151.00
52	Registration fee per candidate - before first deadline (MAY 2013; Kristina Tschomakoff; dwn463; Exam)	1	151.00	151.00
53	Registration fee per candidate - before first deadline (MAY 2013; Ronnel Turner; dwn475; Exam)	1	151.00	151.00
54	Registration fee per candidate - before first deadline (MAY 2013; Kaliice Walker; dwn486; Exam)	1	151.00	151.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International
Baccalaureate

International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Sales invoice Facture Factura

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de la factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	10/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
55	Registration fee per candidate - before first deadline (MAY 2013; Nicholas Wiegand; dwn494; Exam)	1	151.00	151.00
56	Registration fee per candidate - before first deadline (MAY 2013; Karl Wimmer; dwn501; Exam)	1	151.00	151.00
57	Registration fee per candidate - before first deadline (MAY 2013; Shannon Westmoreland; dwh773; Exam)	1	151.00	151.00
58	Registration fee per candidate - before first deadline (MAY 2013; Jordan Banks; dwh792; Exam)	1	151.00	151.00
59	Registration fee per candidate - before first deadline (MAY 2013; Sterling Lawler; dwh801; Exam)	1	151.00	151.00
60	Registration fee per candidate - before first deadline (MAY 2013; Andrew Schmidt; dwh816; Exam)	1	151.00	151.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	11/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
61	Registration fee per subject (MAY 2013; Megan Ratcliff; dwn325; Exam)	1	104.00	104.00
62	Registration fee per subject (MAY 2013; Megan Ratcliff; dwn325; Exam)	1	104.00	104.00
63	Registration fee per subject (MAY 2013; Darryl Reece; dwn398; Exam)	1	104.00	104.00
64	Registration fee per subject (MAY 2013; Hunter Regular; dwn410; Exam)	1	104.00	104.00
65	Registration fee per subject (MAY 2013; Jacob Schmidt; dwn419; Exam)	1	104.00	104.00
66	Registration fee per subject (MAY 2013; Jacob Schmidt; dwn419; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibabilling@ibc.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	12/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
67	Registration fee per subject (MAY 2013; Emma Arett; dqd170; Exam)	1	104.00	104.00
68	Registration fee per subject (MAY 2013; Emma Arett; dqd170; Exam)	1	104.00	104.00
69	Registration fee per subject (MAY 2013; Emma Arett; dqd170; Exam)	1	104.00	104.00
70	Registration fee per subject (MAY 2013; Emma Arett; dqd170; Exam)	1	104.00	104.00
71	Registration fee per subject (MAY 2013; Emma Arett; dqd170; Exam)	1	104.00	104.00
72	Registration fee per subject (MAY 2013; Andrew Riggs; dqd379; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

+1 301-202-3000
+1 301-202-3003
ibilling@ibo.org

Sales invoice Facture Factura

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	13/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
73	Registration fee per subject (MAY 2013; Andrew Riggs; dqd379; Exam)	1	104.00	104.00
74	Registration fee per subject (MAY 2013; Andrew Riggs; dqd379; Exam)	1	104.00	104.00
75	Registration fee per subject (MAY 2013; Benjamin P. Trask; dqr494; Exam)	1	104.00	104.00
76	Registration fee per subject (MAY 2013; Benjamin P. Trask; dqr494; Exam)	1	104.00	104.00
77	Registration fee per subject (MAY 2013; Benjamin P. Trask; dqr494; Exam)	1	104.00	104.00
78	Registration fee per subject (MAY 2013; Kislay Bishnupuri; dwh341; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International
Baccalaureate

International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Sales invoice Facture Factura

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de la factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	14/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
79	Registration fee per subject (MAY 2013; Kislay Bishnupuri; dwh341; Exam)	1	104.00	104.00
80	Registration fee per subject (MAY 2013; Kislay Bishnupuri; dwh341; Exam)	1	104.00	104.00
81	Registration fee per subject (MAY 2013; Kislay Bishnupuri; dwh341; Exam)	1	104.00	104.00
82	Registration fee per subject (MAY 2013; Kislay Bishnupuri; dwh341; Exam)	1	104.00	104.00
83	Registration fee per subject (MAY 2013; Kislay Bishnupuri; dwh341; Exam)	1	104.00	104.00
84	Registration fee per subject (MAY 2013; Sydney Everett; dwh482; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruego adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	15/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
85	Registration fee per subject (MAY 2013; Sydney Everett; dwh482; Exam)	1	104.00	104.00
86	Registration fee per subject (MAY 2013; Sydney Everett; dwh482; Exam)	1	104.00	104.00
87	Registration fee per subject (MAY 2013; Sydney Everett; dwh482; Exam)	1	104.00	104.00
88	Registration fee per subject (MAY 2013; Sydney Everett; dwh482; Exam)	1	104.00	104.00
89	Registration fee per subject (MAY 2013; Sydney Everett; dwh482; Exam)	1	104.00	104.00
90	Registration fee per subject (MAY 2013; Edgar Harper; dwh525; Exam)	1	104.00	104.00

Continued

**Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura**



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Sales invoice Facture Factura

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	16/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
91	Registration fee per subject (MAY 2013; Edgar Harper; dwh525; Exam)	1	104.00	104.00
92	Registration fee per subject (MAY 2013; Edgar Harper; dwh525; Exam)	1	104.00	104.00
93	Registration fee per subject (MAY 2013; Edgar Harper; dwh525; Exam)	1	104.00	104.00
94	Registration fee per subject (MAY 2013; Edgar Harper; dwh525; Exam)	1	104.00	104.00
95	Registration fee per subject (MAY 2013; Edgar Harper; dwh525; Exam)	1	104.00	104.00
96	Registration fee per subject (MAY 2013; Thanh Khuu; dwh579; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruego adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Sales invoice Facture Factura

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	17/34

Item Article Articulo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
97	Registration fee per subject (MAY 2013; Thanh Khuu; dwh579; Exam)	1	104.00	104.00
98	Registration fee per subject (MAY 2013; Thanh Khuu; dwh579; Exam)	1	104.00	104.00
99	Registration fee per subject (MAY 2013; Thanh Khuu; dwh579; Exam)	1	104.00	104.00
100	Registration fee per subject (MAY 2013; Thanh Khuu; dwh579; Exam)	1	104.00	104.00
101	Registration fee per subject (MAY 2013; Thanh Khuu; dwh579; Exam)	1	104.00	104.00
102	Registration fee per subject (MAY 2013; Ajinkya Kokate; dwh609; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International
Baccalaureate

International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Sales invoice Facture Factura

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	18/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
103	Registration fee per subject (MAY 2013; Ajinkya Kokate; dwh609; Exam)	1	104.00	104.00
104	Registration fee per subject (MAY 2013; Ajinkya Kokate; dwh609; Exam)	1	104.00	104.00
105	Registration fee per subject (MAY 2013; Ajinkya Kokate; dwh609; Exam)	1	104.00	104.00
106	Registration fee per subject (MAY 2013; Ajinkya Kokate; dwh609; Exam)	1	104.00	104.00
107	Registration fee per subject (MAY 2013; Ajinkya Kokate; dwh609; Exam)	1	104.00	104.00
108	Registration fee per subject (MAY 2013; Willow Pastard; dwh641; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	19/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
109	Registration fee per subject (MAY 2013; Willow Pastard; dwh641; Exam)	1	104.00	104.00
110	Registration fee per subject (MAY 2013; Willow Pastard; dwh641; Exam)	1	104.00	104.00
111	Registration fee per subject (MAY 2013; Willow Pastard; dwh641; Exam)	1	104.00	104.00
112	Registration fee per subject (MAY 2013; Willow Pastard; dwh641; Exam)	1	104.00	104.00
113	Registration fee per subject (MAY 2013; Willow Pastard; dwh641; Exam)	1	104.00	104.00
114	Registration fee per subject (MAY 2013; Hien Ngoc Thi Vo; dwh752; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	20/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
115	Registration fee per subject (MAY 2013; Hien Ngoc Thi Vo; dwh752; Exam)	1	104.00	104.00
116	Registration fee per subject (MAY 2013; Grace A Dearing; dpw209; Exam)	1	104.00	104.00
117	Registration fee per subject (MAY 2013; Grace A Dearing; dpw209; Exam)	1	104.00	104.00
118	Registration fee per subject (MAY 2013; Grace A Dearing; dpw209; Exam)	1	104.00	104.00
119	Registration fee per subject (MAY 2013; Grace A Dearing; dpw209; Exam)	1	104.00	104.00
120	Registration fee per subject (MAY 2013; Grace A Dearing; dpw209; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
jhabilling@ibc.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	21/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
121	Registration fee per subject (MAY 2013; Jesse Felix; dpw261; Exam)	1	104.00	104.00
122	Registration fee per subject (MAY 2013; Jesse Felix; dpw261; Exam)	1	104.00	104.00
123	Registration fee per subject (MAY 2013; Jesse Felix; dpw261; Exam)	1	104.00	104.00
124	Registration fee per subject (MAY 2013; Jesse Felix; dpw261; Exam)	1	104.00	104.00
125	Registration fee per subject (MAY 2013; Jesse Felix; dpw261; Exam)	1	104.00	104.00
126	Registration fee per subject (MAY 2013; Samuel Hunt; dqb040; Exam)	1	104.00	104.00

Continued

**Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura**



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	22/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
127	Registration fee per subject (MAY 2013; Hien Ngoc Thi Vo; dwh752; Exam)	1	104.00	104.00
128	Registration fee per subject (MAY 2013; Hien Ngoc Thi Vo; dwh752; Exam)	1	104.00	104.00
129	Registration fee per subject (MAY 2013; Shannon Westmoreland; dwh773; Exam)	1	104.00	104.00
130	Registration fee per subject (MAY 2013; Shannon Westmoreland; dwh773; Exam)	1	104.00	104.00
131	Registration fee per subject (MAY 2013; Shannon Westmoreland; dwh773; Exam)	1	104.00	104.00
132	Registration fee per subject (MAY 2013; Shannon Westmoreland; dwh773; Exam)	1	104.00	104.00

Continued

**Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura**



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	23/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
133	Registration fee per subject (MAY 2013; Shannon Westmoreland; dwh773; Exam)	1	104.00	104.00
134	Registration fee per subject (MAY 2013; Shannon Westmoreland; dwh773; Exam)	1	104.00	104.00
135	Registration fee per subject (MAY 2013; Jordan Banks; dwh792; Exam)	1	104.00	104.00
136	Registration fee per subject (MAY 2013; Sterling Lawler; dwh801; Exam)	1	104.00	104.00
137	Registration fee per subject (MAY 2013; Samuel Hunt; dqb040; Exam)	1	104.00	104.00
138	Registration fee per subject (MAY 2013; Samuel Hunt; dqb040; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International
Baccalaureate

International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Sales invoice Facture Factura

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	24/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
139	Registration fee per subject (MAY 2013; Samuel Hunt; dqb040; Exam)	1	104.00	104.00
140	Registration fee per subject (MAY 2013; Samuel Hunt; dqb040; Exam)	1	104.00	104.00
141	Registration fee per subject (MAY 2013; Mauricio Pimentel; dqb049; Exam)	1	104.00	104.00
142	Registration fee per subject (MAY 2013; Andrew Schmidt; dwh816; Exam)	1	104.00	104.00
143	Registration fee per subject (MAY 2013; Taylor Alexander; dwl297; Exam)	1	104.00	104.00
144	Registration fee per subject (MAY 2013; Terri Artis; dwl317; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	25/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
145	Registration fee per subject (MAY 2013; Terri Artis; dwl317; Exam)	1	104.00	104.00
146	Registration fee per subject (MAY 2013; Terri Artis; dwl317; Exam)	1	104.00	104.00
147	Registration fee per subject (MAY 2013; Terri Artis; dwl317; Exam)	1	104.00	104.00
148	Registration fee per subject (MAY 2013; Seth Brummund; dwl334; Exam)	1	104.00	104.00
149	Registration fee per subject (MAY 2013; Jasmine Burt; dwl350; Exam)	1	104.00	104.00
150	Registration fee per subject (MAY 2013; Liam Butler; dwl363; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruego adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

+1 301-202-3000
+1 301-202-3003
ibabilling@ibc.org

Sales invoice Facture Factura

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de la factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	26/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
151	Registration fee per subject (MAY 2013; Cameron Casey; dwl378; Exam)	1	104.00	104.00
152	Registration fee per subject (MAY 2013; Cameron Casey; dwl378; Exam)	1	104.00	104.00
153	Registration fee per subject (MAY 2013; Naomi Collier; dwl395; Exam)	1	104.00	104.00
154	Registration fee per subject (MAY 2013; Naomi Collier; dwl395; Exam)	1	104.00	104.00
155	Registration fee per subject (MAY 2013; Naomi Collier; dwl395; Exam)	1	104.00	104.00
156	Registration fee per subject (MAY 2013; Chacity Cooper; dwl418; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	27/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
157	Registration fee per subject (MAY 2013; Hannah Davison; dwl447; Exam)	1	104.00	104.00
158	Registration fee per subject (MAY 2013; Hannah Davison; dwl447; Exam)	1	104.00	104.00
159	Registration fee per subject (MAY 2013; Felicia Dilworth; dwl469; Exam)	1	104.00	104.00
160	Registration fee per subject (MAY 2013; Hannah Florence; dwl483; Exam)	1	104.00	104.00
161	Registration fee per subject (MAY 2013; Emily Forsythe; dwl504; Exam)	1	104.00	104.00
162	Registration fee per subject (MAY 2013; Jarren Gorka; dwl525; Exam)	1	104.00	104.00

Continued

**Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura**



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	28/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
163	Registration fee per subject (MAY 2013; Jarren Gorka; dwl525; Exam)	1	104.00	104.00
164	Registration fee per subject (MAY 2013; Stephan Hagen; dwl542; Exam)	1	104.00	104.00
165	Registration fee per subject (MAY 2013; Princess Hollins; dwl591; Exam)	1	104.00	104.00
166	Registration fee per subject (MAY 2013; Princess Hollins; dwl591; Exam)	1	104.00	104.00
167	Registration fee per subject (MAY 2013; Jolie Huynh; dwl623; Exam)	1	104.00	104.00
168	Registration fee per subject (MAY 2013; Jolie Huynh; dwl623; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Sales invoice Facture Factura

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de la factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	29/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
169	Registration fee per subject (MAY 2013; Jolie Huynh; dwl623; Exam)	1	104.00	104.00
170	Registration fee per subject (MAY 2013; Alyssa January; dwl644; Exam)	1	104.00	104.00
171	Registration fee per subject (MAY 2013; Alyssa January; dwl644; Exam)	1	104.00	104.00
172	Registration fee per subject (MAY 2013; Colin Kehoe; dwl777; Exam)	1	104.00	104.00
173	Registration fee per subject (MAY 2013; Andrew Riggs; dqd379; Exam)	1	104.00	104.00
174	Registration fee per subject (MAY 2013; Andrew Riggs; dqd379; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	30/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
175	Registration fee per subject (MAY 2013; Jessica Ho; dqp022; Exam)	1	104.00	104.00
176	Registration fee per subject (MAY 2013; Jacob M. Ingram; dqp027; Exam)	1	104.00	104.00
177	Registration fee per subject (MAY 2013; Jacob M. Ingram; dqp027; Exam)	1	104.00	104.00
178	Registration fee per subject (MAY 2013; Jacob M. Ingram; dqp027; Exam)	1	104.00	104.00
179	Registration fee per subject (MAY 2013; Jacob M. Ingram; dqp027; Exam)	1	104.00	104.00
180	Registration fee per subject (MAY 2013; Jacob M. Ingram; dqp027; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	31/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
181	Registration fee per subject (MAY 2013; Adam D. Arcipowski; dqr481; Exam)	1	104.00	104.00
182	Registration fee per subject (MAY 2013; Adam D. Arcipowski; dqr481; Exam)	1	104.00	104.00
183	Registration fee per subject (MAY 2013; Adam D. Arcipowski; dqr481; Exam)	1	104.00	104.00
184	Registration fee per subject (MAY 2013; Adam D. Arcipowski; dqr481; Exam)	1	104.00	104.00
185	Registration fee per subject (MAY 2013; Adam D. Arcipowski; dqr481; Exam)	1	104.00	104.00
186	Registration fee per subject (MAY 2013; Benjamin P. Trask; dqr494; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruela adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibabilling@bo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	32/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
187	Registration fee per subject (MAY 2013; Benjamin P. Trask; dqr494; Exam)	1	104.00	104.00
188	Registration fee per subject (MAY 2013; Adrian Marley-Weaver; dwl809; Exam)	1	104.00	104.00
189	Registration fee per subject (MAY 2013; Adrian Marley-Weaver; dwl809; Exam)	1	104.00	104.00
190	Registration fee per subject (MAY 2013; Adrian Marley-Weaver; dwl809; Exam)	1	104.00	104.00
191	Registration fee per subject (MAY 2013; Dylan Meals; dwl828; Exam)	1	104.00	104.00
192	Registration fee per subject (MAY 2013; Dylan Meals; dwl828; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de la factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	33/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
193	Registration fee per subject (MAY 2013; Dylan Meals; dwl828; Exam)	1	104.00	104.00
194	Registration fee per subject (MAY 2013; Dylan Meals; dwl828; Exam)	1	104.00	104.00
195	Registration fee per subject (MAY 2013; Andrew Morris; dwl845; Exam)	1	104.00	104.00
196	Registration fee per subject (MAY 2013; Andrew Morris; dwl845; Exam)	1	104.00	104.00
197	Registration fee per subject (MAY 2013; Shelbey Parnell; dwl859; Exam)	1	104.00	104.00
198	Registration fee per subject (MAY 2013; Dominique Price; dwl886; Exam)	1	104.00	104.00

Continued

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

Sales invoice Facture Factura

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Thomas Gremaud
Metro Academic & Classical High School
4015 McPherson Ave
Saint Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10619113
Invoice date Date de la facture Fecha de al factura	18-NOV-12
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	34/34

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
199	Registration fee per subject (MAY 2013; Dominique Price; dw1886; Exam)	1	104.00	104.00
200	Registration fee per subject (MAY 2013; Megan Ratcliff; dwn325; Exam)	1	104.00	104.00
201	Registration fee per subject (MAY 2013; Mauricio Pimentel; dqb049; Exam)	1	104.00	104.00
202	Registration fee per subject (MAY 2013; Mauricio Pimentel; dqb049; Exam)	1	104.00	104.00
203	Registration fee per subject (MAY 2013; Mauricio Pimentel; dqb049; Exam)	1	104.00	104.00
204	Registration fee per subject (MAY 2013; Mauricio Pimentel; dqb049; Exam)	1	104.00	104.00

Payment due by
Paiement échu près
Pago debido cerca

18-DEC-12

Payment Due Paiement du A pagar	USD	23,425.00
---------------------------------------	-----	-----------

For authorized schools based in USA please send check payments to:
Pour les écoles autorisées basées aux Etats Unis d'Amérique, veuillez transmettre le paiement par chèque à :
Para los Colegios del Mundo del IB de los Estados Unidos, sírvase enviar los pagos con cheque a:

International Baccalaureate Organization
Post Office
PO Box 5950
New York NY 10087-5950

For authorized schools based in Canada please send check payments to:
Pour les écoles autorisées basées aux Canada, veuillez transmettre le paiement par chèque à :
Para los Colegios del Mundo del IB de Canadá, sírvase enviar los pagos con cheque a

International Baccalaureate Organization
PO Box 15081 Station "A"
Toronto, Ontario, M5W 1C1 Canada

For Wire Transfer details and candidate school payments please visit IB website
Pour les transferts bancaires ainsi que pour les paiements des écoles candidates, veuillez vous référer au site internet de IB
Si desea más información sobre los giros bancarios o sobre los pagos a colegios solicitantes visite el sitio web público del IB
<http://www.ibo.org/offices/profsupport/finance/index.cfm>

Please quote school account number and invoice number on all payments
Veuillez indiquer le numéro de compte de l'établissement et le numéro de facture pour tous les paiements adressés à l'IB.
Todos los pagos realizados al IB deben incluir el número de cuenta del colegio y el número de factura

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



BOARD RESOLUTION

Date: January 4, 2013

Agenda Item : 02-21-12-33

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Leon Fisher, CFO/Treasurer

Action to be Approved: Insurance Policy Audit

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-53

Prior Year Cost \$182,682.00

SUBJECT: To approve the payment of the Excess Workers' Compensation Insurance Policy premium audit to Arch Insurance Company through our insurance broker Marsh USA for the 2011-12 fiscal year. The payroll premium audit will result in an additional premium of \$11,430.00. The total audited premium will be \$194,212.00.

BACKGROUND: The Excess Workers' Compensation Insurance Policy is purchased to protect the District from workers' compensation claims that exceed \$500,000. The Policy is quoted based on a payroll projection. The premium quoted in the original board resolution was a deposit premium, which was based on the payroll projection provided to the insurance carrier. Once the payroll is finalized and audited by the insurance carrier, Arch Insurance Company, the final audited premium is calculated. For the 2011-12 year, the final audited premium exceeds the deposit premium by \$11,430.00, which is the additional premium now due to the insurance carrier.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 970-00-170-2514-6261	GOB	Requisition #:
Amount: \$11,430.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$11,430.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600002438

Department: Risk Management

Requestor: Kevin Coyne

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

This audit forms a part of the Policy to which attached, effective on the expiration date of the Policy.

INSURED THE SPECIAL ADMINISTRATIVE BOARD OF THE TRANSITIONAL SCHOOL DISTRICT OF THE CITY OF ST. LOUIS
 Policy No. WCX 0034341 02 Audit Effective July 1, 2012
 (12:01 A.M.)

by ARCH INSURANCE COMPANY,

AUDIT STATEMENT

In consideration of an additional premium of \$11,430.00 it is understood and agreed that the following is the final premium adjustment for the period July 1, 2011 to July 1, 2012 :

No	Actual Exposure	Rate	Earned Premium	Rate Type	Rate Period
1	<u>\$162,572,731</u>	<u>.11940</u>	<u>\$194,112</u>	Payroll	<u>7/1/2011 - 7/1/2012</u>
Total Earned Premium			<u>\$194,112</u>		
Less Advance Premium			<u>(\$182,682)</u>		
Additional Premium			<u>\$11,430</u>		



BOARD RESOLUTION

Date: January 7, 2013

Agenda Item: 02-21-13-34

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. James Henderson, Chief Human Resource Officer

Action to be Approved:
Acceptance of Funds/Funding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the acceptance of the Medical Loss Ratio (MLR) premium rebate from United Healthcare in the amount of \$276,986.35, the distribution of the Employee and Retiree portion of the rebate to the retirees and employees and the establishment of a District-wide employee Wellness Fund with the remaining portion of the rebate.

BACKGROUND: The St. Louis Public Schools (District) has received a premium rebate check from United Healthcare in accordance with the Medical Loss Ratio (MLR) provision of the Affordable Care Act. The breakdown of the rebate may be seen below.

Total MLR Rebate Distribution

Group	Refund Amount	Recommended Distribution of Funds
Employee Portion of Retiree Refund	\$60,808.24	Returned to Retirees
District Portion of Retiree Refund	\$18,896.04	Placed in Wellness Fund
Employee Portion of Active Employee Refund	\$27,453.47	Returned to Employees
District Portion of Active Employees Refund	\$169,828.60	Placed in Wellness Fund
Total Refund	\$276,986.35	

This is the recommendation of the joint benefits committee.

Accountability Plan Goals: Superintendent's Initiatives

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount: \$276,986.35		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Reimbursement Amount \$276,986.35	<input type="checkbox"/> Pending Funding Availability	Vendor #:

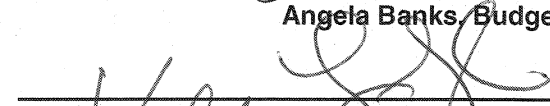
Department: Human Resources


Requestor:


Dr. James Henderson, Chief Human Resource Officer


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Leon Fisher, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: December 20, 2012

Agenda Item : 02-21-13-35

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Leon Fisher, CFO/Treasurer

Action to be Approved: Financial Report

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Comprehensive Annual Financial Report (CAFR) and the Compliance Report for the Fiscal Year Ended June 30, 2012.

BACKGROUND: Per Department of Elementary and Secondary Education (DESE) Administrative Rule 5 CSR 30-4.030 Audit Policy and Requirements, "The Board is responsible for transmitting one (1) copy of the report; the related management letter, if one is prepared by the independent auditor; and a copy of the board minutes or board resolution, indicating approval of the audit report to DESE and other copies of the audit report as required by federal laws and regulations to the appropriate agency (ies)." The required documents must be received by DESE before the audit file will be considered complete for the fiscal year.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.D.1.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Finance

Requestor:

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Board Resolution

Date: December 17, 2012
 To: Dr. Kelvin R. Adams, Superintendent
 From: Leon Fisher, CFO/Treasurer

Agenda Item: 02-21-13-96
 Action: X

Action to be Approved: X Financial Report Other Transaction Descriptors: _____

SUBJECT:
 Approve the Monthly Transaction Report for December 2012.

BACKGROUND:
 Per board policy and/or directive, the SAB must approve the following transactions: 1) Budget transfers equal to or greater than \$50,000; 2) Budget transfers between funds; 3) Budget transfers involving meeting or travel expenses.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.D.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)					
Fund Source:	-	-	-	-	Requisition #:
Amount:	No Cost				
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Cost Not to Exceed	No Cost	<input type="checkbox"/>	Pending Funding Availability		Vendor #:

Department: Budget

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Monthly Budget Report

Dates: 12-01-2012 - 12-31-2012

Fiscal Year: 2012 - 2012

110-INCIDENTAL

1 SAP Hierarchy Doc #: 0502003416
SAP Entry Doc #: 0502003287

From:	110-2411	-	183-00-110	-	6411	1,000.00-
To:	110-2411	-	183-00-110	-	6383	1,000.00
Control No:	B1213-0887					
From Amount:						1,000.00-
To Amount:						1,000.00

Text: Expenses to attend basketball tournament January 3, in Joplin, MO

Monthly Budget Report

Dates: 12-01-2012 - 12-31-2012

Fiscal Year: 2012 - 2012

120-INCIDENTAL

1 SAP Hierarchy Doc #: 0502003410
SAP Entry Doc #: 0502003282

From:	110-2522	-	820-00-110	-	6371	811.50-
To:	120-1152	-	838-DT-120	-	6261	14.80
	120-1152	-	838-DT-120	-	6231	56.62
	120-1152	-	838-DT-120	-	6143	740.08

Control No: B1213-0883

From Amount: 811.50-

To Amount: 811.50

Text: Establishing budget for extra service payments for ESOL staff
returning early

233-TITLE I IASA 02-03

1 SAP Hierarchy Doc #: 0502001999
SAP Entry Doc #: 0502001887

From:	233-1127	-	440-AM-233	-	6384	1,600.00-
To:	233-1127	-	440-AM-233	-	6383	1,600.00
Control No:	B1213-0851					
From Amount:						1,600.00-
To Amount:						1,600.00

Text: Moving budget to pay for Leadership and Learning Center - Digging Deeper into the Common Core State Standards/ Charlotte, NC/ January 22-23, 2013/Attendees: Vesla Smith

2 SAP Hierarchy Doc #: 0502002044
SAP Entry Doc #: 0502001920

From:	233-1127	-	440-AM-233	-	6411	4,788.35-
	233-1127	-	440-AM-233	-	6319	2,500.00-
	233-1127	-	440-AM-233	-	6363	1,000.00-
	233-1127	-	440-AM-233	-	6383	915.00-
	233-1127	-	440-AM-233	-	6384	400.00-
	233-1127	-	440-AM-233	-	6541	400.00
	233-1127	-	440-AM-233	-	6443	915.00
To:	233-1127	-	440-AM-233	-	6541	1,000.00
	233-1127	-	440-AM-233	-	6443	2,500.00
	233-1127	-	440-AM-233	-	6443	4,788.35
Control No:	B1213-0877					
From Amount:						9,603.35-
To Amount:						9,603.35

Text: Transfer needed to purchase more notebooks, and netbook cart.

Monthly Budget Report

Dates: 12-01-2012 - 12-31-2012

Fiscal Year: 2012 - 2012

3 SAP Hierarchy Doc #: 0502003419
SAP Entry Doc #: 0502003289

From: 233-1127 - 440-AM-233 - 6443 1,100.00-
To: 233-1127 - 440-AM-233 - 6383 1,100.00

Control No: B1213-0896
From Amount: 1,100.00-
To Amount: 1,100.00

Text: Moving budget to pay for Leadership and Learning Center - Digging
Deeper into the Common Core State Standards/ Charlotte, NC/ January
22-23, 2013/Attendees: Vesla Smith

4 SAP Hierarchy Doc #: 0502002028
SAP Entry Doc #: 0502001910

From: 233-1177 - 180-AD-233 - 6384 3,300.00-
To: 233-1177 - 180-AD-233 - 6383 3,300.00

Control No: B1213-0863
From Amount: 3,300.00-
To Amount: 3,300.00

Text: PD: Common Core Standards Institution Travel Expenditures for Trista
Harper and Enna Dancy to Hilton Head Island, SC-January 24th and
25th, 2012.

Monthly Budget Report
Dates: 12-01-2012 - 12-31-2012
Fiscal Year: 2012 - 2012

293-MiniFed 1213

1 SAP Hierarchy Doc #: 0502002032
SAP Entry Doc #: 0502001914

From:	293-3338	- 840-8S-293	- 6371	70,000.00-
	293-3338	- 840-8S-293	- 6371	535.50-
	293-3338	- 840-8S-293	- 6371	140.00-
To:	293-3338	- 840-8S-293	- 6261	140.00
	293-3338	- 840-8S-293	- 6231	535.50
	293-3338	- 840-8S-293	- 6143	70,000.00

Control No: B1213-0864

From Amount: 70,675.50-

To Amount: 70,675.50

Text:

Monthly Budget Report

Dates: 12-01-2012 - 12-31-2012

Fiscal Year: 2012 - 2012

Fund Summary - Transfers Only

Fund Total From 110-INCIDENTAL	:	1,811.50-
To 110-INCIDENTAL	:	1,000.00
Fund Total From 120-TEACHERS FUND	:	0.00
To 120-TEACHERS FUND	:	811.50
Fund Total From 233-TITLE I IASA 02-03	:	15,603.35-
To 233-TITLE I IASA 02-03	:	15,603.35
Fund Total From 293-MiniFed 1213	:	70,675.50-
To 293-MiniFed 1213	:	70,675.50
District Total From	:	88,090.35-
To	:	88,090.35



BOARD RESOLUTION

Date: December 18, 2012

Agenda Item : 02-21-13-37

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Action to be Approved:
Agency/Partnership Agreement

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Prior Year Cost \$0.00

SUBJECT: Approval of the St. Louis Public Schools A+ Schools Program Partnership Plan, and Acceptance of the A+ Schools Annual Report, for the School Year 2012-2013. There is no cost to the district.

BACKGROUND: The St. Louis Public School District's A+ Schools Program Partnership Plan and the A+ Schools Annual Report was developed, revised, and approved by the St. Louis Public Schools A+ Partnership Plan Advisory Committee on September 25, 2012. The Plan and Report are to be submitted annually to the Missouri Department of Elementary and Secondary Education in March of each year. The plan was developed and revised to enhance our high school success at identifying students that may drop out of school and the intervention services to be used to meet the needs of such students. In addition, the plan promotes attendance and graduation rates. The plan was developed and revised in cooperation, and with the advice of local business persons, labor leaders, parents, and representatives of community colleges, colleges, and postsecondary career and technical schools. There is a mechanism in place to update the plan annually by those groups of individuals who originally assisted in developing the plan.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.8

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Academic Office

Requestor: Dr. Dan Edwards


Dr. Dan Edwards, Assoc. Supt., Secondary Schools

 11/7/2013
Dr. Nicole Williams, Dep. Supt., Academics


Angela Banks, Budget Director


Leon Fisher, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

A+ ANNUAL REPORT 2012-2013 for All St. Louis Public High Schools which have been Designated as A+ High Schools by the Missouri Department of Elementary and Secondary Education

UPDATED September 12, 2012 for DESE's A+ Annual Report Due March 30, 2013 and prepared for the January-February 2013 St. Louis Public Schools (SLPS) Special Administrative Board (SAB) meetings. This report was developed for all A+ Designated SLPS High Schools.

14 SLPS High Schools have Designated as A+ High Schools as of April 2011 by the Missouri State Board of Education. 2 additional SLPS High Schools will be designated as A+ High Schools (College Preparatory High School and St. Louis Medical and Bio Science High School) by the Missouri State Board of Education as of April 2013. A list of all A+ Designated St. Louis Public High Schools Follows:

SLPS A+ Designated High Schools

Updated September 12, 2012

- **Beaumont High School-F125; Michael Brown, Principal-- ph. 314.533.2410 or 314.393.5810; Wanda Garner, Counselor and A+ Coordinator; Wanda.Garner@slps.org; 3836 Natural Bridge Ave. 63107**
- **Carnahan High School of the Future-F193; Bruce Green, Principal --ph. 314.457.0582; Audrey Black, Counselor and A+ Coordinator, Audrey.Black@slps.org, Rasheeda Harris, Counselor Rasheeda.Harris@slps.org; 4041 S. Broadway 63118**
- **Central VPA High School-@ Southwest Complex-F186; Amy R. Phillips, Principal—ph. 314.771.2772; Catherine Wrisley, Social Studies Teacher and A+ Coordinator, Catherine.Wrisley@slps.org Shauna Cunningham, Counselor Shauna.Cunningham2@slps.org, Brenda Kelly, Counselor Brenda.Kelly@slps.org; 3125 S. Kingshighway 63139**
- **Cleveland Junior Naval Academy@ Southwest Complex-F144; Susan Viviano, Principal—ph. 314.776.1301 and Marianne Cruz, Counselor and A+ Coordinator—ph. 314.776.1301 Marianne.Cruz@slps.org; 4939 Kemper Ave. 63139**

- Clyde C. Miller Career Academy-F117; Stephen D. Warmack Sr., Principal—ph. 314.371.0394 and Samantha Smith, Teaching and Learning Facilitator and A+ Coordinator- Samantha.Smith@slps.org ; Linze Zarzack, Counselor Linze.Zarzack@slps.org, William Sevier, Counselor William.sevier@slps.org; Pat Edwards, Counselor Patrcia.Edwards@slps.org; 1000 N. Grand 63106
- College Preparatory High School – F150; Charmyn Baker, Principal –ph. 314.345.5651; Twanna Hall – Twanna.Hall@slps.org , A+ Coordinator and Counselor; Pamela Stewart, Counselor Pamela.Stewart@slps.org; 1118 S. 7th Street 63104
- Community Access Job Training @ Nottingham -F114; Brian B. O’Connor, Principal –ph. 314.481.4095 and Linda Werner, Linda.Werner@slps.org Communication Arts Teacher and A+ Coordinator; Viola Thames, Counselor Viola.Thames@slps.org ; 4915 Donovan Ave. 63109
- Gateway Institute of Technology-F111; Dr. Elizabeth Bender, Principal—ph. 314.776.3300 and Desiree Speed, Desiree.Speed@slps.org - Counselor and A+ Coordinator and Danielle Deloatch, Assistant Principal for A+ ; L. Bryant, Counselor Lucinda.Bryant@slps.org, Wihlemina Rodney, Counselor Wilhelmina.Rodney@slps.org, D. Speed, Counselor Desiree.Speed@slps.org, D. Nelson, Counselor Deborah.Nelson@slps.org; 5100 McRee Ave. 63110
- McKinley Classical Leadership Academy-F157; Earl Williams, Principal—ph. 314.773.0027; and Zegge Bein, Counselor and A+ Coordinator zegge.bein@slps.org; 2156 Russell Blvd. 63104
- Metro Academic and Classical high School- F156; Dr. Wilfred D. Moore, Principal—ph. 314.534.3894; and Lisa Brougham, Counselor and A+ Coordinator Lisa.Brougham@slps.org ; Chataqua Leonard, Counselor Chat.Leonard@slps.org; 4015 McPherson Ave. 63108
- Roosevelt High School- F168; Crystal Gale, Principal—ph. 314.776.6040; Sonja Little, Counselor and A+ Coordinator, Sonja.Little@slps.org, Allison Mallory, Counselor Allison.Mallory@slps.org, Steven Hall, Counselor Steven.Hall@slps.org; 3230 Hartford Ave. 63118

- Soldan International Studies High School- F173; Dr. Thomas Cason, Principal—ph. 314.367.2396; Christopher Yohe, Counselor and A+ Coordinator - Christopher.Yohe@slps.org ; Ronnie Spivey, Counselor Ronnie.Spivey@slps.org , Jo Ann Ganschaw, Counselor Jo-Ann.Ganschaw@slps.org; 918 Union Blvd. 63108
- Sumner High School- F180; Trista Harper, Principal—ph. 314.371.1048; Roshanda Neal, Counselor and A+ Coordinator, Roshanda.Neal@slps.org , Betty Green, Counselor, Betty.Green@slps.org ; 4268 Cottage Ave. 63113
- St. Louis Medical and Bio Science High School -F151; Tim Murrell, Acting Principal – 314.345.
- Transportation and Law Academy High School @ Northwest- F194; Valerie D. Carter-Thomas, Principal– ph. 314.385.4774; Jacqueline Perry, Data Processor and A+ Coordinator – Jacqueline.Perry@slps.org ; Phyllis Robinson, Counselor Phyllis.Robinson@slps.org ; 5140 Riverview Blvd. 63120
- Vashon High School- F183; Derrick Mitchell, Principal—ph. 314.533.9487; Deanna Neely-Granger, College Summit Teacher and A+ Coordinator – Deanna.Neely@slps.org ; Kynedra Ogunnaike, Counselor kynedra.Ogunnaike@slps.org, Veronica Clay, Counselor Veronica.Clay@slps.org, Courtney Belfor, Counselor Courtney.Belfor@slps.org; 3035 Cass Ave. 63106

UPDATED September 12, 2012

A+ Annual Report

From

St. Louis Public School District

2008-2009, 2009-2010, 2010-2011, 2011-2012 2012-2013 School Years

Developed and Submitted for Approval by the SLPS A+ Schools Partnership Plan Advisory Committee, September 25, 2012 (**Recommended Revisions Bold and Underlined, for Approval September 25, 2012**)

Requirement 1: The St. Louis Public School District (SLPS) has established one (1) measurable district-wide performance standard for each of the three (3) goals of the A+ Schools Program. These are incorporated in the District's Comprehensive School Improvement Plan (CSIP). The CSIP was approved by the Special Administrative Board (SAB) on October 14, 2008. The CSIP contains measurable criteria for achievement of program goals and the district has provided plans to meet the determined level of performance for each standard. Each of the SLPS high schools has defined and incorporated the measurable performance standards for each of the three (3) goals of the A+ Schools Program in their School Improvement Plans (SIPs)now Electronic Plan and Electronic Grants System (ePeGs). They have listed and described the instruments and measurement procedures that determine if the district and school have attained the established performance standards for each of the three (3) goals.

Following our Cycle 4 Missouri School Improvement Plan (MSIP) review in April, 2009 the SLPS school District has developed an Accountability plan to resolve the district's MSIP standard deficiencies. The SLPS Special Administrative Board (SAB) Approved the Accountability Plan in December, 2009 and it continues to contain measurable criteria for achievement of A+ Program Goals and the district has provided plans to meet the determined level of performance for each standard.

Requirement 2: District level and Building level curriculum and assessment personnel are working on a plan to meet Requirement II that will address a student tracking and reporting system that provides documentation of the relationship between the Show-Me Standards and measurable learner objectives for each course offered toward graduation. Early indications are that three (3) performance standards will be selected to track for each course offered by the school. To review, modify and implement the plan committees will be developed composed of curriculum and assessment personnel at the district level and department chairs, teachers, counselors, data processing personnel, administrators and A+ coordinators at the building level. The district's responsibility through these committees will be to meet the criteria and provide the indicators and documentation necessary to demonstrate the district's compliance with Requirement II.

Mr. Bill Schicht, SLPS Assessment Specialist, identified Show-Me Standards that were the most substantive, have wide applications across the curriculum and are highly essential to post-secondary success. He presented a defensible rationale for the choice of the four (4) Goal Process Standards and supporting measurable learner objectives to be tracked by the schools as they relate to post-secondary success. From his initial work we are specifying listings of measurable learner objectives for each course offered by the schools and are aligning them to the Show-Me standards. Furthermore, learner experiences are being established to give students the opportunity to master and demonstrate mastery of those measurable learner objectives for each course offered by the school across the content areas and assessments are being established to measure student mastery of those measurable learner objectives for each course offered by the school across the content areas.

For each specific assessment, a mastery level that is appropriate to that assessment in the context of the content area and course are being established as well as scoring guides. Finally, an electronic **instructional management system (EDMIN) is being adopted** for tracking, monitoring and reporting student mastery of the measurable learner objectives for the school across all content areas. **Dr. Doar, Director for Assessment St. Louis Public Schools is coordinating the adoption and implementation of the EDMIN Instructional Management System that includes lessons with** measurable Learner objectives, learner experiences, assessments and scoring guides directly addressing the four Show-Me Goal Process Standards used to improve student achievement and school effectiveness.

Prioritizing Goal Process Standards for SLPS High Schools

Table 1 (below) contains the results of an analysis conducted by SLPS to identify three or four Goal Process Standards (GPS) to prioritize for improvement in Communication Arts, Science and Mathematics. The analysis contained in Table 1 was based on the results of MAP testing completed in the most recent test year of 2008. Four GPS (identified as shaded cells below) were identified for priority improvement status based on this analysis: Math: 1.6, 1.10, and 3.5; Science 1.6, 1.10 and 3.5; and Comm. Arts 1.6, 2.2 and 3.5.

Table 1:

DESE's Goal Process Standards (GPS), for High Schools, as MAP Tested in 2008

Mean % of Possible Points that were Earned (& Total Points Possible)

in MAP Science (SC), MAP Math (MA), and MAP Comm Arts (CA)

Results for all SLPS High School Students Combined

<u>GPS</u>	<u>Description of GPS</u>	<u>CA</u>	<u>MA</u>	<u>SC</u>	<u>GPS</u>
1.1	develop research questions/ideas	N/A% (00)	33.0%(02)	45.0%(01)	1.1
1.2	conduct research	N/A% (00)	71.0%(01)	N/A% (00)	1.2
1.3	design/conduct investigations	N/A% (00)	N/A% (00)	28.2%(10)	1.3
1.5	comprehend/evaluate resources	91.0%(01)	53.6%(05)	28.3%(03)	1.5

1.6	discover/evaluate relationships	52.7%(31)	34.7%(22)	23.2%(26)	1.6
1.7	evaluation information	N/A% (00)	N/A% (00)	29.0%(02)	1.7
1.8	organize data and ideas	N/A% (00)	N/A% (00)	31.2%(06)	1.8
1.10	apply information, ideas, skills	N/A% (00)	16.6%(07)	34.3%(40)	1.10
2.1	plan and make presentations	66.1%(09)	N/A% (00)	N/A% (00)	2.1
2.2	revise communications	51.1%(14)	N/A% (00)	N/A% (00)	2.2
2.4	present perceptions and ideas	39.0%(02)	N/A% (00)	N/A% (00)	2.4
3.1	identify and define problems	N/A% (00)	47.8%(10)	N/A% (00)	3.1
3.2	apply others' strategies	N/A% (00)	29.5%(04)	N/A% (00)	3.2
3.3	apply one's own strategies	N/A% (00)	46.1%(10)	N/A% (00)	3.3
3.4	evaluate problem-solving processes	N/A% (00)	40.0%(01)	N/A% (00)	3.4
3.5	reason logically	48.4%(16)	33.2%(06)	20.8%(04)	3.5
3.6	examine solutions from many perspectives	N/A% (00)	38.3%(03)	N/A% (00)	3.6
3.8	<u>assess consequences</u>	<u>N/A% (00)</u>	<u>24.0%(01)</u>	<u>34.5%(02)</u>	<u>3.8</u>
ALL	Overall Totals	53.3%(73)	37.8%(72)	29.6%(94)	ALL
GPS	Description of GPS	CA	MA	SC	GPS

Selection Criteria Employed

Three criteria were employed to determine this set of GPS to target for improvement in coming years: 1) that the selected GPS cuts across all three curricula; 2) that the selected GPS is heavily weighted (high point value) on the State's MAP tests; and 3) performance by SLPS students below average on the selected GPS.

Three GPS met the first criteria of being present in all three curricula: 1.6, 3.5 and 1.5. However, GPS 1.5 was not included in the final set because it was not weighted heavily on the MAP tests, and students did better than average on GPS 1.5 in both Communication Arts and Math. GPS 1.10 was selected instead of 1.5 for both Math and Science because it was weighted significantly by both content areas. However, since GPS 1.10 did not appear in Communication Arts, GPS 2.2 was selected as the third and final priority choice in Communication Arts. GPS 2.2 was weighed the third highest in Communication Arts on MAP 2008, and students scored below average on 2.2 in Communication Arts as well. But GPS 2.2 was not tested in either Mathematics or Science.

Final Prioritization of Goal Process Standards

Table 2 below provides the matrix of the GPS prioritized for improvement in following years. It is evident from this table that this set of four GPS optimizes each of the three selection criteria. On the first selection criterion, two of the GPS (1.6 and 3.5) cut across all three subjects, and a third GPS (1.10) cuts across two of the subjects. On the second criterion, the set of three GPS selected for each content area constitutes the majority of points possible for each area. On the third selection criterion, in all instance but one (GPS 1.10 in Science) student performance on the GPS selected was below the overall average for that content area.

Table 2:

Matrix of Goal Process Standards Selected for Prioritization

In Communication Arts (CA), Mathematics (MA) and Science (SC)

For All Students in SLPS High Schools

<u>GPS</u>	<u>Description of GPS</u>	<u>CA</u>	<u>MA</u>	<u>SC</u>	<u>GPS</u>
1.6	discover/evaluate relationships	52.7%(31)	34.7%(22)	23.2%(26)	1.6
1.10	apply information, ideas, skills	N/A% (00)	16.6%(07)	34.3%(40)	1.10
2.2	revise communications	51.1%(14)	N/A% (00)	N/A% (00)	2.2
3.5	reason logically	48.4%(16)	33.2%(06)	20.8%(04)	3.5
ALL	Overall Totals	53.3%(73)	37.8%(72)	29.6%(94)	ALL

A Plan to Emphasize Priority GPS in Instructional Practices

Four strategies will be employed to ensure that these four priority GPS will be converted into instructional objectives by teachers and then used consistently by them in order to improve achievement outcomes on the MAP tests.

- First, the District will provide a resource guide (see example from Communication Arts in Table 3, below) for teachers containing all items from DESE’s expanded GPS Item Analysis for MAP 2008. The individual MAP items in this resource guide will be grouped in order first by content area (i.e, Science, Mathematics or Communication Arts), then by Goal Process Standard (i.e, 1.6, 1.10, 2.2 or 3.5), then by Grade Level Expectation (GLE).
- Second, the current curriculum guides in high school Mathematics, Science, and Communication Arts courses will be indexed in order to identify each instructional section relevant to any one of these four priority GPS.
- Third, one or more relevant GPS will be identified for each question on each of the District’s Kaplan benchmark assessments this school year, and for each year thereafter. Those benchmark questions loading on any of the four priority GPS will be analyzed separately for each high school, and the results of this analysis will be provided to each school as a way to monitor whether specific progress is being made in the students’ mastery of these selected and prioritized skill sets.
- Fourth, teachers in MAP-tested content areas will rate at end-of-course the degree of mastery exhibited by each student on each of the four high-priority GPS. They will indicate and document their ratings by completing the form contained in Table 4 (see example below). A three-part rating scale will be employed for this purpose...Full Mastery, Partial Mastery, or Minimal Mastery. The teacher must also indicate on the form the source of evidence that they used to formulate their rating of each student on each GPS.

Table 3
Teacher Resource Guide to Priority Goal Process Standards (GPS)
MAP Questions as Described in DESE’s Item Analysis Expanded for GPS Codes 1.6, 1.10, 2.2, & 3.5

<u>Subject</u>	<u>Grade</u>	<u>GPS</u>		<u>GLE</u>		<u>DOK</u>		<u>Session/</u>		<u>Total</u>		
		<u>Code</u>	<u>GPS Description</u>	<u>Code</u>	<u>GLE Description</u>	<u>Code</u>	<u>DOK Description</u>	<u>Item</u>	<u>QT</u>	<u>Pts. Poss.</u>	<u>Avg. # Earned</u>	<u>Avg % Earned</u>
CA	11	1.6	discover/evaluate relationships	R1E	Develop vocabulary through text, using <input type="checkbox"/> roots and affixes <input type="checkbox"/> context clues <input type="checkbox"/> glossary, dictionary and thesaurus	2	Skill/Concept	1 / 2	MC	1	0.20	12.50
CA	11	1.6	discover/evaluate relationships	R1E	Develop vocabulary through text, using <input type="checkbox"/> roots and affixes <input type="checkbox"/> context clues <input type="checkbox"/> glossary, dictionary and thesaurus	2	Skill/Concept	3 / 5	MC	1	0.22	13.00

Table 4: Teacher’s Rating of Student Mastery of Priority Goal Process Standards

School Name _____ Date _____

Course Title _____ Instructor’s Name _____

Instructions: At end-of-course, use the following rating scale to assess each student’s degree of mastery of each of the three priority GPS covered by the course:

1= Fully Mastered; 2=Partially Mastered; 3=Minimally Mastered; CN=Can’t Evaluate

	Goal Process Standard				
<u>Student’s Name</u>	<u>1.6</u>	<u>1.10</u>	<u>2.2</u>	<u>3.5</u>	<u>Source of Evidence for Rating</u>

Impact of Switching from Grade Level Expectations (GLE) to Course Level Expectations (CLE)

The ability of SLPS to track improvement over time on MAP tests in students' mastery of this set of GPS depends on DESE continuing to crosswalk all questions on the MAP to the State's original set of Goal Process Standards (GPS). It is evident from the initial release of Course Level Expectations (CLE) that DESE does intend to maintain bidirectional linkages from CLE to GPS, just as previous bidirectional linkages existed between GLE and GPS.

While we already know which GPS will be associated with which CLE, the test weightings associated with individual course level expectations remain to be determined by means of test item analysis to be provided several months after the completion of MAP 2009. Thus, the present analysis used the previous MAP results from 2008 to establish priority GPS, even though the GPS thus selected could only be related to the older, and now obsolete, grade level expectations, but not to the current course level expectations. Accordingly, it is the District's intention to re-do the current analysis next year to identify an updated set of priority GPS, as well as their specific linkages to the newer course level expectations in place of grade level expectations.

SLPS High School Principals at their administrative meetings on April 16, 2009 and May 12, 2009 were asked to review, change if necessary and verify the use of the Show-Me Goal Process Standards (GPS 1.6, 1.10, 3.5, and 2.2) that would be the basis for developing measurable learner objectives for each course offered toward graduation and tracked across content areas and courses. On May 12, 2009 Dr. Elizabeth Bender made a motion to approve the Show-Me Goal Process Standards 1.6, 1.10, 3.5 and 2.2 as the Goal Process Standards that would be the basis for developing measurable learner objectives for each course offered toward graduation and tracked across content areas and courses. The motion was seconded by Dr. Wilfred Moore and after discussion the motion was approved unanimously.

Subsequently, District Level SLPS Curriculum and Instruction Supervisors meet twice and reviewed the A+ Schools Program requirements for curriculum compliance with the A+ Schools Program and the rationale for the use of the four (4) Show-Me Goal Process Standards for the identification of measurable learner objectives in each course.

Technical Assistance was sought from the Missouri Department of Elementary and Secondary Education (DESE) to work with SLPS Curriculum and Supervision Supervisors to bring the district and schools into compliance with A+ Curriculum Requirements. This meeting is scheduled for September 16, 2009 with Dr. Sharon Hoge, Director, Curriculum and Literacy Services DESE and our Curriculum and Instruction Supervisors.

Substantial progress has been made to finalize this tracking process for the 2010-2011, 2011-2012 and 2013 School Years. Three lessons, meeting criteria established above, have been entered into the ADMIN_Instructional Management System enabling all teachers to access their course A+ Lessons and to track their student's progress on mastering the course A+ Lessons, objectives and identified District priority Show-Me Goal Process Standards.

Requirement 3: The District has a comprehensive K-12 guidance program in place. SLPS guidance personnel have a District Guidance Manual, a Master Building Level Counselor Guidance Manual and a Guidance Curriculum with multiple resources to address SLPS guidance and counseling needs. In addition, a booklet to prepare students for college entrance has been adopted. Adherence to the MSIP/A+ Requirements and Standards by all SLPS secondary counselors is being done and observed for personnel performance evaluation purposes and program evaluation purposes (Counselor Performance Based Evaluation, IIR and PROBE)

Students have a four year plan (Personal Plan of Study-PPS) that designates a course of study that is based on career pathways leading to post secondary studies and/or high wage jobs (Parent , Student and Counselor signatures are recorded annually on the PPS to demonstrate mutual consent and involvement in the development of the student's PPS). CareerCrusing is the electronic process students are using to develop their career pathways, choose appropriate courses to follow the career pathways and develop their Personal Plan of Study. Student and their parents annually review a student's four year plan (PPS) and changes of courses of study are allowed. Parents and students are given information annually regarding the student's progress toward completion of the courses of study they have selected for graduation. A procedure is available and used in the district to reduce and eliminate general track courses. The Internal Improvement Review has been completed in each high school and an action plan has been developed and implemented for each high school.

- Counselors were given an intensive Professional Development Program each fall significantly supported by A+. Emphasis was placed on program and personal evaluation to strengthen counselor accountability for implementing the Model Guidance Program in their buildings. To support this effort A+ participated in developing a Handbook for counselors that identifies all A+, MSIP, and Model Guidance Program requirements and enables each counselor to compile artifacts to demonstrate that they are in compliance. A+ is instrumental in supporting monitoring the implementation of the Model Guidance Program by each counselor in each high school.

In addition, A+ developed the Saint Louis Public School District "Transition to College Access Planning Guide" that all counselors use when working with their students.

Requirement 4: The District has emphasized the need to address the requirement of rigorous course work with standards of competency in all academic subjects. This is evident in the adoption of the Professional Learning Communities Model with an emphasis on “Smart Goals” and common assessments, the use of Kaplan to provide for curriculum and common assessments tied to the Show-Me Standards in our core subjects at the secondary level. Further evidence of the District’s commitment to providing rigorous course work for our students is the implementation of the Advancement Via Individual Determination (AVID) program which is a comprehensive college readiness system offered to most of our 9th graders and available as an elective to 10th 11th 1st 12th grade students and a significant expansion of our Advancement Placement (AP) course offerings and a similar increase in the numbers of students taking AP classes.

The District and schools have increased the number of high school curriculum upper-level course offerings in biology, chemistry, communication arts, mathematics and physics including advanced placement courses. Our goal is to have fifty percent of the district’s juniors and seniors enrolled in either advanced courses or vocational courses and to eliminate high school general track courses that do not prepare students upon graduation to successfully enter and/or progress in employment and/or post secondary education.

Requirement 5: The A+ Partnership Plan Advisory Committee met March 31, 2009, and September 15, 2009. The third and fourth meetings for the A+ Partnership Plan Advisory Committee occurred April 13, and September 28, 2010. The fifth and sixth meetings of the A+ Partnership Plan Advisory Committee occurred March 29, 2011 and September 27, 2011. **The seventh meeting occurred March 27, 2012 and the eighth meeting is scheduled for September 25, 2012.** We have enlisted committee members who include local business persons, labor leaders, parents, and representatives of colleges and postsecondary vocational and career-technical schools. This A+ Advisory Committee advised on the development of the partnership plan and approved the plan at their September 15, 2009 meeting. On September 28, 2010 they reviewed the plan, made changes and approved it for Special Administrative Board acceptance in the spring of 2011. **On September 27, 2011 the Partnership Plan Advisory Committee reviewed, revised and approve the Plan for Special Administrative Board (SAB) acceptance at their January- February Meetings. On September 25, 2012 the Partnership Plan Advisory Board will be asked to approve the revised Plan for SAB Acceptance at their January – February Meetings.** The plan specifies a mechanism to receive information on an annual basis from those who developed the plan in addition to senior citizens, community leaders, and teachers to update the plan in order to best meet the goals of the program; the plan details the procedures used in the school to identify students that may drop out of school and the intervention services to be used to meet the needs of such students; and the plan outlines counseling and mentoring services provided to students who enter the work force upon graduation from high school, address apprenticeships and intern programs and contains procedures for the recruitment of volunteers from the community of the school.

Requirement 6: We have in place the Student information System (SIS) that maintains all of our school records for each student attending school in the district. We maintain written A+ Application Agreements on file and status reports for each of our students including a valid transcript showing grade point average (GPA) of 2.5 or higher on a 4.0 scale (beginning with the class of 2015, students must “pass” – get advanced or proficient scores on the Algebra I EOC Assessment to be A+ eligible at graduation –students may retake the Algebra I EOC Assessment if necessary, prior to high school graduation if the student and school wish for them to do so in order to attain A+ eligibility), enrollment and attendance (at least ninety-five (95) percent accumulative attendance record), attendance at a designated A+ school for at least three (3) consecutive years immediately prior to graduation, good citizenship and avoidance of the unlawful use of drugs/alcohol documentation, fifty (50) hours of academic unpaid tutoring (25%, 12.5 hours of the tutoring/mentoring component can be completed through job shadowing – effective for the 2011-2012 school year), FAFSA application verification, registration for selective service if applicable, the student’s Social Security number, citizenship status and graduation from a designated A+ school.

We have in place with our A+ Coordinators at each SLPS High School a system to provide entrance and eligibility status information for qualifying students of the A+ Schools Student Financial Incentives to A+ qualified post-secondary institutions of their choice. In addition, we have included in this reporting system the reporting to DESE (June Student Core file via MOSIS) annually following graduation information regarding the qualifying students for the A+ Schools Program Student Financial Incentive.

Requirement 7: Historical data has been compiled for each year requested (past seven (7) school years) and additional data will be added as received. Historical data compiled includes the following: Annualized high school drop out rate; Graduation rate; Enrollment by grade level; Number of high school graduates continuing education (disaggregated by vocational-technical, 4-year, 2-year institutions); Number of high school graduates entering the labor force; Vocational education enrollment and by location; Placement rates for each vocational education program and location; Number of at-risk students identified; Number of students enrolled in A+ Tuition Assistance Program as a total and as a percent of the total high school population; and ACT Score averages and number of students participating.

Provisions have been made to annually collect and maintain the historical data needed for A+ Program compliance and this data will be annually summarized and analyzed to determine continuing performance standard attainment, to provide evaluative information and to contribute to the formulation of continuous improvement planning and implementation.

Requirement 8: The A+ Advisory Committee will address our local ongoing evaluation of the A+ Schools Program in the Partnership Plan development.

The local ongoing evaluation of the A+ Schools Program is a part of our Partnership Plan. Our ongoing system of evaluation addresses all aspects of our educational programs, services and activities; including those related to the A+ Schools Program, and contributes to continuous improvement through the District's CSIP, now Accountability Plan and each school's SIP (ePeGs).

The A+ Schools Partnership Plan Advisory Committee will consider approval of this annual A+ Schools Program Evaluation at their September 25, 2012 meeting.

This evaluation report will be updated, and a request for acceptance will be made to the SLPS Special Administrative Board at their Meetings at their January - February 2012 Meetings.

Requirement 9: The District has included the A+ Schools Program in the District's CSIP, now Accountability Plan as a school improvement program. Each SLPS High School has included the A+ Schools Program in their building level School Improvement Program (ePeGs). A budget is in place supporting the A+ Schools Program and a five year federal grant (High School Graduation Initiative (HSG1) 2010) assures that the A+ Schools Program will be sustained over time. At the District level a lead A+ Coordinator (Dr. James Dishman) and **two Assistant A+ Coordinators (Mr. Tony Glover, and Ms. Deb Coco)** have been employed through the High School Graduation Initiative Grant (HSG1) 2010 and A+ coordinators have been designated at each high school to operate the program.

A signed assurance to the Department that the district/ school will sustain planning, implementation and evaluation efforts and will report any requested documentation and/or reports necessary to determine continuous improvement and positive performance of the A+ Schools Program is included in our artifacts for Requirement 9 compliance.

We are in compliance with all A+ Schools Program Requirements and ALL of the District's 14 high schools have been designated as A+ High Schools. The Missouri State Board of Education designated all St. Louis Public high schools as A+ High Schools at their April 2011 Board Meeting. SLPS A+ qualified students are attending Missouri Community Colleges or post-secondary Career and Technical Schools with A+ Financial Assistance the falls of 2011 and 2012 if they elected to do so. One Hundred and nine (109) SLPS Seniors were designated as A+ Eligible in the graduating class of 2011 and Two Hundred and Twenty Eight (228) were A+ Eligible in the graduating class of 2012. We will be submitting two new SLPS High Schools (College Preparatory High School and Saint Louis Medical and Bio Science High School) for Designation by the Missouri Department of Elementary and Secondary Education in April 2013.

Requirement 10: SLPS District went through Cycle 4 MSIP review in April, 2009. Preliminary results of this review prompted the District to develop an Accountability Plan to address the District's deficiencies and to bring the district to Accredited Certification. Several of our SLPS High Schools met AYP Standards for 2008-2011.

Requirement 11: Spin-off activities are taking shape and they are resulting from our partnership plan and the input of our A+ Partnership Plan Advisory Committee. These spin-offs are in the area of career-technical education, apprenticeships and internships, graduation rate improvement, community college enrollment, and application for federal monies to attend post secondary education.

A+ is part of a federal grant," High School Graduation Initiative Grant (HSG1) 2010." The district's inclusion of the A+ Program in this significant grant to address our Graduation Rate indicates the recognition of the A+ Schools Program's importance and central role in improving our student's graduation rate.

A+ has forged a close partnership with the St. Louis Community College (STLCC) to help St. Louis Public School District students enroll in the St. Louis Community College by sponsoring the Mobile Enrollment program of STLCC at each of our high schools. In addition, to Mobile Enrollment we have become active in promoting the review and remediation efforts to prepare our students to take the community college placement exam, **COMPASS**.

We are actively involved in a partnership this school year with Ranken Technical College to dually enroll qualified SLPS students in their second semester senior year at SLPS and Ranken. We are making available COMPASS Placement Test Preparation activities for SLPS students with lessons developed for the A+ Program. We will share information regarding this initiative at our meeting on the 25th.

A+ is taking a leadership role to improve our Algebra I EOC Assessment student scores in anticipation of the additional A+ eligibility requirement that each eligible A+ student must "pass" (beginning with the class of 2015,) –get advanced or proficient scores on the Algebra I EOC Assessment to be A+ eligible at graduation. We will help plan and implement a strategy to raise our student's mathematics scores beginning in the middle school years. Already the State has agreed to allow students to retake the Algebra I EOC Assessment if necessary in an attempt to attain A+ eligibility. In addition, the state has waived repeat testing on the Algebra I EOC as a penalty to our accreditation efforts.

A+ has partnered with College Summit, and STLCC to enable all (two thousand) of our graduating seniors to complete the Free Application for Federal Student Aid (FAFSA). We want to complete this process by March 1, 2011.

A+ continues to be significantly involved with assisting the District's Counseling Department maintain A+, MSIP and Model Guidance Program requirements as indicated in Requirement 3 above. In recognition of our adherence to the State's Model Guidance Program requirements our Guidance Counseling manager Ms. Ira Bivens has been selected to serve on the Guidance and Counseling State Advisory Committee.

SUMMARY: Requirement VIII of the A+ Schools Program requires that a local ongoing evaluation system must be established that will determine the effectiveness of the activities utilized to implement the A+ Schools Program. These evaluation results are to be presented to the local board of education on a regular basis. This report is a part of this ongoing evaluation system for the A+ Schools Program.

PRESENTED AND ACCEPTED ON: _____

BY:

(Special Administrative Board CEO)

(Superintendent)

(Associate Superintendent for Secondary Schools)

(District A+ Coordinator)

St. Louis Public School District (SLPS)

A+ Schools Program

Partnership Plan

Developed and Approved by the SLPS A+ Schools Program Partnership Plan Advisory Committee September 15, 2009; Recommended Revision April 13, 2010; Recommended Revisions Approved September 28, 2010, September 27, 2011, September 25, 2012

Recommended Revisions September 25, 2012(Bold and Underlined)

Approved by the SLPS Special Administrative Board (SAB), October 20, 2009

Revisions Approved by the SAB, February 17, 2011 and February 16, 2012

SECTION A: The A+ Schools Program and the St. Louis Public School District

The goals of the A+ Schools Program complement the vision, mission and philosophy of the St. Louis Public School District. The goals of the A+ Schools Program are:

- All students will graduate from high school
- All students will complete a selection of high school studies that is challenging and has identified learner expectations
- All students will proceed from high school graduation to a college, post-secondary vocational or technical school, or a high wage job with workplace skill development opportunities.

St. Louis Public School District Mission Statement

We will provide a quality education for all students and enable them to realize their full intellectual potential.

St. Louis Public School District Vision Statement

St. Louis Public Schools is the district of choice for families in the St. Louis region that provides a world-class education and is nationally recognized as a leader in student achievement and teacher quality.

St. Louis Public School District Core Beliefs

- ❖ All children can learn, regardless of their socioeconomic status, race, or gender.
- ❖ The African American Achievement Gap can be eliminated.
- ❖ Parents must be included in the education process.
- ❖ Competent, caring, properly supported teachers are essential to student learning.
- ❖ The community must be involved in encouraging high achievement for all Children.
- ❖ The St. Louis Public Schools are obligated to help students overcome any obstacle that may hinder their learning by forming partnerships with the entire community.

SECTION B: A+ Goals and Performance Standards

- Goal A: All students will graduate from high school.
 - The annual graduation rate will increase by 2% annually until we are above the MSIP Standard of 94%.
 - Average daily attendance rate will increase until a rate of 95% is attained.
- Goal B: All students will complete a selection of high school studies that is challenging and, for which, there are identified learner expectations.
 - All courses will be placed in career pathways and have measurable learning expectations aligned to the Show-Me Standards.
 - 75% of students will complete an advanced course or a career/technical course.
- Goal C: All students will proceed from high school graduation to a college, post-secondary vocational or technical school, or attain a high-wage job with workplace skill development opportunities.
 - 75% of students will attend a 2 or 4 year college, career-technical school or attain a high wage job with work place skill development opportunities.
 - Counselors will work with all students to complete four-year plans based on Career Interest Survey results.

SECTION C: The A+ Advisory Board

This Partnership plan will be developed with the advice and collaboration from local business persons, labor leaders, parents, teachers, school administrators, senior citizens, and representatives of local colleges and post-secondary vocational and career-technical schools. This Partnership Plan will help ensure that district students will be better prepared for graduation, employment and/or post-secondary education. The knowledge and experiences contributed by members of the Advisory board in drafting this plan will result in a program designed to provide our students a firm base of academic and technical skills plus experiences on which to build their futures.

SECTION D: Annual Information

The following information will be sent to the Missouri Department of Elementary and Secondary Education (DESE) on an annual basis:

- Annualized high school drop out rate
- Graduation rate
- Number of students enrolled by grade level, K-12
- Number of High school graduates continuing their education at 4-year colleges and universities, community colleges, or vocational/career-technical schools
- Number of high school graduates entering the labor force
- Career Education enrollment disaggregated by program
- Career Education follow-up/placement rates
- Number of students participating in the A+ Schools Program
- ACT Scores

The plan for the collection and reporting of this information will be as follows:

- Information will be gathered from the SLPS Accountability department and DESE website concerning the drop out rate, graduation rate and enrollment.
- Information concerning post-secondary education, career/technical prep enrollment, and graduates entering the labor force or military will be gathered from a survey that will be distributed to all graduates.
- The A+ Schools Coordinator will keep on file a copy of the Student Participation Agreement signed by each A+ Student. The A+ coordinator will track the grade point average, attendance, citizenship, and tutoring records of all A+ Schools Program participants.

SECTION E: Identification of At-Risk Students

The SLPS School Public School District recognizes that the dropout rate is a critical issue for our district, parents, students and community. This is illustrated by the significant number of objectives to lower the dropout rate found in the SLPS Accountability Plan recently approved by the Special Administrative Board (December, 2009) and developed to address deficiencies found in our Cycle IV MSIP Review (April, 2009). Objective B of the Accountability Plan has as an action step maximizing the learning of secondary students through instructional and administrative focus. Strategy 8 (objective I.B.8.) has an action step to increase the graduation rate to reach the MSIP standard (85%) and additional strategies, objectives and action steps including the following address the emphasis the district is placing on lowering the dropout rate: objective I.B.8.a Identify and articulate options for graduation to improve the district rate to close the gap of the state average, I.B.8.b Ensure all levels of high school students are on track for graduation and have a contingency plan, I.B.8.c Work with community and business sector to identify mentors for students at risk of dropping out of high school, Strategy 9 - objective I.8.9 Ensure that 100% of students graduating are both career and college ready as they proceed to post-secondary opportunities, I.8.9.a Design a process to provide support services and safety nets for potential dropouts, I.8.9.b Establish a targeted plan to address students at risk of dropping out of school and recovering dropouts at each school site, I.8.11.a Implement a 4 – year electronic graduation plan at the end of 8th grade, I.8.11.b Require guidance counselors to conduct annual review of transcripts and four year career plans with students, and I.8.11.c Require guidance counselors to meet with every student at the beginning of the junior and senior year to assess earned credit toward graduation status and bridging to post-secondary goals.

These strategies, objectives and action steps to lower the dropout rate have starting and ending dates mostly with fall and spring dates of this school year (2009-2010) respectively. In addition, benchmarks, completion evidences and owners are identified to address the objectives. Finally, the District envisions the development of a dropout recovery plan which focuses more on prevention beginning in elementary school, rather than responding after the student drops out as a culmination of all of this effort to lower the dropout rate. We expect to see a clear paper trail from identification of the at-risk student, to referral, to intervention and/or alternative education delivery for the student. Along the way this process and procedures will need to be formalized, systematic and monitored by a single building level person or team responsible to stay engaged with the student until dropout recovery is possible or all alternatives have been explored.

Ongoing District dropout prevention and dropout recovery programs are continuing to operate in the district. Those programs and activities that are deemed to be working will be incorporated into the dropout recovery plan under development. Presently at-risk student identification procedures, at-risk student referral procedures, monitored at-risk intervention strategies and alternative educational delivery systems for at-risk students are in place in the district. The dropout plan will require activities to prevent or recover dropouts be monitored, routine, formal, and systematic with clear responsibilities for implementation at the building level. The designated building level team and reporting individual will be responsible to identify and refer at-risk students to the appropriate individuals or programs suitable to the students needs and to follow up to determine if the students are making academic progress toward post-secondary education or high wage job placement with skill development opportunities.

Current dropout intervention or alternative education programs include the following programs for at-risk students and/or dropout students.

- Students in Transition, is a program mandated by the McKinney-Vento Homeless Assistance Act and address the needs of homeless students in our district. When students are identified as homeless, the school social worker serves as the entry point for services. In addition, Parent Support Specialist and parents are asked to identify those students who may need homeless services. Identified students may receive help with shelter access, hygienic supplies, backpacks, transportation or bus tickets, even school uniforms may be purchased by the Students in Transition office.
- Innovative Pathways and Alternative Schools have as their goals to support the success of students, particularly those students who do not do well in classical school settings. This includes getting students who are expelled/suspended back into school. Trying to ensure that students we are suppose to educate, we are truly attempting to educate. Most of our alternative education services are now in house.

1. These include: Elementary Level- Behavior classroom located at Ames. This program includes 3-4 grade-level classes and counseling. After the intervention period, students may be returned to their home schools or a more appropriate setting. Preventing students from dropping out begins at the elementary level.
2. Middle and High School Innovative classrooms are found at Blewett and Stevens. At both of these sites students may receive intensive counseling, drug and substance abuse education, drug testing, study skills, career exploration and regular class work. T
3. ACE is a contracted credit recovery program and is located at 4 sites through-out the district. It services 200 SLPS students who have 15 or more credits and have dropped out of school or are in the process of dropping out of school due to the inability to graduate in the regular program. The day is divided into 3 hours of school and 3 hours of work. Students under the age of 20 can take advantage of this program.
4. Fresh Start – Missouri Options program- 15 hours a week of academic work and 15 hours a week of service or work schedule. Students are working toward GED or a high school diploma. This program is for students ages 17 to 21.
5. Virtual School – is another alternative program which allows students to recover credit through taking online credit courses.

At- Risk Student Identification Procedures

A Special Administrative Team (SAT) for dropout prevention and intervention has been formed at each building composed of an administrator, counselor, social worker, teacher, and attendance monitor. Their task is to identify students who would be considered at-risk of dropping out of school. Teachers, counselors, social workers, attendance monitors and administrators are responsible for referring students to the Special Administrative Team (SAT).

Students who are demonstrating high mobility, homelessness, not performing at grade level proficiency, inappropriate behavior that is hampering them academically, medical and health related needs preventing them from attending school on a regular basis, physical limitations, social and emotional concerns, the inability to compensate for the language difference by English as a Second Language students, frustration as special education students, economically disadvantaged (free and reduced lunch) limitations, a high rate of absenteeism which severely inhibits success in school, may be identified as at-risk for dropping out.

One or more of the following may be cause for identifying a student as at-risk and bringing the student to the attention of the SAT for identification as a potential drop-out and referral for prevention and/or intervention strategies and programs to reduce the drop-out rate:

- Student has 8 or more absences in a school year

- Student participates in no extra-curricular athletics or activities
- Student has not maintained the required credits to be promoted to the next grade level and will not graduate with the class he started with
- Student has a cumulative GPA of 2.5 or below
- Student has 5 or more referrals for disciplinary causes to an administrator over the course of a school year
- Student has verbally indicated that he/she is not going to graduate and intends to drop-out of school to parent/guardian, teacher, counselor, social worker, attendance monitor, or administrator

At-Risk Student Referral Procedures

The SAT process generally includes the following steps:

1. Completion of SAT information forms, including identification and description of specific concerns. If by a staff member, it should include teacher interventions and results to date, and whether or not interventions were related to the identified concerns.
2. Forwarding the SAT information to the building principal who determines whether the case can be handled most appropriately by the SAT or in some other manner.
3. If the principal assigns the case to the SAT, the SAT administrator insures that all necessary information is included prior to scheduling a meeting.
4. SAT administrator, schedules a meeting and notifies the team and other involved participants. All SAT members and referring staff should be present at this first opportunity to discuss the student.
5. Meeting # 1 – Student data are reviewed at the meeting, a case manager assigned, target problem identified and baseline data and researching interventions set up.
6. Collecting baseline data and researching interventions.
7. Meeting #2 – Analyze baseline data develop intervention plan based on baseline data and create timeline for intervention. Create progress-monitoring plan.
8. SAT administrator schedules a follow-up meeting (S) to review student progress and next steps.

9. Meeting #3, 4, - Use data collected to make data-based decisions. If progress has not been made, implement new interventions (return to step 5). If intervention is not successful, continue additional interventions.
10. If the At-Risk Student dropouts out of school the SAT school administrator shall report to the State Literacy Hot Line Office in Jefferson City the name, mailing address and telephone number of the student sixteen years of age or older who dropped out of school for any reason other than to attend another school, college or university, or enlist in the armed services

SECTION F: Intervention Services for AT-Risk Students

At-Risk Intervention Strategies

The St. Louis Public Schools has implemented several alternative programs and intervention strategies which strive to implement a no dropout environment. SLPS has made a significant effort to adjust programs to make them relevant, to provide counseling, to enable credit recovery, to provide individualized, personal settings and generally provide dropout prevention and intervention strategies and programs for students who are virtually certain to dropout unless special efforts are made to meet their special needs. Programs and strategies which are available to SLPS at-risk students include:

- Students in Transition to address the needs of homeless students in the district
- Behavior classrooms for elementary level potential dropouts to receive grade-level classes and focused counseling to prevent dropping out
- Middle and high school innovative classrooms away from the student's home school for intensive counseling, drug and substance abuse education, drug testing, study skills, career exploration and regular class work
- ACE is a contracted credit recovery program and is located in six sites through-out the district. Students must have 10 or more credits. The day is divided into 3 hours of school, and 3 hours of work. Students under the age of 20 can take advantage of this program (590 SLPS Students have been served in this program this year)
- Fresh Start – Missouri Options Program- 15 hours a week of academic work and 15 hours a week service or work schedule. Students are working toward GED and possibly a high school diploma. This program is for students ages 17 to 21. (644 SLPS students have been served in this program this year)

- In-school suspension services
- After-school tutoring services
- Homebound instruction for students absent from school for an extensive time for accident or medical instances
- Professional counseling opportunities and small group counseling sessions
- On-site Social Worker
- Referral to Family Court of St. Louis for Truancy/Educational Neglect
- Counselors send letters home to parents/guardians of students with graduation credit deficiencies
- Teachers send progress reports and grade cards to parents/guardians quarterly
- Credit recovery at night school and summer school
- Ninth grade transition program
- Availability of correspondent courses for credit recovery
- An English as a Second Language Program
- Gear Up St. Louis providing services to economically deprived students
- Character Plus
- Advancement Via Individual Determination (AVID) A program to support the student in the middle to complete high school and go college
- Safe/Drug Free Schools program
- Upward Bound Program
- Utilizing Civic Group Members and Alumni as guest speakers regarding appropriate behavior and the importance of school
- Attendance monitors to track, intervene with students not attending school regularly and maintain attendance for all students

- Career-Cruising Program implementation to emphasize career preparation and planning promoting a career plan for each student that is tailored for the students interests and abilities
- Promotion of the “Program of Hope”, A+, which makes it possible for students of poverty to see a college or post-secondary career and technical school option in their future leading to a high wage job with job skill development opportunities
- Special Administrative Team (SAT) implementation at each high school to provide a communication/support group to follow up with teachers , counselors, attendance monitors, social workers, administrators, parents and At-Risk student prevention and intervention providers At-Risk Student progress and recovery.
- The **Parent and Student Engagement Director** reports dropouts to the State Literacy Hot Line Office in Jefferson City

Other Items

The St. Louis Public School District provides ongoing staff development to assist teachers, counselors, social workers, attendance monitors, and administrators in working with at-risk students.

SECTION G: Counseling and Mentoring Services for Students Entering the Work Force after Graduation

The St. Louis Public School District offers programs aimed at helping students prepare for the world of work. Specific services and programs offered include:

- All students develop and revise 4-year plans with assistance from parents, teachers and counselors. Courses are aligned with career pathways.
- Senior students are involved in the College Summit Program that provides Career and College preparation.
- Advancement Via Individual Determination is a program available to ninth through twelfth grade students which places students from primarily low income and ethnic minority backgrounds in a curriculum emphasizing writing, inquiry, collaboration, reading, study skills, Cornell Notes, time management, and organizational skills. This program prepares students for careers and college.
- Representatives from business and labor visit classes as guest speakers
- Internship programs exist for career programs in the medical field, business/marketing field, engineering field and computer science.
- Students interested in engineering may enroll in *Project Lead the Way*
- Job fairs are offered to the students
- Career Cruising
- College Fairs
- Scholarship Opportunities

- Special education students are involved in a vigorous program in their senior year promoting transition to the world of work.
- Special education students who are eligible for Vocational Rehabilitation after graduation are registered with Vocational Rehabilitation.
- Informational meetings for junior and senior students with representatives from universities, community colleges and post-secondary vocational/career-technical schools and the military help students make career decisions
- Ninth through Twelfth grade students can join a career education organization:
 - DECA, An Association of Marketing Students
 - FBLA, Future Business Leaders of America
 - SKILLS USA for Industry and Technology Students
 - FFA, Future Farmers of America

During the 2009-2012 time period, the St. Louis Public School District plans to study the following additional counseling and mentoring services with a view to possible options for SLPS students:

- Job-Shadowing
- Extension to junior high and middle schools the preparation of students to select Career Pathways
- Investigative Job Preparation Seminars and Workshops
- More on technical programs that hold the promise of high wage careers
- Positive Role Models coming into school; career exposure
- Beginning access and exposure programs at the middle school level
- Exploring programs such as Men of Tomorrow
- Peer teaching high school to middle school
- Explore partnership with INROADS
- Web based partnerships for business with SLPS alumni
- Really important to emphasize early exposure to positive opportunities

SECTION H: Community Volunteers

Community involvement is a vital component of many school programs. The St. Louis Public School District is fortunate to have numerous citizens who actively participate in St. Louis Public School District programs. The following programs depend on community volunteers:

- Parent Teacher Association
- Parent teacher Organization
- Advisory Boards/Committees for each vocational/career-technical program
- Sports and Music Booster Clubs
- Each elementary, middle, and high school has volunteers who perform countless duties
- Guest speakers frequently address classes
- Reach out into the surrounding communities
 - Contact neighborhood associations.

- Offer newsletter article or column by local principal/PTA or PTO group on “things happening and volunteer opportunities in YOUR local school”.
- Outreach to graduating Student’s parents
 - Your student may be graduated but we don’t want to lose you
 - Create a web-based alumni system
 - Encourage alumni to come back to school – speakers, mentors, etc.
 - Encourage alumni to provide apprenticeships – or provide contacts for those.

Procedures for acquiring community volunteers:

- The St. Louis Public School District recruits volunteers through personal contact with them.
- St. Louis Public School District printed materials and newsletters advertise school organizations such as Parent Teacher Organizations urging community volunteers to join these organizations.
- St. Louis Public Schools encourages faculty members to contact, or make use of offers, from community volunteers to speak to students, give presentations in classrooms, serve on school advisory committees, or to assist school activities. Their selection and use depends on needs and opportunities and is arranged by individual teachers or school groups.
- Local community colleges and four-year universities are sources for guest speakers and presenters.

SECTION I: Apprenticeship and Internship Programs

The St. Louis Public School District has several vocational/career-technical programs that offer students internship programs with school-to-work opportunities for our students. These internship programs include the following:

- Medical Careers
- Project Lead the Way
- Computer Science
- Business and Finance

St. Louis Public Schools is committed to reviewing and implementing the following programs, which may lead to apprenticeship and internship programs for our students:

- St. Louis Internship Program
- Job Fairs
- Mock Job Interviews
- Dress for Success Program
- Contact Alumni
- Contact organizations like SLATE who provide summer jobs

- Contact St. Louis Internship program
- Identify and clearly communicate internship/apprenticeship requirements to students/parents/counselors
- Make it part of the student's four year plan to have summer internships
- Job Shadowing Day
- Career Trade Shows
- Job Readiness Seminars
- Materials and Resources available through the Unemployment Office
- Local Chambers of Commerce, Rotarians, Kiwanis, Optimist, etc.

SECTION J: Adult Literacy Programs

The St. Louis Public School District offers an Adult Literacy Program to district residents. The program provides free services that help adult students obtain the skills to:

- Earn a GED
- Prepare for post-secondary education
- Become U. S. citizens
- Improve English as a Second Language proficiency
- Find and keep a job, and achieve other academic, employment or personal goals

Students participating in the Adult Literacy program must be at least 16 years old and no longer attending high school

Specific services the Adult Literacy Program offers include:

- GED Preparation
- Literacy Services/Adult Basic Education
- Adult Diploma Completion
- English as a Second Language Classes

The mission of the St. Louis Public School District Adult Literacy Program is to provide high-quality educational opportunities that help adult students reach their academic, employment, and personal goals.

The SLPS Adult Literacy program serves approximately 600 adult students per year.

The Adult Literacy Program is funded primarily by the St. Louis Public School District and the Missouri Department of Elementary and Secondary Education.

SECTION K: Partnership Plan Annual Review and Revision

The A+ Advisory Board will meet, at a minimum, twice a school year. One meeting will take place in the fall and another in the spring. Additional meetings will be called when the board deems it necessary. During the meetings, the Advisory Board will receive reports from the A+ Coordinator on the progress of the A+ Schools program and pertinent information relating to any aspect of the contents of the Partnership Plan. At the spring meeting, the Advisory Board will review an ongoing, yearly evaluation of the progress of the A+ Schools Program. During the fall meeting, the A+ Advisory Board will review and, if necessary, revise the Partnership Plan. In addition to the information provided to the state, the ongoing evaluation report submitted to the Advisory Board by the A+ Coordinator will include:

- Number of students in the A+ Schools Program
- Progress of the students toward attainment of A+ Goals and Performance Standards
- Information provided to students on colleges, vocational/technical schools and high wage jobs
- Status of career pathway exploration and four-year plans
- School statistics, improvements, activities report and analysis
 - Annual Attendance Rate
 - Graduation Rate
 - Number of students enrolled by grade level K-12
 - Number of high school graduates continuing at four-year colleges, two-year colleges or vocational/career-technical schools
 - Number of St. Louis Public School District students utilizing A+ Schools funds for continuing education
 - Number of tutoring opportunities provided by A+ Students, including the number of students tutored
- Activities of the A+ Coordinator related to disseminating materials on the A+ Program to students, parents, faculty members, and the community.

SECTION L: Student Eligibility

Criteria for student eligibility for the A+ Schools Program include:

- Consent to (by Signature) the A+ Student Participation Agreement
- Attend a designated A+ School for three consecutive years immediately prior to high school graduation
- Graduate from high school with an non-weighted GPA of 2.5 or higher on a 4.0 scale
- Graduate from high school with at least a 95% attendance rate
- Perform 50 hours of unpaid, one-on-one tutoring or mentoring for other students

- Maintain a record of good citizenship and avoidance of the unlawful use and/or possession of drugs, alcohol and/or related paraphernalia

In order to receive A+ funds from the state, the following must also be completed:

- Make a documented, good faith effort to secure all available federal post-secondary student financial assistance funds that do not require repayment
- Provide the student's social security number and full name (including middle)
- Register with the Selective Service (if required by law to do so)

Specific information is found in the A+ Student manual, which is available to anyone wanting a copy. All requirements must be met by the 1st Friday in May of the student's senior year.

SECTION M: Waiver and Appeals Process

The A+ Schools Program in the St. Louis Public School District has in place a waiver and final appeals process for the students who do not meet the A+ requirements for attendance and citizenship (student behavior).

All waiver requests and final appeals are to be made in writing and with the necessary documentation. Waiver requests must be made no later than 30 days after the receipt by the parents/student of the citizenship or attendance information provided by the A+ Coordinator. Waivers/appeals for graduating seniors must be made to the A+ Appeals Committee no later than the five days before graduation.

The St. Louis Public School District provides the means for anyone that is not satisfied with the A+ Appeals process to discuss such concerns with the Principal. If dissatisfaction continues after this contact, the parent or student may make arrangements to discuss the matter with the superintendent or his designee. The parent or student may, upon following the aforementioned process, appeal the student's A+ ineligibility status to the Special Administrative Board (SAB).

SUMMARY

The Partnership Plan was developed with the cooperation and advice of local business and labor leaders, parents, teachers, school administrators, representatives from area colleges, post-secondary vocational/career-technical schools. The aim of the plan is to help achieve the goals of the A+ Schools Program and, by so doing, fulfill the vision, mission and core beliefs of the St. Louis Public School District through the success of each student. As a requirement of the law, this Partnership Plan must be approved by the Special Administrative Board and then submitted to the Missouri Department of Elementary and Secondary Education.

APPROVED ON: _____
(DATE)

BY: _____
(Special Administrative Board CEO)

(Superintendent)

(Associate Superintendent for Secondary Schools)

(District A+ Coordinator)



BOARD RESOLUTION

Date: February 11, 2013

Agenda Item : 03-14-13-01

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Nicole Williams, Dep. Supt., Academics

Action to be Approved:
Acceptance of Funds/Funding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the acceptance of funds from the Missouri Department of Elementary and Secondary Education (DESE) for the sixteen identified FOCUS schools. The Grant will total \$310,653 for the sixteen schools detailed in the grant letter. The grant is for the 2012-13 school year.

BACKGROUND: The program will focus on enhancing the instructional leadership skills of the administrators involved in supporting the sixteen DESE identified FOCUS schools which are: Adams, Ames, Carr Lane, Clay, Farragut, Froebel, Henry, Hickey, Hodgen, Lyon, Pamoja at Cole, Shaw, Shenandoah, Washington Montessori and Woodward.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.A.3.d

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: Fund 293, Project AZ	Non-GOB	Requisition #:
Amount: \$310,653.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Amount to be Accepted: \$310,653.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Academics

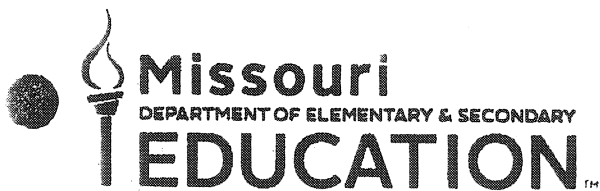
Requestor:

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent



Office of Quality Schools

Margie Vandeven • Assistant Commissioner

205 Jefferson Street, P.O. Box 480 • Jefferson City, MO 65102-0480 • dese.mo.gov

October 5, 2012

Kelvin R. Adams, Superintendent
St. Louis City School District 115-115
801 N 11th St.
St. Louis, MO 63101-1401

Dear Kelvin R. Adams:

With the June 29 approval of the NCLB flexibility waiver request, Missouri has the opportunity to provide targeted supports to the 117 identified focus schools, including the one(s) in your district. The research is clear and unambiguous – great schools are led by great leaders.

The Department is partnering with the National Institute for School Leadership (NISL) to launch Missouri Leadership for Excellence, Achievement and Development (MoLEAD) in January 2013. NISL's flagship program, the Executive Development Program for School Leaders (EDP), has been implemented in many states across the country. The program will focus on enhancing the instructional leadership skills of those involved in supporting identified schools. It will also be used to develop Missouri's future school leaders, including assistant principals, aspiring principals and teacher leaders and was chosen for the following reasons:

- ✓ A track record of success;
- ✓ A focus on helping practicing educators improve instructional leadership;
- ✓ Utilization of best practices in adult learning in education, business and the military;
- ✓ A curriculum designed to provide growth for all leaders; and
- ✓ Ability to implement with Missouri facilitators to sustain the program in the future.

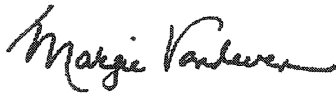
The Department wants MoLEAD to be of the highest quality and have a positive impact on as many schools as possible. There are 22 seats available for the St. Louis City School District and building leaders to participate in this opportunity for leadership development. Please see the chart below for a complete list of the identified building(s) and a breakdown of the available seats.

Your district will receive a \$310,653 allocation to implement your accountability plan. In addition, if your district elects to participate in this leadership development opportunity, it will be provided as a direct service by the state. Participation in the MoLEAD project will meet the minimum requirement for an approved accountability plan for the first two years of the three year plan and will need to be submitted to the Department by December 14.

If your district elects not to participate in MoLEAD, you will receive the allocation listed above. Your accountability plan, which includes a required component on leadership development, must be submitted to the Department by November 15 to allow for review and approval.

For you to gain more information about this project, an informational session for superintendents will be held on Thursday, October 18 in Jefferson City at the Governor Office Building, Room 450. The meeting is scheduled to begin at 1:00 p.m. and will end no later than 4:00 p.m. Please RSVP to Julie Carroll at julie.carroll@dese.mo.gov by Friday, October 12th.

Sincerely,



Margie Vandeven, Assistant Commissioner
Office of Quality Schools

Bldg Code	Building Name	Building Budget
4880	Henry Elementary	\$16,284
3070	Carr Lane VPA Middle	\$32,482
6010	Washington Montessori	\$22,493
4400	Cole Elementary	\$16,446
5180	Lyon at Blow Elementary	\$26,597
4000	Adams Elementary	\$20,226
5800	Shenandoah Elementary	\$12,451
4360	Clay Elementary	\$11,749
4660	Froebel Elementary	\$20,388
4580	Farragut Elementary	\$13,963
6120	Woodward Elementary	\$19,416
5780	Shaw Visual/Perf. Arts Ctr	\$23,087
4250	Ames Visual/Perf. Arts	\$23,303
5560	Monroe Elementary	\$18,066
4920	Hodgen Elementary	\$17,580
4890	Hickey Elementary	\$16,122
District Total Amount		\$310,653

Reserved MO LEAD Slots					
Superintendent	Assistant Superintendent	Building Principal	Aspiring Principal	Teacher Leader	Total
1	1	16	2	2	22

c: Dr. Chris L. Nicastro, Commissioner of Education
 Craig Rector, Coordinator, Grants and Resources
 Jocelyn Strand, Coordinator, School Improvement
 Maureen Clancy-May & Tim Ricker, Area Supervisor
 Marsha Ruettgers, Federal Compliance Supervisor
 Anna Munson, Federal Programs Coordinator



BOARD RESOLUTION

Date: February 11, 2013

Agenda Item 03-14-13-02

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Leon Fisher, CFO/Treasurer

Action to be Approved: Policy Adoption/Change Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: Approval for new Fund Balance Policy.

BACKGROUND: The purpose for the new Fund Balance Policy is to ensure that the district has appropriate reserves available in times of revenue fluctuations and unforeseen expenditures. The Policy has been reviewed and is being recommended by the SLPS Finance Committee.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department:

Requestor:

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Angela Banks
Angela Banks, Budget Director

Leon Fisher
Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent

SLPS FUND BALANCE POLICY (draft-2nd Read)

Purpose

The purpose of this policy is to establish a key element of the financial stability of the St. Louis Public Schools (SLPS) by setting guidelines for fund balance. Unassigned fund balance is an important measure of economic stability. It is essential that the school district maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for the school district's general operations.

Background

Fund balance refers to the difference between assets and liabilities in the governmental funds balance sheet. This information is one of the most widely used elements of state and local government financial statements for analysis. One central importance of the credit reviews performed by municipal bond analysts; fund balance information also is used by oversight bodies, federal, state, county and local legislators to assess the financial health of an organization. Additionally, financial statement users examine fund balance information to identify the available liquid resources that can be used to repay long-term debt, reduce property taxes, add new educational programs, expand existing ones, or enhance the financial position of the school district. GASB has found that its usefulness and the value of fund balance information provided is significantly reduced by misunderstandings regarding the message that it conveys, and the inconsistent treatment and financial reporting practices of governments. In March 2009, in order to improve how fund balance information is reported and enhance its decision-usefulness, GASB issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. The SLPS adopted the GASB 54 policy in FY 2011.

Definitions

- Fund Equity - A fund's equity is generally the difference between its assets and its liabilities.
- Fund Balance - An accounting distinction is made between the portions of fund equity that are spendable and non-spendable.

These are broken up into five categories:

Non-spendable fund balance - Includes amounts either not in spendable form or legally or contractually required to be maintained intact. This would include inventory, prepaids, and non-current receivables such as long-term loan and notes receivable and property held for resale (unless the proceeds are restricted, committed or assigned). This also includes amounts that are legally or contractually required to be maintained intact (principal balance of endowments and permanent funds).

Restricted fund balance - Reflects the same definition as restricted net assets on the government wide Statement of Net Assets: constraints placed on the use of amounts are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provisions or enabling legislation.

Committed fund balance - Includes amounts that are committed for specific purposes by formal action of the school board. Amounts classified as "committed" are not subject to legal enforceability like restricted fund balance; however, those amounts cannot be used for any other purpose unless the school board removes or changes the limitation by taking the same form of action it employed to previously impose the limitation. The action to commit fund

balances must occur prior to year end; however, actual amounts can be determined in the subsequent period.

Assigned fund balance - Amounts that are intended by the school district to be used for specific purposes, but are neither restricted nor limited, should be reported as assigned fund balance. Intent should be expressed by the school board itself or a subordinate high-level body or official possessing the authority to assign amounts to be used for specific purposes in accordance with policy established by the school board. This would include ANY activity reported in a fund other than the General Fund that is not otherwise restricted more narrowly by the above definitions. The school district is not allowed to assign balances that result in a residual deficit.

Unassigned fund balance - includes any remaining amounts after applying the above definitions (amounts not classified as non-spendable, restricted, committed or assigned). Planned spending in the subsequent year's budget would be included here and can no longer be described as "designated" unless formally committed or assigned. Special rules exist for using this classification in funds other than the General Fund. In funds other than the General Fund unassigned only used if the balance is negative, therefore, the General Fund is the only fund that will report a positive unassigned balance.

Policy Committed Fund Balance - The school board (SAB) is the highest level of decision-making authority for the SLPS. The formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the school board at a school board meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made.

Assigned Fund Balance -The School Board of the SLPS has authorized itself to be the final authorized approval to assign fund balance to a specific purpose as approved by this fund balance policy.

Minimum Unassigned Fund Balance

It is the goal of the SLPS to achieve and maintain an unassigned fund balance in the General Fund equal to 10% of the aggregate expenditures in the General and the Teachers Fund. The School District of SLPS considers a balance of less than 5% to be cause for concern, barring unusual or deliberate circumstances. If unassigned fund balance falls below the balance of 3% of expenditures, the School Board would develop a plan to replenish the fund balance back to the designated minimum level within 12 to 24 months.

Order of Expenditure of Funds

When multiple categories of fund balance are available for expenditure (for example, a construction project is being funded partly by a grant, funds set aside by the school district, and unassigned fund balance), the SLPS will start with the most restricted category and spend those funds first before moving down to the next category with available funds.



BOARD RESOLUTION

Date: February 11, 2013

Agenda Item: 03-14-13-03

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 12-06-11-11

Prior Year Cost \$15,000.00

SUBJECT: To approve funding for The Reading is Fundamental Program (RIF) for the 2012-13 school year at a cost of \$15,000.00.

BACKGROUND: RIF volunteers have worked with St. Louis Public Schools for over 20 years by presenting powerful story reading and distribution of books and dictionaries to students. Funds are donated by National RIF Foundation, area contributors, individual contributors and St. Louis Public Schools to support the program. The District has allocated as much as \$17,000.00 in previous years; however, this request is for a reduction to \$15,000.00. Traditionally, this has been supported through Title I. The funds will be expended through vendors selected by RIF.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: la

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 847-00-110-2218-6411	GOB	Requisition #: 10132762
Amount: \$15,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$15,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600003072

Department: Academics


Requestor: Sheila Smith-Anderson


Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

 2/13/2013
Dr. Nicole Williams, Dep. Supt., Academics


Angela Banks, Budget Director


Leon Fisher, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: February 12, 2013

Agenda Item: B-14-13-04

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. James Henderson, Chief Human Resource Officer

Action to be Approved: Policy Adoption/Change

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To adopt and approve the findings and recommendations of the Administration to begin a reduction in force and eliminate certain positions due to declining enrollment and lack of work, and to adopt and approve the reduction in force process.

BACKGROUND: To adopt and approve the findings and recommendations of the Administration to begin a reduction in force and eliminate certain positions due to declining enrollment and lack of work, and to adopt and approve the reduction in force process and procedures presented by the Administration, and to authorize the Superintendent to initiate the process and eliminate all affected positions, effective July, 2013.

Accountability Plan Goals: Goal V: Governance **Objective/Strategy:**

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Human Resources

Requestor: Dr. James L. Henderson

Dr. James Henderson, Chief Human Resource Officer

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: January 30, 2013

To: Dr. Kelvin R. Adams, Superintendent

From: Leon Fisher, CFO/Treasurer

Agenda Item : 03-14-13-05

Action:

Action to be Approved: Financial Report

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Monthly Transaction Report for January 2013.

BACKGROUND: Per board policy and/or directive, the SAB must approve the following transactions: 1) Budget transfers equal to or greater than \$50,000; 2) Budget transfers between funds; 3) Budget transfers involving meeting or travel expenses.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Finance

Requestor:

Angela Banks, Budget Director

Mary M. Houlihan, Dep. Supt., Operations

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Monthly Budget Report
Dates: 01-01-2013 - 01-31-2013
Fiscal Year: 2012 - 2012

110-INCIDENTAL

1 SAP Hierarchy Doc #: 0502003848
SAP Entry Doc #: 0502003695

From:	110-2411	-	502-00-110	-	6541	500.00-
	110-2411	-	502-00-110	-	6411	25.00-
To:	110-2411	-	502-00-110	-	6383	25.00
	110-2411	-	502-00-110	-	6383	500.00

Control No: B1213-0951

From Amount: 525.00-
To Amount: 525.00

Text: Travel for Nathalie Means to attend the National SAM/Principal
Conference in Fort Lauderdale, FL 01/30 - 02/03/2013

2 SAP Hierarchy Doc #: 0502003849
SAP Entry Doc #: 0502003696

From:	110-2411	-	328-00-110	-	6411	525.00-
To:	110-2411	-	328-00-110	-	6383	525.00

Control No: B1213-0952

From Amount: 525.00-
To Amount: 525.00

Text: Travel for Lisa Nuyens to attend the National SAM/Principal
Conference in Fort Lauderdale, FL 01/30 - 02/03/2013

3 SAP Hierarchy Doc #: 0502003850
SAP Entry Doc #: 0502003697

From:	110-2411	-	596-00-110	-	6415	525.00-
To:	110-2411	-	596-00-110	-	6383	525.00

Control No: B1213-0953

From Amount: 525.00-
To Amount: 525.00

Text: Travel for Hortense Harrison-Lewis to attend the National
SAM/Principal Conference in Fort Lauderdale, FL 01/30 - 02/03/2013

ST. LOUIS BOARD OF EDUCATION
Monthly Budget Report
Dates: 01-01-2013 - 01-31-2013
Fiscal Year: 2012 - 2012

4 SAP Hierarchy Doc #: 0502003851
SAP Entry Doc #: 0502003695

To:	110-2411	-	502-00-110	-	6383	500.00-
	110-2411	-	502-00-110	-	6541	500.00-
	110-2411	-	502-00-110	-	6383	25.00-
	110-2411	-	502-00-110	-	6411	25.00-
To:	110-2411	-	502-00-110	-	6383	25.00
	110-2411	-	502-00-110	-	6411	25.00
	110-2411	-	502-00-110	-	6383	500.00
	110-2411	-	502-00-110	-	6541	500.00

Control No: B1213-0951

From Amount: 1,050.00-
To Amount: 1,050.00

Text: Travel for Nathalie Means to attend the National SAM/Principal
Conference in Fort Lauderdale, FL 01/30 - 02/03/2013

5 SAP Hierarchy Doc #: 0502003852
SAP Entry Doc #: 0502003696

From:	110-2411	-	328-00-110	-	6411	525.00-
	110-2411	-	328-00-110	-	6383	525.00-
To:	110-2411	-	328-00-110	-	6383	525.00
	110-2411	-	328-00-110	-	6411	525.00

Control No: B1213-0952

From Amount: 1,050.00-
To Amount: 1,050.00

Text: Travel for Lisa Nuyens to attend the National SAM/Principal
Conference in Fort Lauderdale, FL 01/30 - 02/03/2013

6 SAP Hierarchy Doc #: 0502003853
SAP Entry Doc #: 0502003697

To:	110-2411	-	596-00-110	-	6383	525.00-
	110-2411	-	596-00-110	-	6415	525.00-
From:	110-2411	-	596-00-110	-	6415	525.00
	110-2411	-	596-00-110	-	6383	525.00

Control No: B1213-0953

Monthly Budget Report
Dates: 01-01-2013 - 01-31-2013
Fiscal Year: 2012 - 2012

From Amount: 1,050.00-
To Amount: 1,050.00

Text: Travel for Hortense Harrison-Lewis to attend the National
SAM/Principal Conference in Fort Lauderdale, FL 01/30 - 02/03/2013

Monthly Budget Report

Dates: 01-01-2013 - 01-31-2013

Fiscal Year: 2012 - 2012

120-INCIDENTAL

1 SAP Hierarchy Doc #: 0502004005
SAP Entry Doc #: 0502003832

From:	110-2411	-	328-00-110	-	6411	52.63-
To:	120-1131	-	328-55-120	-	6261	0.96
	120-1131	-	328-55-120	-	6231	3.67
	120-1131	-	328-55-120	-	6143	48.00

Control No: B1213-0998

From Amount: 52.63-

To Amount: 52.63

Text: Transferring funds to cover 2nd Semester Extra Service payments
(Metal Detector and Department Heads)

2 SAP Hierarchy Doc #: 0502004006
SAP Entry Doc #: 0502003833

From:	110-2411	-	328-00-110	-	6411	26.32-
To:	120-1211	-	328-55-120	-	6261	0.48
	120-1211	-	328-55-120	-	6231	1.84
	120-1211	-	328-55-120	-	6143	24.00

Control No: B1213-0998

From Amount: 26.32-

To Amount: 26.32

Text: Transferring funds to cover 2nd Semester Extra Service payments
(Metal Detector and Department Heads)

3 SAP Hierarchy Doc #: 0502003627
SAP Entry Doc #: 0502003485

From:	110-2321	-	810-00-110	-	6358	17,544.00-
To:	120-1411	-	186-55-120	-	6261	320.00
	120-1411	-	186-55-120	-	6231	1,224.00
	120-1411	-	186-55-120	-	6143	16,000.00

Control No: B1213-0925

From Amount: 17,544.00-

To Amount: 17,544.00

Text: Transferring funds to cover 2nd Semester Extra Service payments
(Metal Detector and Department Heads)

Monthly Budget Report

Dates: 01-01-2013 - 01-31-2013

Fiscal Year: 2012 - 2012

Text: To cover Central VPA Arts Stipends (extra service payments)

AS OF 02-06-2013

ST. LOUIS BOARD OF EDUCATION
Monthly Budget Report
Dates: 01-01-2013 - 01-31-2013
Fiscal Year: 2012 - 2012

233-TITLE I IASA 02-03

1 SAP Hierarchy Doc #: 0502003946
SAP Entry Doc #: 0502003788

From:	233-1127	- 596-AM-233	- 6371	56,965.00-
	233-1127	- 596-AM-233	- 6371	7,129.00-
	233-1127	- 596-AM-233	- 6371	1,381.79-
To:	233-1127	- 596-AM-233	- 6541	1,381.79
	233-1127	- 596-AM-233	- 6411	7,129.00
	233-1127	- 596-AM-233	- 6443	56,965.00

Control No: B1213-0964

From Amount: 65,475.79-

To Amount: 65,475.79

Text: Funds for instructional technology, supplies and laptop cart

2 SAP Hierarchy Doc #: 0502003950
SAP Entry Doc #: 0502003788

From:	233-1127	- 596-AM-233	- 6371	56,965.00-
	233-1127	- 596-AM-233	- 6443	56,965.00-
	233-1127	- 596-AM-233	- 6411	7,129.00-
	233-1127	- 596-AM-233	- 6371	7,129.00-
	233-1127	- 596-AM-233	- 6371	1,381.79-
	233-1127	- 596-AM-233	- 6541	1,381.79-
	233-1127	- 596-AM-233	- 6371	1,381.79
	233-1127	- 596-AM-233	- 6541	1,381.79
	233-1127	- 596-AM-233	- 6371	7,129.00
	233-1127	- 596-AM-233	- 6411	7,129.00
	233-1127	- 596-AM-233	- 6371	56,965.00
	233-1127	- 596-AM-233	- 6443	56,965.00

Control No: B1213-0964

From Amount: 130,951.58-

To Amount: 130,951.58

Text: Funds for instructional technology, supplies and laptop cart

ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report

Dates: 01-01-2013 - 01-31-2013

Fiscal Year: 2012 - 2012

293-MINI FED PROG 02-03

1 SAP Hierarchy Doc #: 0502003858
SAP Entry Doc #: 0502003701

From:	293-2214	-	819-UG-293	-	6319	2,788.10-
TO:	293-2214	-	819-UG-293	-	6383	2,788.10

Control No: B1213-0957

From Amount: 2,788.10-

TO Amount: 2,788.10

Text: Funds for airline tickets to attend SAM Conference in Fort
Lauderdale, FL January 31 - February 3, 2013

ST. LOUIS BOARD OF EDUCATION
 Monthly Budget Report
 Dates: 01-01-2013 - 01-31-2013
 Fiscal Year: 2012 - 2012
 Fund Summary - Transfers Only

Fund Total From 110-INCIDENTAL	:	20,772.95-
TO 110-INCIDENTAL	:	3,150.00
Fund Total From 120-TEACHERS FUND	:	0.00
TO 120-TEACHERS FUND	:	17,622.95
Fund Total From 233-TITLE I IASA 02-03	:	130,951.58-
TO 233-TITLE I IASA 02-03	:	130,951.58
Fund Total From 293-MINI FED PROG 02-03	:	2,788.10-
TO 293-MINI FED PROG 02-03	:	2,788.10
District Total From	:	154,512.63-
TO	:	154,512.63



BOARD RESOLUTION

Date: February 12, 2013

Agenda Item : 03/14-13-06

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Sheryl Davenport, Exec. Dir., Early Childhood

Action to be Approved:
Contract Increase/Decrease

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract increase with Marilyn Bohnsack to act as an educational consultant with EC/ECSE for the period of March 15, 2013 until May 24, 2013 at a cost not to exceed \$4,500.00. The original contract period was August 7, 2012 through April 30, 2013 in an amount not to exceed \$4,800.00. The total combined amount of the contract will not exceed \$9,300.00.

BACKGROUND: EC/ECSE continues to strengthen its ability to assess the quality of the preschool classroom and its teachers. Ms. Bohnsack is a retired SLPS Early Childhood Special Education supervisor, who has consulted and trained teachers around the state. Ms Bohnsack will act as an observer, mentor and gather data for the 73 Head Start collaborative classrooms using the Classroom Assessment Scoring System (CLASS). She will provide the data to the Accountability Office and Head Start. She will also consult with the AFT Shanker Institute as it pilots the Preschool Environment Evaluation Rating Scale (PEERS) in 40 preschool classrooms.

Initially, it was expected that Ms. Bohnsack's observations of Head Start classrooms would be limited to 48 classrooms but when the Grace Hill collaboration expanded so did the number of rooms she had to observe.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I. D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 223-1243-840-00-223-6319	Non-GOB	Requisition #: 10133511
Amount: \$9,300.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Reimbursement Amount: \$9,300.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600015079

Department: Early Childhood

Requestor: Dr. Sheryl Davenport

Angela Banks, Budget Director

Leon Fisher, Chief Financial Officer

Dr. Kelvin R. Adams, Superintendent

Dr. Sheryl Davenport, Exec. Dir., Early Childhood



BOARD RESOLUTION

Date: February 15, 2013

Agenda Item: B-14-13-07

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action to be Approved:

Contract Increase/Decrease

Other Transaction Descriptors: Contract Increase

(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-26-12-41&11-15-12-15

Approved Cost \$1,010,000.00

SUBJECT: To approve the amendment of Board Resolution Number 11-15-12-15 to increase the total dollar limitation by \$190,000 with Xerox. The Board originally approved a limitation of \$1,000,000 at its June 26, 2012 meeting per Resolution Number 06-26-12-41 and then amended that approval in the amount \$10,000 at its November 15, 2012 meeting. If this request is granted, the total dollar amount for these services will now be \$1,200,000. This amendment is aligned to the monthly cost of \$97,021 according to the current lease for providing copiers/printers to the District, along with 3,000,000 impressions and the addition of Color Qube hardware systems and print management services at 801.

BACKGROUND: The resolution is for all schools in the District, along with ancillary departments/buildings. The amount includes a 3% contingency. The original resolution was done with a goal to reduce cost to \$1 million. However, with the current lease in place, this was not possible. An RFP will be released in preparation for a new lease for the 2013-2014 school year.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.B.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Instructional Technology

Requestor: Cheryl VanNoy

Cheryl VanNoy, Exec. Dir., Technology Services

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: February 12, 2013

Agenda Item : 02-14-13-08

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors: 3 Quotes Requested
(i.e.: Sole Source, Ratification)

RFP/Bid # Ratify an Emergency Approval of a Contract to Purchase Boilers for Humboldt School

SUBJECT: To ratify an emergency approval of a contract with St. Louis Boiler Supply Company to purchase two boilers for Humboldt School. The project will be completed no later than February 22, 2013 at a cost not to exceed \$85,102.24. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The scope of this project is to purchase and install two 1.5MBH (million BTU per hour) boilers for Humboldt School. Currently the school is operating on one faulty boiler. The project will be funded by the Proposition S Bond Program under the Building Envelope Upgrades at \$27,806,065.00. With this project approved, the balance of the Building Envelope Upgrades budget is \$7,724,013.76 (pending Board approval of re-allocation of funds).

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-910-2629-6333	Prop S	Requisition #: 10133424
Amount: \$85,102.24		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$85,102.24	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600010642

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

Blanket Purchase Order

BILL TO:

Board of Education
 St. Louis Public Schools
 Attn: Accounts Payable
 801 N 11 St.
 St. Louis, MO 63101 (Fax:314-345-2645)

Vendor Address

ST. LOUIS BOILER SUPPLY, CO.
 617 HANLEY INDUSTRIAL PARK
 ST. LOUIS MO 63144

Ship To:

Humboldt Academy of Higher Learning
 2516 S 9TH ST.
 ST. LOUIS MO 63104

Information

PO Number 4500166222
 Date 02/06/2013
 Vendor No. 600010642
 Currency USD
 Payment Terms Net 60
 Buyer/Phone Central Buyer / 314.345.2298
 Delivery Date 03/31/2013
 Validity Start date 02/06/2013
 Validity End date 03/06/2013

Missouri Sales Tax exempt under sections 144.040 and 144.615
 RSMo. 1959. Federal Excise Exemption Registration No.
 43-750142K (for tax-free transactions).

Prices are estimated. Invoices at current prices less applicable discounts

Item	Material/Description	Quantity	UM	Unit Price	Target \$ Value
0010	Emergency Purchase-Boiler for Humboldt 6333/ 905-00-910/ 910-2629 Requisition #: 10133424 <i>Emergency purchase of 2 boilers for Humboldt School. Order includes 2 - 1.5MBH Boilers, installation, Spirotherm System Cleaner, and shipping; also includes 10% contingency of \$7,736.56. Purchase will be funded through the Proposition S Bond Program. Board Resolution #: Please forward purchase order to Linda McKnight in the Operations Department.</i>	1	PU	85,102.24	85,102.24
				Total	\$85,102.24

INSTRUCTIONS TO VENDOR:

The Purchase Order Number must appear on invoices, packing lists, packages, and all other correspondence. To expedite payment for goods or services rendered, the vendor must submit the original of the invoice showing the purchase order number to the 'Bill to:' address listed on the purchase order. For all equipment purchases serial number(s) must be indicated on the invoice. This Purchase Order is subject to the Terms and Conditions incorporated herein by this reference. For a copy of the Terms and Conditions, please refer to the Supplier Guide to Purchasing.

SIGNATURE *Rick Schaeffer* *CB* DATE 02/06/2013
 (Purchasing/Accounting)



EMERGENCY PURCHASE REQUEST (Non-Construction)

Requestor: Roger L. CayCe	Date: 2/5/13
Department / School: Operations	Phone Number
Description of Emergency	
Emergency purchase of 2 boilers for Humboldt School. Purchase order will be forwarded to St. Louis Boiler Supply Company, who will purchase the units directly from Comfort Sales.	
Describe the service, materials or equipment required:	
2 – 1.5MBH boilers, installation and Spirotherm system cleaner	
Total Cost: \$ 85,102.24 (Boilers-\$48,696.62; Installation-\$20,000; Spirotherm System-\$6,669.06; Quick Ship-\$2,000; plus 10% Contingency-\$7,736.56)	
Method of Solicitation (Check appropriate box):	
<input checked="" type="checkbox"/> Quotes were obtained (see attached)	
<input type="checkbox"/> Quotes were not obtained (see attached for reason(s))	
Name of Selected Vendor: St. Louis Boiler Supply Company	
<input type="checkbox"/> Is Selected Vendor MWD Certified	
<i>My signature acknowledges that I have received the above emergency request and I concur that these goods and/or services are of an unusual and compelling urgency that will cause serious injury, financial or other impact if not procured immediately</i>	
Roger L. CayCe Cabinet Level Administrator	2/5/13 Date
Superintendent	2/3/2013 Date

Comments: Purchase will be charged to the Proposition S Bond Program.



COMFORT SALES AGENCY, INC.

REPRESENTATIVE OF THE MANUFACTURERS

7103 MARINE ROAD
PO BOX 483
EDWARDSVILLE, IL 62025
TEL: (618) 656-1655
FAX: (618) 692-8066

QUOTATION #2 – 1,500 MBH BOILERS

Attention: Gerry Eisele			Date: February 1, 2013 3:58 PM
Company: St Louis Boiler Supply			Tel:
Address: 617 Hanley Industrial Court			Fax:
City: St Louis	State: MO	Zip:	Confirmed: <input checked="" type="checkbox"/> Yes; <input type="checkbox"/> No

RE: Replace (2) AERCO Benchmark 2000 Boilers – Humbolt School

QTY	MANUFACTURER	MODEL	DESCRIPTION	NET EACH	TOTAL NET		
2	RBI	C	Futura Fusion Series - 97% Efficiency	\$24,145.56	\$48,291.12		
		B	Hot Water Boiler; 1,275 Lb;				
		1500	1,500 Mbh Input; 1,440 Mbh Output;				
		N	Natural Gas Train; 2~14 w.c. Train;				
		0	0~1,999' Elevation				
		R	Honeywell RM7895C;				
		7	4:1 Modulation Firing;				
		A	ASME Copper Heat Exchanger;				
		2	ASME CSD-1 Gas Train w/Test Report			0.00	0.00
		G	125-PSI Relief Valve (<i>Specify if other</i>)			0.00	0.00
A	Indoor Installation	0.00	0.00				
		-80	By-Pass Assembly with Pump 19351.5C	0.00	0.00		
		-E2	McDonnell & Miller 750 LWCO – Field Mounted	130.89	261.78		
		-G3	McDonnell & Miller FS-251 Water Flow Switch	0.00	0.00		
		-J1	Stainless Steel Jacket	0.00	0.00		
1	RBI	14-0319	Outdoor Air Sensor	55.73	111.46		
1	RBI	14-0325	Header Sensor	11.00	22.00		
1	RBI	14-0104	Well for Header Sensor	5.13	10.26		
TOTAL NET COST FOR THE ABOVE →				\$24,348.31	\$48,696.62		

Optional Equipment & Accessories – Add as Required

1 or 2	RBI	S7800A	Keyboard Display Module for RM7895C	\$ 470.07	\$ 940.14
1	RBI	14-0353	LonWorks ProtoCessor	1,179.20	1,179.20
2	RBI	Quick-Ship	72-Hour Quick Ship – Starts Next Business Day. Does Not Include Shipping Time	1,000.00	2,000.00
2	JJM	JM-20	Condensate Neutralizer	153.61	307.22
2	B&G	3DS-3B	3" Flanged Triple Duty Valve	781.89	1,563.78
1	Spirotherm	VHT-600-FA	6" Flanged Air & Dirt Separator; 336 Lb.;	6,669.06	6,669.06
1	John Wood Co	JAER-23-308	80-Gallon ASME Expansion Tank; 175 Lb.	1,263.29	1,263.29
2	ProTech	8" W2	8" Double Wall AL29-4C Venting	See Page to Follow	
1	CSA	Diagram	Custom Boiler Piping & Wiring Diagrams	\$500.00	\$500.00
?	CSA	Start-Up	Boiler Start-Up & Training w/CSD-1 Report	\$850.00/Day	

TERMS: 1%-10TH/NET 30 DAYS
QUOTATION IS GOOD FOR 30 DAYS
ALLOW 2 TO 3 WEEKS FOR DELIVERY

NOTES:
10" AL29-4C Stainless Steel Vent Piping is required.
60-feet maximum; each 90° Elbow = 10-feet.
Approximate Freight: \$2,000.00 for Standard Delivery

FREIGHT: ALLOWED PLUS FREIGHT - F.O.B.: MISSISSAUGA ON L5S1L4 3,500#

QUOTATION BY: Kevin Hay



COMFORT SALES AGENCY, INC.

REPRESENTATIVE OF THE MANUFACTURERS

7103 MARINE ROAD
PO BOX 483
EDWARDSVILLE, IL 62025
TEL: (618) 656-1655
FAX: (618) 692-8066

Contractor Discount – 40%

Date : February 1, 2013

To : The Contractor

Job : Humboldt School – St Louis MO

Re : Pricing for Simpson Dura-Vent (ProTech) System 8" AL29-4C W2 Venting for:

RBI Futera Fusion, 1,250 & 1,500 Mbh Heaters – Horizontal/Vertical Category IV, Positive Pressure/Condensing Venting

Part No.	Order No.	Description	List Each
W2-AATP8	100835	8" FasNSeal W2 Appliance Adapter with Test port – Fits RBI Futera Fusion 1,250 & 1,500 Heaters	\$206.15
W2-608	100006	8" x 6" FasNSeal W2 Vent Length	115.07
W2-1208	100020	8" x 12" FasNSeal W2 Vent Length	163.67
W2-1808	100050	8" x 18" FasNSeal W2 Vent Length	246.33
W2-2408	100065	8" x 24" FasNSeal W2 Vent Length	288.46
W2-3608	100080	8" x 36" FasNSeal W2 Vent Length	403.52
W2-AVL8	100255	8" x 18" FasNSeal W2 2~14" Adjustable Vent Length	286.84
W2-9008	100165	8" FasNSeal W2 90° Elbow	293.31
W2-8808	103895	8" FasNSeal W2 88° Elbow	293.31
W2-4508	100135	8" FasNSeal W2 45° Elbow	247.94
W2-3008	100655	8" FasNSeal W2 30° Elbow	228.11
W2-1508	100244	8" FasNSeal W2 15° Elbow	228.11
W2-T8	100180	8" FasNSeal W2 Tee	455.36
W2-WBT8	-----	8" FasNSeal W2 Wide Mouth Boot Tee	479.26
W2-TC8	100210	8" FasNSeal W2 Tee Cap	58.34
W2-DF8	100225	8" FasNSeal W2 Tee Cap w/Drain Fitting	166.92
W2-IPPDF8	103820	8" FasNSeal W2 Tee Cap w/IPS Drain Fitting	203.37
FSBS8	300191	8" FasNSeal 23° Bird Screen	92.00
W2-WT8	100285	8" FasNSeal W2 6~12" Adjustable Wall Thimble w/W2-AVLS8	403.52
FSWPT9	300606	8" FasNSeal W2 6~12" Adjustable Wall Thimble	147.82
FSFS9	300301	8" FasNSeal W2 Firestop/Flat Flashing	52.49
FSCL9	300366	8" FasNSeal W2 Support Clamp	42.18
FSWB9	300436	8" FasNSeal W2 Wall Bracket	197.71
W2-RC8	100330	8" FasNSeal W2 Rain Cap	210.99
W2-CN0806	100618	8" to 6" FasNSeal W2 Termination Cone	443.61
FSVPPF8	300927	8" FasNSeal W2 Variable Pitch Roof Flashing	149.17
FSC9	300950	8" FasNSeal W2 Storm Collar	49.20

TERMS: NET 30 DAYS

FREIGHT: F.O.B. FACTORY – PREPAY & ADD

ALLOW 3~4 WEEKS FOR DELIVERY

THE ABOVE QUOTATION IS GOOD FOR 30 DAYS



Futera Fusion Series Submittal Data

JOB NAME: _____

LOCATION: _____

ARCH/ENGR: _____

CONTRACTOR: _____

MODEL NO: _____

TYPE GAS: _____

BTU INPUT/OUTPUT: _____

ADDITIONAL INFORMATION:

Standard Features

- Up to 99% Efficiency
- Full Modulation with continuous, 4:1 turndown
- Cast Iron Headers (Boilers)
- Bronze Headers (Water Heaters)
- Sealed Combustion/Direct Vent
- Symmetrically Air/Fuel Coupled
- Low NO_x
- Finned Copper Tube Heat Exchanger
- Gasket-less Heat Exchanger Assembly
- Mesh Burner
- Economizer
- Mixing Valve
- Condensate Trap
- Circulator
- ASME Pressure Relief Valve Mounted
- Pump Contactor / Motor Starter
- Alarm Contacts
- Low Air Pressure Switch
- Stainless Steel Combustion Chamber
- Heat Exchanger Drain Valves
- Temperature/Pressure Gauge (Boilers)
- Flow Switch Mounted and Wired
- Flame Safeguard Control
- Enable/Disable Contacts
- Manual Reset High Limit
- Pump Delay Control
- Intake Air Filter
- Aluminum Impeller Variable Speed Blower
- Quick Release Latches
- Stainless Steel Jacket Panels
- Leak Test Valves
- FM/CSD-1 Compliant Gas Train
- HeatNet™ Control
 - Full Linear Modulation Control
 - Integrated Boiler Management System
 - Diagnostic Annunciator
 - 4-20 mA External Modulation Contact
 - Inlet/Outlet Temperature Sensors
 - Common Header Supply Sensor 10K (shipped loose)
 - Alarm Bell
 - MODBUS standard protocol

Optional Equipment

- Propane Gas
- Cupronickel Heat Exchanger
- Main Flame Status Contact
- Low Gas Pressure Switch
- High Gas Pressure Switch
- C.A.D. Dry Contact
- Freeze Protection Kit
- Outdoor Sensor w/housing
- Keyboard Display Module
- Vent Termination Hood
- Air Intake Hood
- Outdoor Installation
- BACnet ProtoCessor
- LonWorks ProtoCessor

Gas Trains

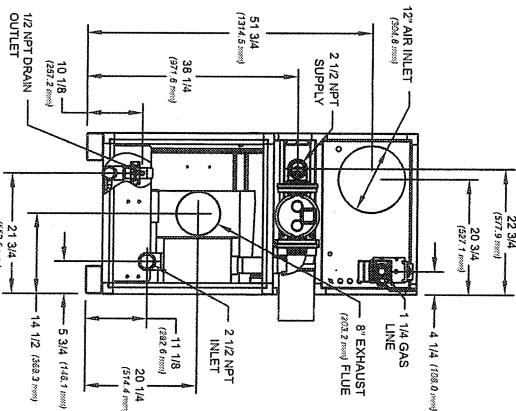
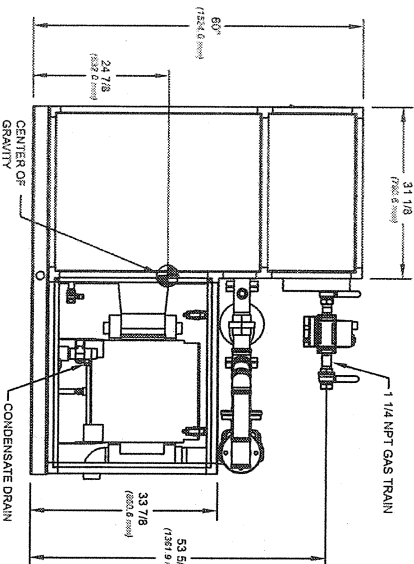
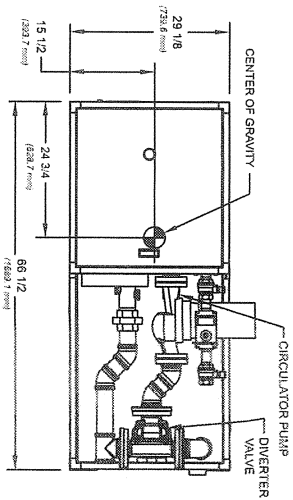
- CSD-1 Code (LWCO shipped loose)
- Kentucky Code

CODE OPTIONS

CSD-1	Manual Reset LWCO
Kentucky	200° F Maximum Operating Control and High Limit

NOTE: Dimensions are approximate and should not be used to rough-in equipment.

* Includes pump
** For incoming gas pressures lower than 2" W.C. natural or propane, consult factory.



TOP VIEW

SIDE VIEW

BACK VIEW

RSUB 100 REV. C

A.G.A. CERTIFIED RATINGS & CAPACITIES

Fuel Type	Natural/Propane Gas	Total FLA	19*
Input BTU/hr.	1,500,000 / 440 kW	Min. Gas Pressure Required	2" W.C.**
Output BTU/hr.	1,440,000 / 422 kW	Max. Gas Pressure Allowed	14 W.C.
Electrical Requirements	UL125NEULQND) 208-240VAC/1 ph/80 Hz	Operating Weight	905 lbs. / 411 kg.

BOILER TRIM & CONTROLS

Main Gas Valve	Dungs DMV-SE512/11	Manual Pilot Valve	Honeywell V8046C
Firing Valve	Honeywell B200T1041 1 1/4"	Air Switch	Cleveland FSS-495
Ignition Control	Honeywell RM7895C	Blower Motor	Fasco 1 hp
Operating Control	HeatNet™	Relief Valve - CW	3/4" x 3/4" set @ 125 psi
High Limit	Jumo	Relief Valve - CB	1" x 1 1/4" set @ 50 psi
Main Bail Valve	1 1/4"	Flow Switch	IFS-1
Pilot Cock	1/4" Honeywell B528	Solenoid Valve w/ Reg	CV1100
Economizer	RBI-1500	Circulator	TACO 1935 (1 hp) - FLA 14
Mixing Valve	2 1/2"	By-Pass Piping	2 1/2"

A.S.M.E.

ASME Sect IV Htg Surface	161.16 Sq. Ft. / 14.97 Sq. M.	Design Data	Max: 160 psig & 230° F
Water Volume	5 gal. / 18.93 l (liters)	Secondary Heat Exchanger	125 psi
Water Volume Secondary HX	5.96 gal. / 22.56 l (liters)		

TEMPERATURE RISE / PRESSURE DROP

25° F / 13.9° C		30° F / 16.7° C	
Flow Rate	Total Loss***	Flow Rate	Total Loss***
GPM L/s	Ft kPa	GPM L/s	Ft kPa
104.4 6.6	11.6 34.7	87.0 5.5	8.5 25.4

***Includes primary, secondary, mixing valve and piping.

RECOVERY CAPACITY

40° F	22° C	60° F	33° C	80° F	44° C	100° F	56° C	120° F	67° C	140° F	78° C
4322	16,360	2881	10,906	2161	8180	1729	6544	1441	5453	1235	4674

REP FIRM _____
SUBMITTED BY _____
JOB NAME _____
ARCHITECT _____
ENGINEER _____
CONTRACTOR _____
DATE _____

FUTERA FUSION 1500

Category IV Appliance

(see Installation and Operation Manual for venting information)



A Division of Westek, Inc.
 Westfield, MA 01085
 (413) 568-9571

SFTF-1500-3



Certificate of Product Performance

Commercial Boiler Heating Equipment

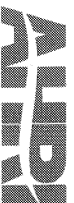
Certified Reference Number: 1213250 **Date Generated: 03/02/10** **Status: Approved**

This certificate serves as verification that the model cited below has been rated in accordance with applicable federal testing methods and verified by AHRI as capable of achieving the energy efficiency and performance ratings as tested within prescribed tolerances. This certificate and these certified ratings ONLY apply to the specific model detailed below and are non-transferable to alternate models or configurations.

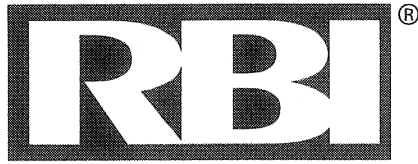
Manufacturer:	RBI WATER HEATERS DIVISION OF MESTEK, INC.
Series:	Futura Fusion
Material:	Copper
Location:	Indoor
Model Number:	CB-1500
Fuel Type:	Natural Gas, Propane Gas
Input:	1500.0 MBTUH
Heating Cap.:	1462 MBTUH
Combustion Eff.:	95.5
Thermal Eff.:	97.5
Water:	1271.00 MBTUH
CO2:	11.0 %
Ignition Type:	Intermittent/Electronic Ignition
Draft Type:	Forced Draft

Certified ratings for ARI, GAMA, and I-B=R certification programs are valid only for models and configurations listed in the AHRI Directory of Certified Product Performance located at www.ahridirectory.org. The information for the model cited on this certificate can be located in the online directory by using the reference number on the certificate. AHRI does not endorse

the product(s) listed in this certificate and makes no representations, warranties or guarantees and assumes no responsibility for the product(s) listed in the certificate. AHRI expressly disclaims all liability for damages of any kind arising out of the use or performance of the product(s) or the unauthorized alteration of the data listed in this Certificate.



Air-Conditioning,
Heating, and
Refrigeration Institute



PRODUCT DATA SHEET



Control and Communication Distributed Modulating Boiler Control

DESCRIPTION

The HeatNet™ boiler control is designed to provide the Futera III/Fusion Series boiler with an integrated boiler management system on every boiler. A key component of the Air-Fuel coupled Futera III/Fusion Series boilers, the HeatNet™ control provides for optimized heating efficiency without the need for an external "wall mount control". The control method used by the HeatNet™ control is based on digital communications, which eliminates the need for analog control signals. The use of analog control signals is still supported, but a higher level of control precision, repeatability, and feedback is gained with digital communications control.

The HeatNet™ control is extremely flexible, and can be operated in multiple ways:

- A stand-alone boiler.
- A boiler in a boiler network using the HeatNet™ protocol.
- A member boiler to a boiler management system
- A member of a system with up to 3 boilers using relay control.

The primary purpose of the control is to maintain the boiler water temperature setpoint at either the supply or the header sensor. The control also monitors dedicated external limits and provides an orderly shutdown and fault indication in the event of a trip.

The control method used is based on a PID loop and functions much like a thermostat with an analog output. The PID loop's input can be the supply or the header temperature depending on the setup. The output is a control signal that is derived from the difference between this supply/header temperature and the setpoint. This output control signal is a Pulse Width Modulated signal used to control the blower which is Air-Fuel coupled to the main gas valve.

When an external input is used to cycle the boiler ON and OFF or when using an external modulation signal, an adjustable internal operating limit setpoint is provided. If the control is the master, a setpoint with a control band is also employed in conjunction with the internal operating limit setpoint to limit the output of the boiler.

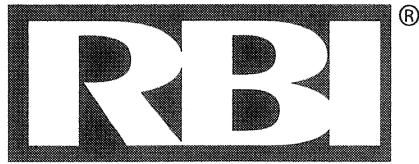
STANDARD FEATURES

- Four levels of external control inputs, including modulation and stage.
- Digital Communications Control (analog 4-20ma, 0-10vdc control supported, but not required).
- Boiler to Boiler: HeatNet™
- Modbus protocol for Building Management System interface
- BACnet IP and MSTP protocol is optional
- LonWorks TP/FT protocol is optional
- Distributed control using the HeatNet™ protocol for up to 16 boilers, or up to 3 boilers using dedicated relays. Eliminates the need for "wall mounted" controls.
- System operating status and error logging with time stamp.
- Advanced PID algorithm optimized for the Futera III/Fusion series boilers.
- 4 Dedicated temperature sensor inputs for: Outside Air Temperature, Supply (Outlet) Temperature, Return Temperature(Inlet), and Header Temperature.
- Automatically detects the optional temperature sensors on power up.
- Menu driven calibration and setup menus with a bright (Adj.) 4 line Vacuum Fluorescent Display.
- 8 Dedicated 24vac interlock monitors, and 8 dedicated 120vac system monitors used for diagnostics and providing feedback of faults and system status.
- Multiple circulator pump control modes.
- Combustion Air Damper control with proof time.
- USB/RS485 network support to allow firmware updates or custom configurations.
- Alarm contacts.
- Runtime status.
- Outdoor Air Reset with programmable ratio.
- Time of Day clock to provide up to 4 night setback temperatures.
- Failsafe mode - When a Building Management System is controlling setpoint, if communications is lost, the boiler/system will run off the Local setpoint.
- True Boiler Rotation (Lead/Lag)
- 25' length RJ45 Communication Cable



260 North Elm Street • Westfield, MA 01085
Phone: (413) 568-9571 • Fax: (413) 568-9613

7555 Tranmere Drive • Mississauga, Ontario L5S 1L4 Canada
Phone: (905) 672-2991 • Fax: (905) 672-2883

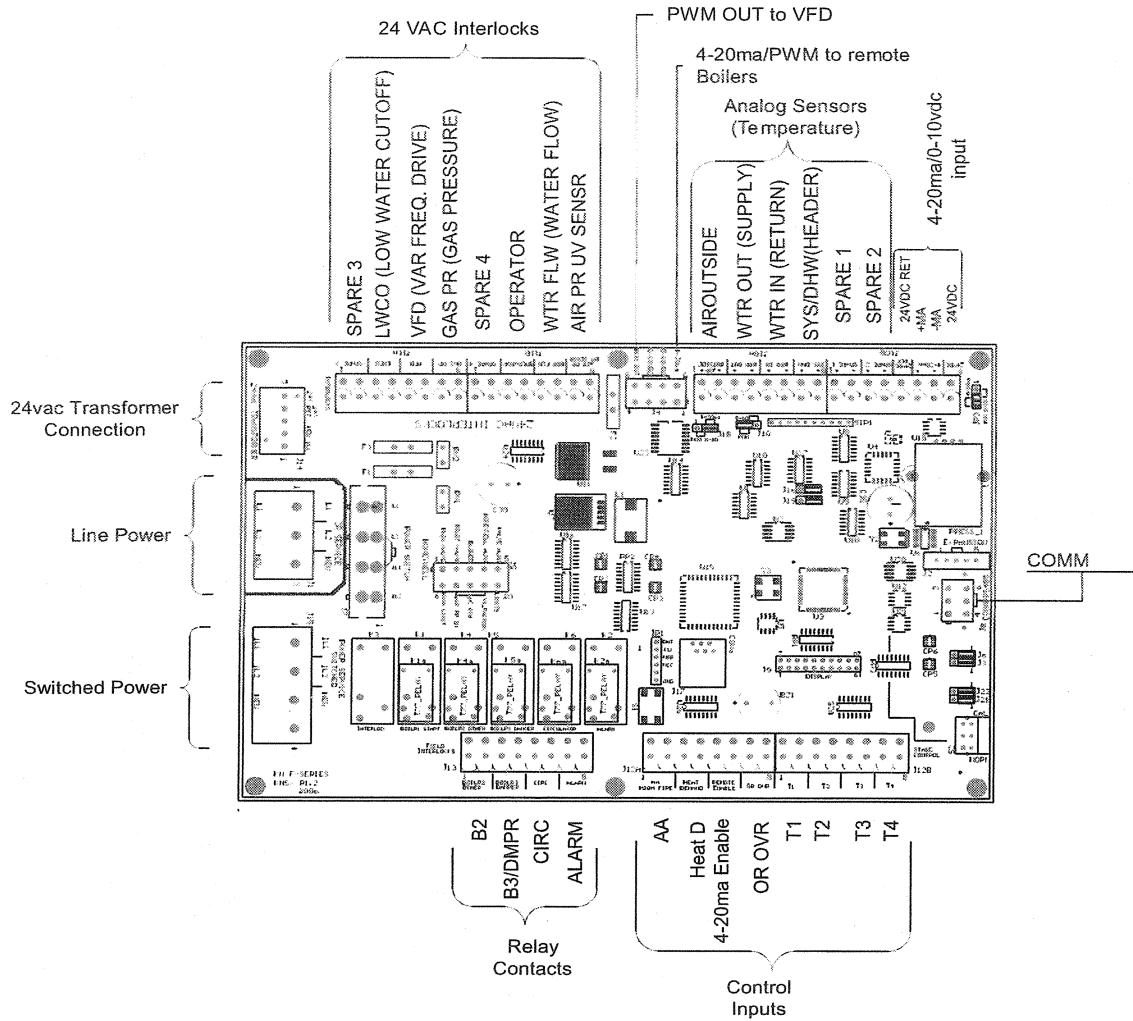


PRODUCT DATA SHEET



Control and Communication Distributed Modulating Boiler Control

Typical Wiring Diagram



SPECIFICATIONS

Control :

Microprocessor based PID modulating control (NOT a safety limit)

Environment:

-40°F to 140°F, <90% RH non-condensing

Input Power:

24 VAC, 250 ma

Switched Line:

120 VAC single phase, 240 VAC single phase

Relays:

Stage, Circulator, Alarm 8A 250 VAC

AC Interlocks:

24 VAC – 120 VAC input

Control Inputs:

AA, Heat Demand, 4-20ma Enable, OA override, T1-T4: 24 VAC

Dimensions:

9" wide: 6" high: 2" deep

Approvals:

CSA Approved as integral part of boiler

USB:

1.0

RS485 Console:

Modbus RTU, 19200 baud, 8 bits, Even Parity, 1 Stop Bit

Temperature Sensors:

NTC thermistor, 10K @ 77°F, 335.67K @ -40°F, 185 @ 150°F, +/- 1°F

• Return, Supply and Common Header Sensors (10k) supplied as standard

• Outside Air Sensor (10k) with housing is optional

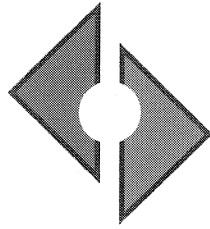
Communications Environment:

-40°F to 140°F, <90% RH non-condensing

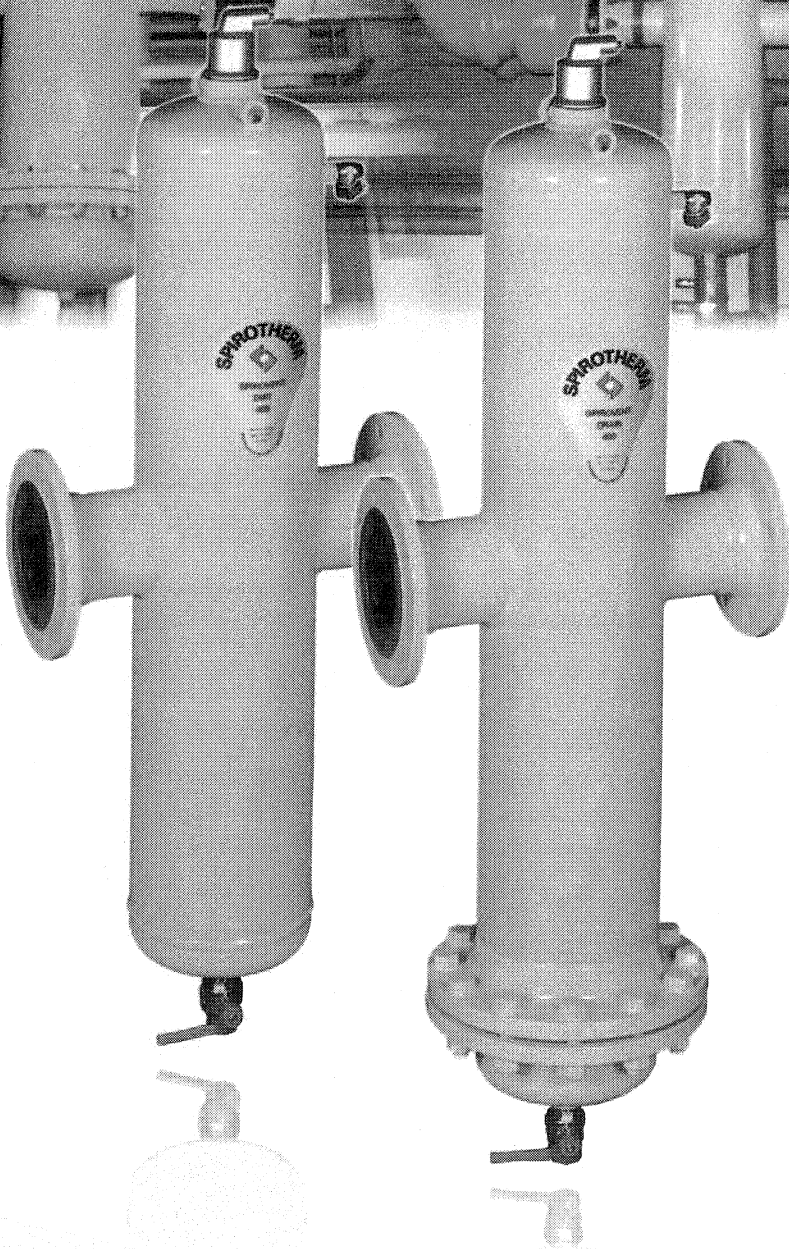
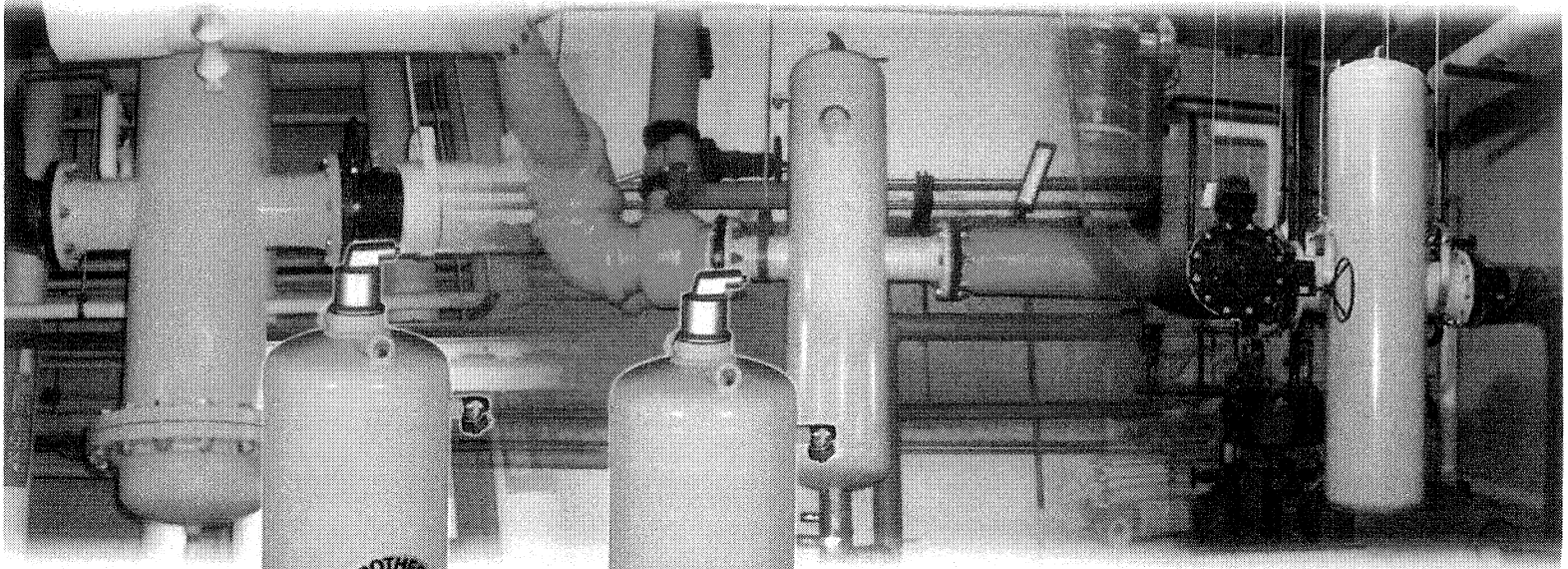
Boiler-to-Boiler:

HeatNet™

This Page Left Intentionally Blank



SPIROVENT® DIRT



**MICROBUBBLE™ SEPARATORS
DIRT SEPARATORS
HIGH VELOCITY**

SPIROTHERM

THE ULTIMATE IN DISTRIBUTION EFFICIENCY

AIR- AND DIRT-FREE SYSTEM WATER THROUGH A SINGLE UNIT

AIR AND DIRT IN LARGE VOLUME FLUID SYSTEMS CAUSE MANY PROBLEMS.

The life and the efficiency of a large volume fluid system are greatly dependent on clean system water. Air and dirt problems cause frequent breakdowns and increased customer complaints. Corrosion, cavitation and wear are only some of the consequences of system water filled with air and dirt.

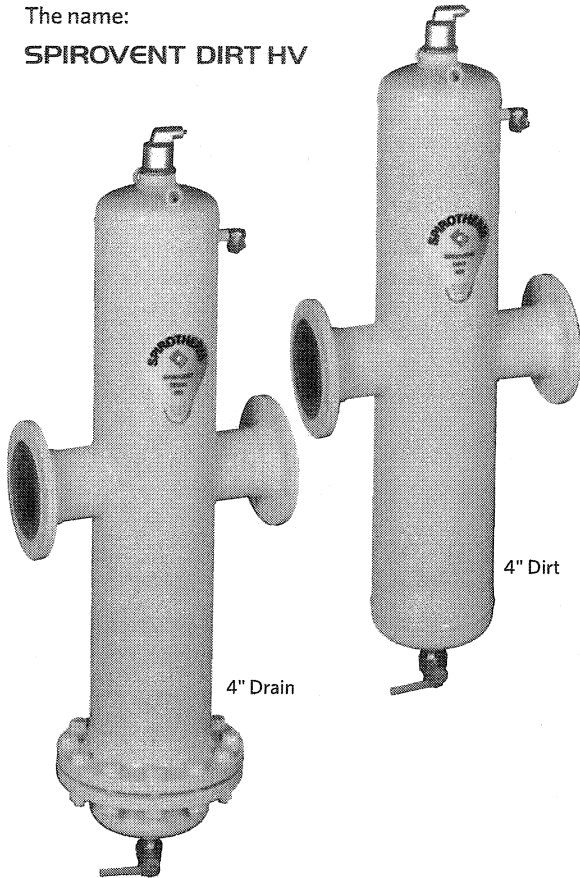
Recurring problems and increased maintenance result in unnecessary costs and dissatisfied owners.

There is a solution!

A large volume fluid system without air and dirt is possible! There is a unique dual-purpose device that will remove all air and dirt down to the smallest particle, keeping the system free from air and dirt, permanently. It is low-maintenance and works without strainers or filters. Less maintenance, fewer costs, satisfied owners!

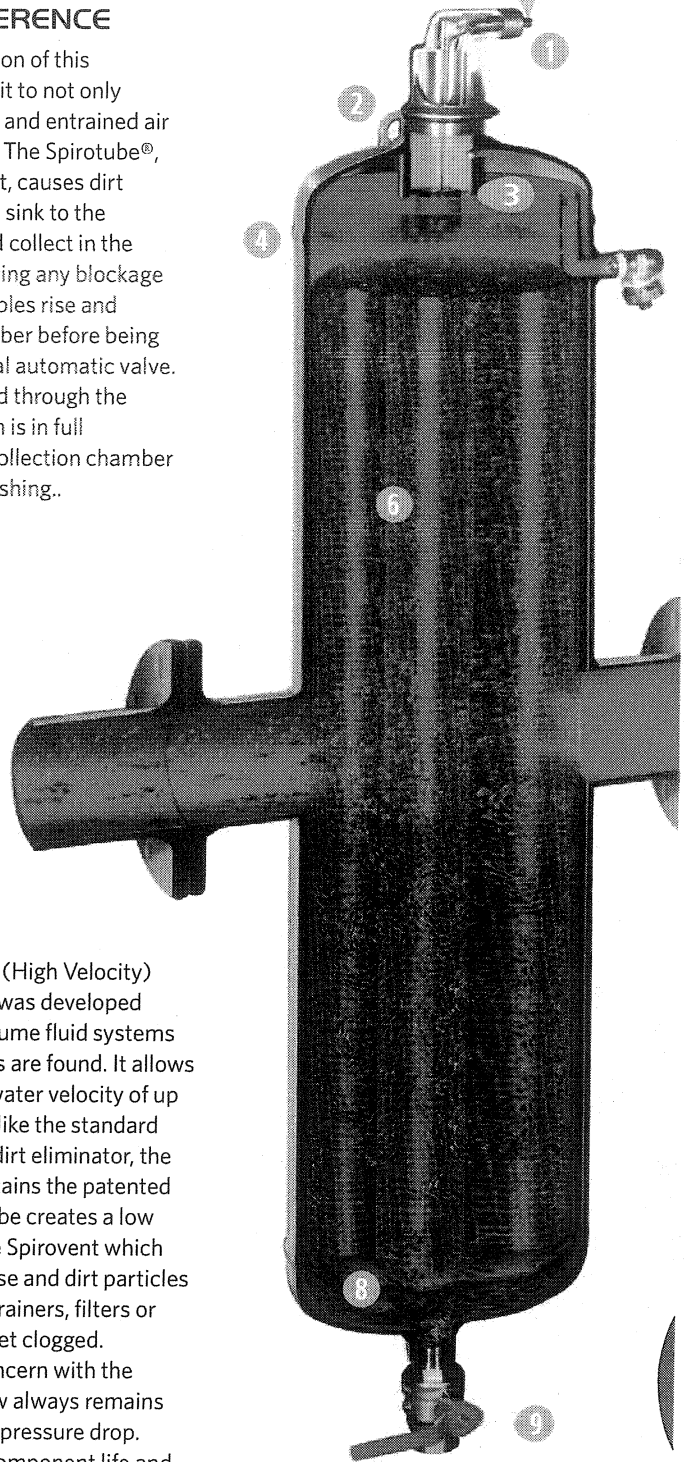
The name:

SPIROVENT DIRT HV



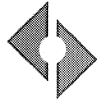
THE KEY DIFFERENCE

The unique construction of this combined unit allows it to not only remove microbubbles and entrained air but also dirt particles. The Spirotube®, the core of the HV unit, causes dirt particles of all sizes to sink to the bottom of the unit and collect in the dirt chamber, eliminating any blockage concerns. The air bubbles rise and collect in the air chamber before being released via an integral automatic valve. The dirt can be flushed through the drain while the system is in full operation. The large collection chamber ensures infrequent flushing..



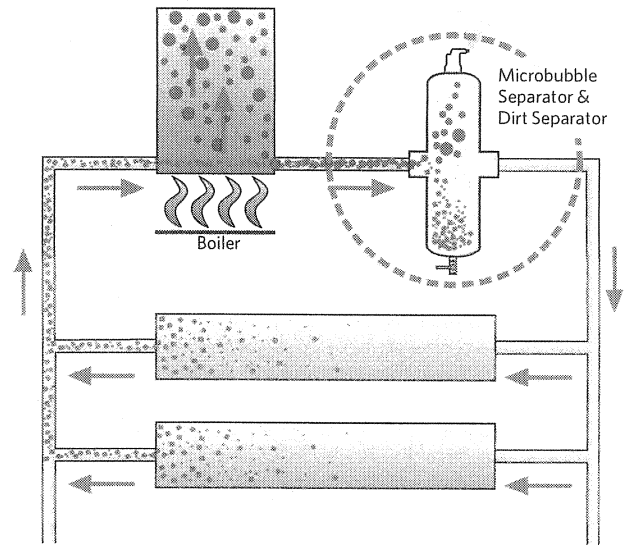
The Spirovent Dirt HV (High Velocity) air and dirt eliminator was developed especially for large volume fluid systems where higher velocities are found. It allows a maximum entering water velocity of up to 10' per second, and like the standard Spirovent Dirt air and dirt eliminator, the Spirovent Dirt HV contains the patented Spirotube. The Spirotube creates a low velocity area inside the Spirovent which allows air bubbles to rise and dirt particles to sink. There are no strainers, filters or replacement parts to get clogged. Blockages are not a concern with the Spirovent Dirt HV! Flow always remains constant, without high pressure drop. The result: increased component life and heat transfer capabilities; decreased oxygen-based corrosion and cavitation; and the elimination of annoying gurgling and other air-related noises.

THE ULTIMATE IN DISTRIBUTION EFFICIENCY



ADVANTAGES TO THE SPECIFIER, INSTALLER AND OWNER

- No change to piping design selection required. HV units often match pipe size.
- Larger shell and increased coalescing/ barrier medium provide high efficiency.
- Exclusively designed for full-flow high velocity systems such as central plants and district heating/cooling.
- No bypass, isolating valves or replacement filters to clog and reduce flow.
- Dirt can be flushed while system is fully operational.
- Quiet operation.
- Reduced oxygen-based corrosion and pump cavitation.
- Minimum pressure drop; always constant.
- Optional removable head for bundle inspection.

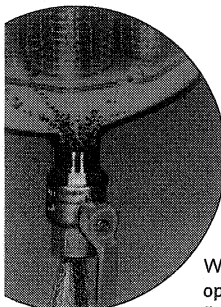


INSTALL THE SPIROVENT DIRT HV FOR OPTIMUM PERFORMANCE

Ideal placement of a Spirovent unit is based on microbubble separation and Henry's Law. Simply put, Henry's Law states that air is released from water as the temperature increases or the pressure decreases*. For this reason, the Spirovent is typically installed in the hottest point in the system. For a heating installation, this is in the supply from the boiler. In a chilled water circuit, the warmest point is in the return to the chiller.

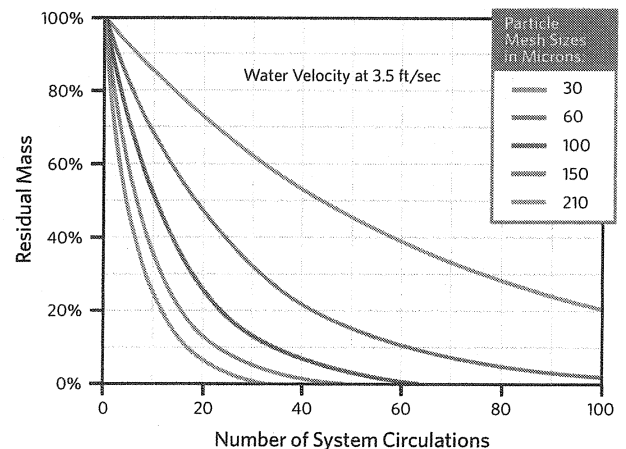
*For more detailed technical information, ask about our Spirotism booklet.

- 1 The automatic air vent is guaranteed not to leak and can only be closed by the installer for a pressure test.
- 2 Lifting eyes make installation easy.
- 3 The air chamber has been specially designed so that dirt cannot reach the valve.
- 4 Welded steel construction guarantees long life.
- 5 Valve for releasing large amounts of air during filling and for skimming off floating dirt.
- 6 The unique Spirotube is the core of the Spirovent Dirt HV. Designed to trap the smallest microbubble and microscopic dirt particle, yet it offers little resistance to flow.
- 7 Flanged connections
- 8 Large capacity collection chamber reduces the need for frequent draining.
- 9 Drain valve for flushing out the dirt.



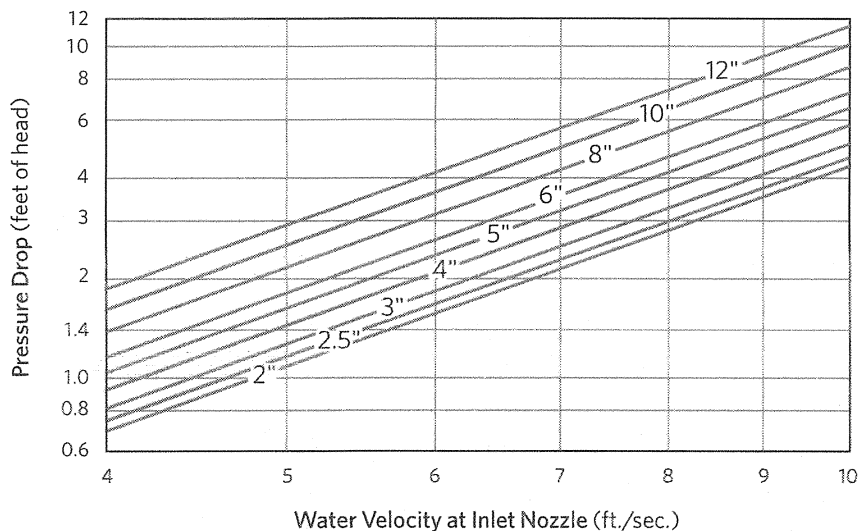
When the drain valve is opened the system pressure flushes out the collected dirt. This only takes a few seconds.

DIRT SEPARATION EFFICIENCY



SPIROVENT® DIRT HV

PRESSURE DROP



TECHNICAL SPECIFICATIONS

SPIROVENT HV SENIOR

DIRT Part Number	VHT200	VHT250	VHT300	VHT400	VHT500	VHT600	VHT800	VHT1000	VHT1200	
DRAIN Part Number	VHN200	VHN250	VHN300	VHN400	VHN500	VHN600	VHN800	VHN1000	VHN1200	
Pipe Size	Inch	2	2.5	3	4	5	6	8	10	12
O.D.	Inch	2.375	3	3.5	4.5	5.5	6.625	8.625	10.75	12.75
D	Inch	6.3	6.3	8.6	8.6	12.8	12.8	16.0	20.0	24.0
DF	Inch	11.2	11.2	13.4	13.4	18.1	18.1	22.8	28.1	33.1
H2	Inch	35.8	35.8	45.1	45.1	61.8	61.8	78.5	95.0	113.0
h2	Inch	15.9	15.9	20.7	20.7	29.3	29.3	37.6	47.0	55.0
LF	Inch	15.2	15.7	20.2	20.6	27.7	27.7	33.6	37.5	42.5
e	Inch	1	1	1	1	1	1	1	1	1
Volume	Gal.	3.5	3.5	8.8	8.8	28.9	28.9	59	117	198.4
Weight: Dirt	Lbs.	88	95	178	186	312	336	590	986	1518
Weight: Drain**	Lbs.	120	150	195	262	479	505	820	1269	2025
Max. Flow*	GPM	105	155	225	405	630	910	1610	2450	3500

*Approximately 10 ft. per second inlet velocity.

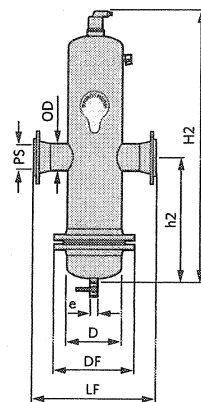
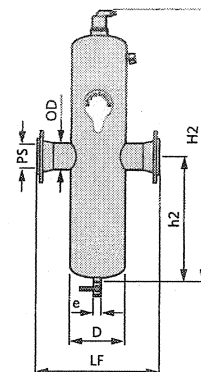
**Spirovent Drain models feature a removable lower head to facilitate cleaning.

All Spirovents fabricated and stamped in accordance with ASME Section VIII, Division 1 for unfired pressure vessels.

Standard rating is 150 psi at 270°F. Consult local sales office for special requirements.

Custom dimensions available for space limitations.

Refer to web site Submittal Data for higher flows and models up to 36".



Job Name: _____

Job No.: _____

JWC Representative: _____

Tag No.: _____

Submitted By: _____

Date: _____

Engineer: _____

Approved By: _____

Date: _____

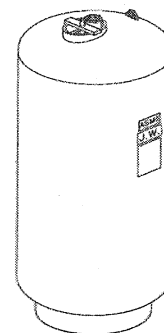
Contractor: _____

Order No.: _____

Date: _____

JAER Series

ASME Bladder Type Expansion Tanks With Top Connection / Type IV Not for Potable Water Systems



APPLICATION

- JAER Series precharged bladder type expansion tanks are designed to absorb the expansion forces of heating or cooling system water to maintain the proper system pressurization.
- By holding the system water in the replaceable bladder, the JAER Series tanks eliminate problems such as tank corrosion and water-logging.

DESIGN PRESSURE AND TEMPERATURE

- Maximum design pressure:
JAER-23-601 to 607: 150 PSI (1035 kPa)
JAER-23-608 to 610, 668: 125 PSI (862 kPa)
- Maximum design temperature: 240° F (115° C)

TYPICAL DESIGN SPECIFICATION

Furnish and install as shown on plans John Wood Model No. JAER-23-_____ (_____ gallon / _____ liter) ASME precharged vertical / horizontal steel expansion tank with replaceable heavy duty butyl rubber bladder. The tank shall have a top mounted _____" MNPT system connection and a charging valve connection (Schrader valve) with full guard to facilitate on-site charging of the tank to meet system requirements. The tank shall be fitted with a lifting lug and a base designed for vertical installation or saddles for horizontal installation. The tank must be designed and constructed in accordance with the ASME Boiler and Pressure Vessel Code Section VIII, Division I, with a stamped MAWP of _____ PSI (_____ kPa) and a maximum design temperature of 240°F (115°C).

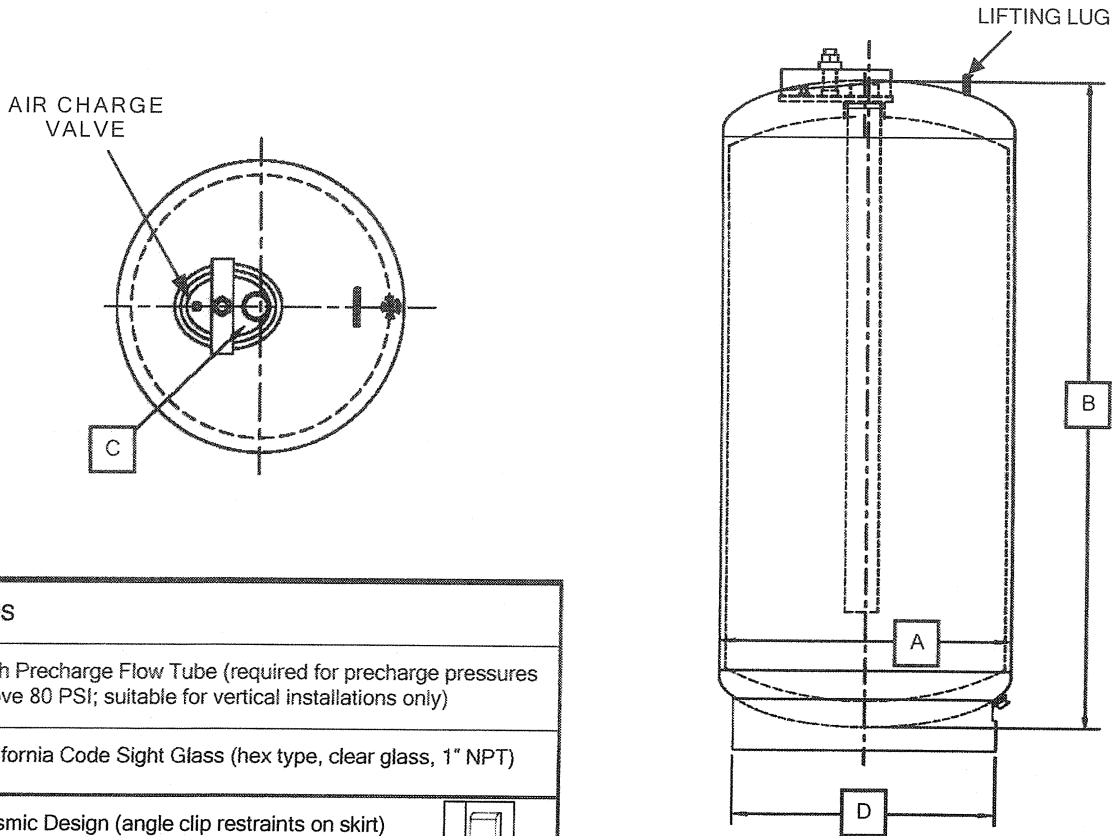
SPECIFICATIONS

- Fabricated and stamped in accordance with the ASME BPV Code Section VIII, Division 1
- Installation: vertical or horizontal
- Shell: Carbon Steel with exterior gray primer finish
- System connection: top mounted Carbon Steel MNPT connection with flexible internal flow tube
- Replaceable bladder: high quality butyl rubber
- Full acceptance bladder
- Maximum acceptance volume is approximately 90% of the tank capacity
- Suitable for use in systems containing glycol
- Air charge valve: ¼" Schrader charging valve, top mounted with protective guard
- Maximum precharge pressure with standard flow tube: 80 PSI (optional high precharge flow tube is required for precharge pressures above 80 PSI – not included with the standard design)
- Standard factory precharge: 12 PSI


JAER Series / Type IV

SUBMITTAL

Form 620



OPTIONS

- High Precharge Flow Tube (required for precharge pressures above 80 PSI; suitable for vertical installations only)
- California Code Sight Glass (hex type, clear glass, 1" NPT)
- Seismic Design (angle clip restraints on skirt) 

MODEL NUMBER	CODE SYMBOL	MAWP	TANK VOLUME		A DIAMETER		B OVERHEADS		C SYS CONN	D BASE DIAMETER		SHIPPING WEIGHT	
			GAL	L	IN	MM	IN	MM		INCH (FNPT)	IN	MM	LBS
JAER-23-601	UM	150	10	40	12	305	22	559	1	8%	219	50	23
JAER-23-602	UM	150	15	60	12	305	33½	851	1	8%	219	65	30
JAER-23-603	UM	150	24	90	12	305	52	1321	1	8%	219	90	41
JAER-23-604	UM	150	30	110	14	356	48	1219	1	8%	219	90	41
JAER-23-605	UM	150	35	130	14	356	55½	1410	1	8%	219	100	45
JAER-23-606	U	150	40	150	14	356	63	1600	1	8%	219	115	52
JAER-23-607	U	150	60	230	16	406	72%	1838	1½	11½	292	155	70
JAER-23-608	U	125	80	300	20	508	63¼	1607	1½	18	457	175	79
JAER-23-668	U	125	105	400	24	610	56	1422	1½	18	457	225	102
JAER-23-609	U	125	120	450	24	610	66	1676	1½	18	457	255	116
JAER-23-610	U	125	135	500	24	610	72	1829	1½	18	457	285	129

Dimensions are subject to change and should not be used for construction or pre-piping. Shipping weights are approximate.



THE JOHN WOOD COMPANY
 AN ALCO INDUSTRIES COMPANY
 98 Highland Avenue, Oaks, PA 19456-1052
 T 610.666.1220 | 800.537.5581 | F 610.666.0193
 www.johnwood.com

McKnight, Linda C.

From: CayCe, Roger L.
Sent: Friday, February 01, 2013 7:21 PM
To: Adams, Kelvin; Fisher, Leon
Cc: Russell, Jacqueline; McKnight, Linda C.; Dobbs, Mike; Johnson, Rosmon B.; Green, Yvonne; Blair Justin; Houlihan, Mary M.; Knight, Paula D.; Wallace, Patrick W.; Lukins Harold (lukins-harold@aramark.com); Brown Larry; rroberts; mcole
Subject: Humboldt's Boilers (emergency repair)

Dr. Adams,

-The numbers came back at \$48,696.62 for (2) 1.5MBH boilers and \$58,324.08 for (2) 2.0MBH boilers. The installation cost is an additional amount "Not To Exceed" \$20,000 for installing both boilers. (We will purchase (2) 1.5 BH boilers for \$48,696.62)

-It will take three days to built and we will "Quick Ship" for \$1,000 (from Canada) and the Spirotherm for \$6,669.06 which will keep our system cleaner so we don't have a reoccurrence of boiler failure.

-We anticipate delivery date of Thursday/Friday if all goes according to plan and installation Friday/Sat of next week.

-We feel as a team that we can keep nursing the one remaining boiler until the new boilers are installed and we have a few contingency plans if place for COMPLETE BOILER failure (one is pray). The weather will be in the 40/50 next week which will not stress the boiler.

-We will monitor the boiler over the weekend/next week until replaced using overtime as needed.

-Estimated cost \$76,365.68 plus if all goes as planned. We will be using Prop S funds.

I feel that this is a fair proposal and have directed the team to proceed with the order. Linda and I will fill out the paperwork for the PO on Monday.

Roger L. CayCe

Sent from my iPad

McKnight, Linda C.

From: CayCe, Roger L.
Sent: Friday, February 01, 2013 6:42 PM
To: Dobbs, Mike
Cc: blair-justin@aramark.com; Johnson, Rosmon B.; Green, Yvonne; McKnight, Linda C.
Subject: Re: Humboldt School - St Louis - Replace (2) Aerco Benchmark 2.0 Boilers

Linda,

Please provide on Monday . Thanks..

CayCe

Sent from my iPad

On Feb 1, 2013, at 5:35 PM, "Dobbs, Mike" <Mike.Dobbs@slps.org> wrote:

The request has been sent. They asked about a PO number but that will wait till Monday

Sent with the Samsung Galaxy Exhilarate™, an AT&T 4G LTE smartphone.

----- Original message -----

Subject: Re: Humboldt School - St Louis - Replace (2) Aerco Benchmark 2.0 Boilers
From: "CayCe, Roger L." <Roger.CayCe@slps.org>
To: "Dobbs, Mike" <Mike.Dobbs@slps.org>
CC: "blair-justin@aramark.com" <blair-justin@aramark.com>, "Johnson, Rosmon B." <Rosmon.Johnson@slps.org>, "Green, Yvonne" <Yvonne.Green@slps.org>

Proceed..

Sent from my iPhone, please excuse any typos..

On Feb 1, 2013, at 5:23 PM, "Dobbs, Mike" <Mike.Dobbs@slps.org> wrote:

1.5

Sent with the Samsung Galaxy Exhilarate™, an AT&T 4G LTE smartphone.

----- Original message -----

Subject: Re: Humboldt School - St Louis - Replace (2) Aerco Benchmark 2.0 Boilers
From: "CayCe, Roger L." <Roger.CayCe@slps.org>

To: "Dobbs, Mike" <Mike.Dobbs@slps.org>
CC: "blair-justin@aramark.com" <blair-justin@aramark.com>, "Johnson, Rosmon B." <Rosmon.Johnson@slps.org>, "Green, Yvonne" <Yvonne.Green@slps.org>

Which one are you recommending 1.5 or 2.0?

Sent from my iPhone, please excuse any typos..

On Feb 1, 2013, at 4:55 PM, "Dobbs, Mike" <Mike.Dobbs@slps.org> wrote:

> The numbers came back at \$48,696.62 for (2) 1.5MBH boilers and \$58,324. 08 for (2) 2.0MBH boilers. The installation cost is an additional amount "Not To Exceed" \$20,000 for installing both boilers. We can discuss the options on Monday as they are more readily available but I would recommend the "Quick Ship" for \$1000 and the Spirotherm for \$6,669.06 which will keep our system cleaner so we don't have a reoccurrence of boiler failure. Please apprise.

>

> I feel that this is decent proposal and we should proceed.

>

> Mike Dobbs

> Construction Project Manager, SLPS

> (314) 565-6747 Cell

> (314) 345-2501 Office

> (314) 345-2631 Fax

>

> From: Kevin Hay [mailto:k.hay@comfortsales.com]

> Sent: Friday, February 01, 2013 4:32 PM

> To: Gerry Eisele; helmsbaseball@msn.com; Dobbs, Mike

> Cc: Curt Meyer

> Subject: Humboldt School - St Louis - Replace (2) Aerco Benchmark 2.0 Boilers

>

> Gentlemen:

>

> Please see attached quotation per your request. The attached quotations do not include 7" w.c. outlet gas pressure regulators, installation, or 1-year warranty service.

>

> The RBI Futera Fusion boilers are about 6½" longer than the existing boiler housekeeping pad so it will need to be extended as required, either to the front or to the rear about 12".

>

>

> Thank You!

>

> Kevin Hay

> Comfort Sales Agency, Inc.

> [cid:image002.jpg@01CE0099.1FD2FB80]

> 7103 Marine Road

> PO Box 483

> Edwardsville, IL 62025

> Tel: (618) 656-1655

> Fax: (618) 692-8066

>

>

> <image002.jpg>

> <130201-1 Gerry - STLB - 2xCB2000 Quotation.pdf>

> <130201-2 Gerry - STLB - 2xCB1500 Quotation.pdf>

> <Humboldt School - Preliminary Plan View Drawing.pdf>



BOARD RESOLUTION

Date: February 14, 2013

To: Dr. Kelvin R. Adams, Superintendent

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Agenda Item : 03-14-13-09

Action:

Action to be Approved: Contract Renewal

Previous Board Resolution # 02-16-12-14

Prior Year Cost \$79,448.00

Other Transaction Descriptors: Ratification
(i.e.: Sole Source, Ratification)

SUBJECT: To ratify a sole source contract renewal with Ranken Technical College for the Dual Enrollment Program with eligible, selected Career and Technical Education students at a cost not to exceed \$88,774.00 for the period beginning January 7, 2013 through June 30, 2013.

BACKGROUND: The Division of Career and Technical Education, in conjunction with Ranken Technical College, will provide a dual enrollment opportunity for students to take technical education programs and earn high school and college credit during the second semester of the senior year. The goal of the program is to engage qualified Career and Technical Education students in superior, hands-on training, college coursework, and workplace skills that will lead to future success in the workplace.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.7.b

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 826-U7-110-2492-6311	GOB	Requisition #: 10133166
Amount: \$88,774.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$88,774.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600003744

Department: Career and Technical Ed.

Requestor: Tim M. Murrell

Tim M. Murrell
Timothy Murrell, Exec. Dir., Career Technical Ed

At 2/13/2013
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks
Angela Banks, Budget Director

Leon Fisher
Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: January 24, 2013
Dept / School: Career & Technical Education		Reported By: Cathy Gutjahr, Program Manager
Vendor: Ranken Technical College		Vendor #: 600003744
Contract # / P.O. / #:		Contract Name: Consultant Agreement W/Ranken
Contract Amount: \$ 88,774.00		Award Date: March 14, 2013
Purpose of Contract (Brief Description): Provide dual enrollment opportunity for eligible Career and Technical Education students in skilled trades areas leading to future employment.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 x	Excellent – successful students receive high school and college credit
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5 x	Excellent – planning timeline for this program is followed cooperatively by Ranken and SLPS CTE dept.
	4	
	3	
	2	
	1	
Business Relations	5 x	Excellent – daily communication with Ranken to support student success followed by reports to students' home high schools when needed.
	4	
	3	
	2	
	1	
Customer Satisfaction	5 x	Excellent – students are mentored and tutored when needed. Students are also supported in their post-secondary planning.
	4	
	3	
	2	
	1	
Cost Control	5 x	Excellent – shared costs. Final budget from Ranken determined after students are selected for the program and have chosen their Ranken major. Costs are actual and not an estimate.
	4	
	3	
	2	
	1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: center;">Please Check Yes <input type="checkbox"/> No <input type="checkbox"/></p>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Tim M. Murrell	Date: February 5, 2013
Department / School: Career & Tech. Ed.	Phone Number: 314-345-4530
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Ranken provides a unique dual enrollment opportunity for selected students in Career and Technical Programs. Ranken's reputation, accredited program offerings, and proximity to our schools provides a one-of-a-kind opportunity not available elsewhere.	
Vendor Name: Ranken Technical College	Email: jewood@ranken.edu
Vendor Contact: John E. Wood	Phone Number: 314-286-4855
Justification Information	
1. Why the uniquely specified goods are required?	
The accredited programs offered, the tuition agreement and the proximity of Ranken Technical College to the city schools make this a unique opportunity.	
2. Why good or services available from other vendors /competitors are not acceptable?	
No other vendors in this geographical area offer the accredited programs and opportunities found at Ranken Technical College.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
N/A	
4. List the Names of other Vendors contacted & Price Quotes:	
N/A	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
 Department Head	<i>2-5-2013</i> Date
CFO	Date
Superintendent	Date



BOARD RESOLUTION

Date: February 11, 2013

Agenda Item : 03-14-13-10

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Nicole Williams, Dep. Supt., Academics

Action to be Approved: Contract

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To ratify a sole source contract with The Center for School Improvement Leadership Institute (CSI). Ten (10) trainers from CSI will provide customized professional development training to 450 participants at the Title I Focus Schools Common Core Reading and Math Institute on February 15, 2013. The targeted 16 FOCUS schools are: Adams, Ames, Carr Lane, Clay, Farragut, Froebel, Henry, Hickey, Hodgen, Lyon, Monroe, Pamoja @ Cole, Shaw, Shenandoah, Washington Montessori and Woodward. The cost will not exceed \$15,000.00. Note: Approval to expend dollars was received on February 6, 2013.

BACKGROUND: The Center for School Improvement Leadership Institute (CSI) is the AFT's premiere large-scale professional development and technical assistance effort to help school improvement teams understand the full impact of the Common Core State Standards (CCSS). The CCSS have ushered in one of the most profound educational changes in American History. Eight trainers from CSI will provide: a data-focused session that highlights changes CCSS has on current educational practices, a wealth of CCSS-aligned resources, and up-to-date information that affords teachers the opportunity to acquire rigorous skills and knowledge needed to ensure SLPS students succeed in the 21st Century.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.A

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 824-BS-233-2213-6319	Non-GOB	Requisition #: 10133319
Amount: 15,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$15,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600007465

Department: Academics

Requestor: Dr. Nicole Williams

Angie Banks, Budget Director

2/13/2013
Dr. Nicole Williams, Dep. Supt., Academics

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Dr. Nicole Williams	Date: 2/4/2013
Department / School:	Phone Number:
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
The Center for School Improvement Institute (CSI) is the AFT's premiere large scale professional development and technical assistance support team.	
Vendor Name: The Center for School Improvement	Email: Linda Stelly, Educational Issues <Lstelly@aft.org>
Vendor Contact: Dr. Linda Stelly	Phone Number 202-879-4506
Justification Information	
1. Why the uniquely specified goods are required?	
The Common Core State Standards have ushered in one of the most profound educational changes in American History. AFT is prepared to work with teachers and administrators in providing the most up-to-date information on CCSS.	
2. Why good or services available from other vendors /competitors are not acceptable?	
The Center for School Improvement Institute (CSI) is the AFT's premiere large scale professional development and technical assistance support team. In collaboration, the National AFT and the St. Louis Local 420 AFT will bring CCSS to the staff members in the 16 schools.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
NA	
4. List the Names of other Vendors contacted & Price Quotes:	
NA	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

- Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

- Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

- Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

- Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

- Emergency** URGENT NEED for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are no met, then the item must be bid.



BOARD RESOLUTION

Date: February 14, 2013

Agenda Item : 03-14-13-11

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Chip Jones, Exec. Dir., Special Education

Action to be Approved: Contract

Other Transaction Descriptors: Ratification
(i.e.: Sole Source, Ratification)

SUBJECT: To ratify a contract with Cincinnati Children's Hospital Medical Center to participate in Project Search to help transition special needs students from school to work. The program will be held at the Veterans Administration Medical Center and DESE will fund this contract for up to \$30,000.00 to support this program through Project Search. This contract will be for the period October 15, 2012 through July 31, 2013.

BACKGROUND: Project Search is a grant program previously approved by the Board. This contract with Cincinnati Children's Hospital Medical Center is the portion of the grant that will provide the classroom curriculum and training materials for the students in this program. We anticipate 20 students will be involved in the program and each classroom will have no more than 10 students.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 732-WU-828-2332-6319	Non-GOB	Requisition #:
Amount: \$30,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$30,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600015093

Department: Special Education

Requestor: Verneice Wise

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Chip Jones, Exec. Dir., Special Education

Dr. Kelvin R. Adams, Superintendent

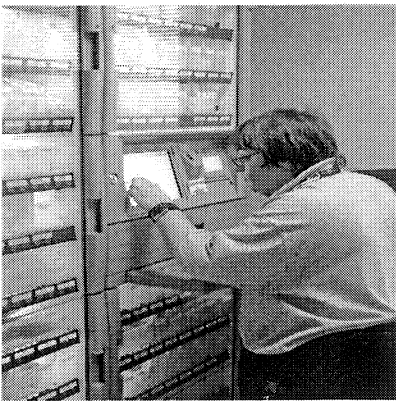
Our Story



Fourteen years ago, in 1996, while working as the Director of the Emergency Department at Cincinnati Children’s Hospital Medical Center, Erin Riehle was frustrated with the high turnover rate in entry-level jobs that involved restocking supplies. While working to identify a solution to eliminating the high turnover rate, Cincinnati Children’s had adopted a major diversity initiative, taking a policy statement from the American College of Healthcare executives, which reads, “Healthcare organizations must lead their communities in increasing employment opportunities for qualified persons with disabilities and advocate on behalf of their employment to other organizations.” Erin wondered if people with disabilities could fill the entry level jobs she had. Not knowing anyone with a disability she turned to Great Oaks Career Campuses and the Hamilton County Board of Developmental Disability Services and asked if her idea was possible. Together with these organizations the idea of filling a handful of jobs in Cincinnati Children’s Emergency Department evolved into a comprehensive program model—Project SEARCH.



Project SEARCH has grown from one original program site at Cincinnati Children’s to over 200 across 40 states and four countries. Some of our business partners include but are not limited to: Fifth Third Bank, Xavier University, Medtronic, the Federal Department of Education, the Federal Department of Labor, Zoo Miami, Indiana State Government, Emory Midtown Hospital, Kaiser Permanente, The University of Rochester Medical Center and Guys & St. Thomas Hospital in London. Project SEARCH’s primary objective is to secure competitive employment for people with disabilities.



Project SEARCH is driven by collaboration with the following community partners:

- ❖ Hospital or Business
- ❖ Local School District(s) and/or Educational Organization
- ❖ Vocational Rehabilitation
- ❖ Community Rehabilitation Partner
- ❖ Long Term Support Agency



“Project Search breaks down stereotypes by increasing the public’s expectations about people with significant disabilities. The Project Search program provides young people with significant disabilities the opportunity to contribute to their communities and to society at large by providing the necessary supports to work and receive minimum or prevailing wage. We are proud here at DOL to be the first Federal agency to embrace this program. This summer, we will hire several Project Search graduates at above minimum wage.”
Kathleen Martinez, Assistant Secretary for the Office of Disability Employment Policy (ODEP), Department of Labor, Washington, DC

The High School Transition Program is a one-year internship program for students with disabilities, in their last year of high school. It is targeted for students whose goal is competitive employment. The program takes place in a healthcare, government or business setting where total immersion in the workplace facilitates the teaching and learning process as well as the acquisition of employability and marketable work skills. Students participate in three internships to explore a variety of career paths. The students work with a team that includes their family, a special education teacher and Rehabilitation Services Administration to create an employment goal and support the student during this important transition from school to work.

BENEFITS of the Project SEARCH Model:

Benefits to the Students:

- ❖ Participate in a variety of internships within the host hospital / business
- ❖ Acquire competitive, transferable and marketable job skills
- ❖ Gain increased independence, confidence, and self esteem
- ❖ Obtain work based individualized coaching, instruction and feedback s
- ❖ Develop linkages to Vocational Rehabilitation and other adult service agencies

Benefits to the Business:

- ❖ Access to a new, diverse, talent stream with skills that match labor needs
- ❖ Gain intern/ employees with disabilities who serve as a role model for customers
- ❖ Access to a demographic of the economy with intense buying power: people with disabilities represent one of the fastest growing market segments in the US
- ❖ Experience increased regional and national recognition through marketing of this unique program
- ❖ Performance and retention in some high-turnover, entry-level positions increase dramatically





BOARD RESOLUTION

Date: February 14, 2013

Agenda Item: 03-14-13-12

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Mary M. Houlihan, Dep. Supt., Operations

Action to be Approved:
Contract Increase/Decrease

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To amend the contract with Wayne C. Harvey to provide contract services regarding the Pilot School Development. This amendment by resolution will increase the contract amount by \$3,000 and the extend the contract period to June 30, 2013. The original contract was written for \$4,500. The combined total cost of the contract will not exceed \$7,500.

BACKGROUND: Wayne C. Harvey was contracted in November 2012 to provide advice regarding pilot school development. The contract is being amended for additional work being done.

Accountability Plan Goals: Goal I: Student Performance **Objective/Strategy:**

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 110-2321-6319-810-00-110	GOB	Requisition #:
Amount: \$7,500		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department:

Requestor:

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Board Resolution

Agenda Item: 0314-1314

Date: February 15, 2013

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X RFP/Bid

SUBJECT:

To approve a contract with World Wide Technology (WWT) to replace all network equipment at the 18 schools not included in the original request for the period July 1, 2013 to September 1, 2014 at a cost not to exceed \$966,806.52 (pre-discount) pending receipt of the 2013 E-Rate Funding Commitment Decision Letter. The discounted cost to SLPS will be \$125,684.80 after receipt of the E-Rate funding and will be paid with Prop S Funds.

BACKGROUND:

This service is needed replace all network equipment at the 18 schools that were held up for upgrade pending the 2007 audit by E-Rate. It was necessary to not include these schools in the original submission in order to honor the 5 year rule with E-Rate. It will also add dense wireless coverage in all locations. This will increase network reliability and performance since the current infrastructure is eleven years old. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning. This will be paid with the discount amount method calculated currently at 13% cost to SLPS through Prop S Funds or GOB funds.

The E-rate deadline for submittal of signed contracts for the 2013-14 year is March 14, 2013. In order to meet this deadline, the contracts must be approved at the February 21, 2013 Board meeting.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	905 - 00 - 910 - 2629 - 6333	Non GOB	Requisition #:
Amount:	\$ 125,684.80		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost not to Exceed:	\$ 125,684.80	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600005444

Department: Technology Services

Angela Banks, Budget Director

Cheryl VanNoy, Exec. Dir., Technology Services

Leon Fisher CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: February 7, 2013

Agenda Item: 03-14-13-15

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # PS74-1213 Soldan Fieldhouse Renovation

SUBJECT: To approve a contract with C. Rallo to provide renovation of the field house at Soldan High School. The work should begin on March 15, 2013 and end on October 31, 2013 at a cost not to exceed \$1,285,460.00 which includes a 10% contingency of \$116,860.00. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The scope of this project is to renovate the entire Soldan Fieldhouse due to safety concerns. Specifically, the area of work includes, but is not limited to: Renovate the existing Locker/Shower/Toilet Rooms, Public Toilet Rooms and Bleachers at the Soldan Fieldhouse. As part of the renovation work, the exterior masonry wall shall be rebuilt and a replacement of the ventilation system throughout all of the rooms in the Fieldhouse areas is required. Additionally, the scope of this project includes providing Accessibility Improvements as required to make the Fieldhouse and Bleachers ADA compliant. This work will be funded through the Proposition S Bond Program under Sports Facilities Upgrades estimated at \$4,500,000.00. With this project approved, the balance of the Sports Facilities budget is \$203,210.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-914-2611-6522	Prop S	Requisition #: 10133436
Amount: \$1,285,460.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$1,285,460.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600015035

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



January 29, 2013

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight

RE: Bid Evaluation Record for RFP# PS74-1213

The evaluation began at 12/21/12, 10:00 a.m. The evaluation committee consisted of the following:

Roger L. CayCe	Exe. Director/Building Comm.	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ronald Roberts	Construction Manager	Kwame Building Group

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
C. Rallo	\$ 1,168,600	340	Yes
Wachter	\$ 1,187,865	320	No
Kozeny Wagner	\$ 1,457,531	270	No
Hankins Construction Company	\$ 1,539,400	305	No
Demien	\$ 1,547,000	285	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department



BID EVALUATION

PROJECT NAME: Soldan Field House Renovation
PROJECT NUMBER: RFP# PS74-1213
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: January 10, 2012

Bid Proposals

Proposals were received and publically opened on December 21, 2012 at 10:00 a.m. for the Soldan Field House Renovation Project. Below is a summary of the 2 lowest bids and our recommendation.

1. C. Rallo

Base Bid	\$ 1,123,000.00
Alternate #2 (Lowering Masonry Parapet)	\$ -9,000.00
Alternate #3 (Renovation of Press Box)	\$ 25,000.00
Alternate #4 (Renovation of Concessions)	\$ 24,000.00
Alternate #6 (Upgrade in Toilet Partitions)	\$ 5,600.00
TOTAL	\$ 1,168,600.00

2. Wachter, Inc.

Base Bid	\$ 1,115,055.00
Alternate #2 (Lowering Masonry Parapet)	\$ -4,790.00
Alternate #3 (Renovation of Press Box)	\$ 36,000.00
Alternate #4 (Renovation of Concessions)	\$ 37,700.00
Alternate #6 (Upgrade in Toilet Partitions)	\$ 3,900.00
TOTAL	\$ 1,187,865.00

C. Rallo:

C. Rallo is the apparent low bidder with their bid being 2% lower than the second low bidder. Initially they had indicated a combined M/WBE participation 42%, with a 40% MBE/WBE workforce in the field. They have agreed to the project schedule and have indicated that they will not use the P-Card. They have acknowledged addenda's 1-6, included a Bid Bond with their proposal and agreed to the proposed schedule. Based on our evaluation criteria, they have obtained a total score of 85%.

Wachter:

Wachter is the second low bidder. They have acknowledged addenda's 1-6, included a Bid Bond with their proposal and have indicated an M/WBE participation of 43.36%. They are in agreement with the schedule and have indicated that they will use the P-Card. Based on our evaluation criteria, they have obtained a total score of 80%.

Recommendation

Therefore, we recommend awarding the contract to C. Rallo for the amount of \$ 1,168,600.00 to complete the base bid and alternates 2,3,4 and 6.

NAME: Roger L. CayCe

BID SUMMARY FOR RFP# PS74-1213 Soldan Field House											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
C. Rallo	\$1,168,600		MBE: 40 % WBE: 2%								
Score	Max 40%	40	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	85
Wachter	\$1,187,865		MBE: 7% WBE: 5%								
Score	Max 40%	35	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	80
Kozeny Wagner	\$1,457,531		MBE: 21% WBE: 12%								
Score	Max 40%	30	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	70
Hankins	\$1,539,400		MBE: 44% WBE: 1%								
Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	75
Demien	\$1,547,000		MBE: 31.6% WBE: 11.3%								
Score	Max 40%	20	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	70
Score	Max 40%	-	MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Mike Dobbs

BID SUMMARY FOR RFP# PS74-1213 Soldan Field House											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
C. Rallo	\$1,168,600		MBE: 40 % WBE: 2%								
Score	Max 40%	40	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	85
Wachter	\$1,187,865		MBE: 7% WBE: 5%								
Score	Max 40%	35	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	80
Kozeny Wagner	\$1,457,531		MBE: 21% WBE: 12%								
Score	Max 40%	30	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	70
Hankins	\$1,539,400		MBE: 44% WBE: 1%								
Score	Max 40%	25	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	10	85
Demien	\$1,547,000		MBE: 31.6% WBE: 11.3%								
Score	Max 40%	20	Max 30%	25	Max 10%	10	Max 10%	10	Max 10%	10	75
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Yvonne Green

BID SUMMARY FOR RFP# PS74-1213 Soldan Field House											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Wachter	\$1,345,965		MBE: 38.36% WBE: 5%								
Score	Max 40%	40	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	90
C. Rallo	\$1,350,200		MBE: 40% WBE: 0%								
Score	Max 40%	35	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	75
Kozeny Wagner	\$1,457,531		MBE: 21% WBE: 12%								
Score	Max 40%	30	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	70
Hankins	\$1,539,400		MBE: 44% WBE: 1%								
Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	75
Demien	\$1,547,000		MBE: 31.6% WBE: 11.3%								
Score	Max 40%	20	Max 30%	25	Max 10%	10	Max 10%	10	Max 10%	10	75
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP# PS74-1213 Soldan Field House											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
C. Rallo	\$1,168,600		MBE: 40 % WBE: 2%								
Score	Max 40%	40	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	85
Wachter	\$1,187,865		MBE: 7% WBE: 5%								
Score	Max 40%	35	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	80
Kozeny Wagner	\$1,457,531		MBE: 21% WBE: 12%								
Score	Max 40%	20	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	60
Hankins	\$1,539,400		MBE: 44% WBE: 1%								
Score	Max 40%	10	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	10	70
Demien	\$1,547,000		MBE: 31.6% WBE: 11.3%								
Score	Max 40%	5	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	10	65
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-



BOARD RESOLUTION

Date: February 7, 2013

Agenda Item: 13-14-13-16

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid #101A-1213 Hazmat Abatement for Window Replacements at McKinley High School

SUBJECT: To approve a contract with General Waste Services to provide lead paint stabilization and asbestos abatement for window replacements at McKinley High School. The work should begin on February 22, 2013 and end on October 31, 2013 at a cost not to exceed \$348,685.70, which includes a 10% contingency of \$31,698.70. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The project will include the reduction of lead paint hazards and asbestos within the occupied areas of the school. The hazards are asbestos caulking, peeling and chipped paint on windows (interior/exterior) and paint chippings lying on the exterior grounds. This project will be funded by the Proposition S Bond Program under Building Envelope Upgrades estimated at \$27,806,065.00. With this project approved, the balance of the Building Envelope Upgrades budget is \$7,809,116.00 (pending Board approval of re-allocation of funds).

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-914-2611-6522	Prop S	Requisition #: 10133434
Amount: \$348,685.70		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$348,685.70	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600013068

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



February 11, 2013

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight

RE: Bid Evaluation Record for RFP# 101A-1213 Hazmat Window Replacement at McKinley High School

The evaluation began at 1/10/13, 10:00 a.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ron Roberts	Program Manager	KWAME

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
General Waste Services	\$316,987	392	Yes
Midwest Service Group	\$332,100	360	No
Thornburgh Abatement	\$316,274	360	No
Spray Services	\$451,771	340	No
CENPRO	\$615,000	320	No
Envirotech	\$686,125	300	No
Advanced Environmental Services	No Bid	0	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department

NAME: Roger L. CayCe

BID SUMMARY FOR MCKINLEY HS HAZMAT WINDOW ABATEMENT (MCKINLEY ONLY)						
Contractor	Price	M/WBE Participation	SLSP Past Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$451,771	45.00%	SATISFACTORY	YES	SATISFACTORY	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services	NO BID					0
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Midwest Service Group	\$332,100	45.00%	SATISFACTORY	YES	SATISFACTORY	90
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Envirotech	\$686,125	45.00%	SATISFACTORY	YES	SATISFACTORY	75
Score	Max 40% (15)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Thornburgh Abatement	\$ 316,274	46.00%	NONE	YES	SATISFACTORY	90
Score	Max 40% (40)	Max 30% (30)	Max 10% (0)	Max 10% (10)	Max 10% (10)	
CENPRO	\$615,000	45.00%	SATISFACTORY	YES	SATISFACTORY	80
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services	\$316,987.00	45.00%	SATISFACTORY	YES	SATISFACTORY	98
Score	Max 40% (38)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	

NAME: Mike Dobbs

BID SUMMARY FOR MCKINLEY HS HAZMAT WINDOW ABATEMENT (MCKINLEY ONLY)							
Contractor	Price		M/WBE Participation	SLSPast Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$451,771	45.00%	SATISFACTORY	YES	SATISFACTORY	85	
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)		
Advanced Environmental Services	NO BID					0	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()		
Midwest Service Group	\$332,100	45.00%	SATISFACTORY	YES	SATISFACTORY	90	
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)		
Envirotech	\$686,125	45.00%	SATISFACTORY	YES	SATISFACTORY	75	
Score	Max 40% (15)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)		
Thomburgh Abatement	\$ 316,274	46.00%	NONE	YES	SATISFACTORY	90	
Score	Max 40% (40)	Max 30% (30)	Max 10% (0)	Max 10% (10)	Max 10% (10)		
GENPRO	\$615,000	45.00%	SATISFACTORY	YES	SATISFACTORY	80	
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)		
General Waste Services	\$316,987.00	45.00%	SATISFACTORY	YES	SATISFACTORY	98	
Score	Max 40% (38)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)		

NAME: Yvonne Green

BID SUMMARY FOR MCKINLEY HS HAZMAT WINDOW ABATEMENT (MCKINLEY ONLY)						
Contractor	Price	M/WBE Participation	SLPSPast Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$451,771 Max 40% (25)	45.00% Max 30% (30)	SATISFACTORY Max 10% (10)	YES Max 10% (10)	SATISFACTORY Max 10% (10)	85
Advanced Environmental Services	NO BID Max 40% ()					0
Midwest Service Group	\$332,100 Max 40% (30)	45.00% Max 30% (30)	SATISFACTORY Max 10% (10)	YES Max 10% (10)	SATISFACTORY Max 10% (10)	90
Envirotech	\$686,125 Max 40% (15)	45.00% Max 30% (30)	SATISFACTORY Max 10% (10)	YES Max 10% (10)	SATISFACTORY Max 10% (10)	75
Thornburgh Abatement	\$ 316,274 Max 40% (40)	46.00% Max 30% (30)	NONE Max 10% (0)	YES Max 10% (10)	SATISFACTORY Max 10% (10)	90
GENPRO	\$615,000 Max 40% (20)	45.00% Max 30% (30)	SATISFACTORY Max 10% (10)	YES Max 10% (10)	SATISFACTORY Max 10% (10)	80
General Waste Services	\$316,987.00 Max 40% (38)	45.00% Max 30% (30)	SATISFACTORY Max 10% (10)	YES Max 10% (10)	SATISFACTORY Max 10% (10)	98

NAME: J. Faust/EC, LLC

BID SUMMARY FOR MCKINLEY HS HAZMAT WINDOW ABATEMENT (MCKINLEY ONLY)						
Contractor	M/WBE Participation		SLPS/Past Performance		Vendor Experience	
	Price	P Card	SLPS/Past Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$451,771	45.00%	SATISFACTORY	YES	SATISFACTORY	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services	NO BID					0
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Midwest Service Group	\$332,100	45.00%	SATISFACTORY	YES	SATISFACTORY	90
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Envirotech	\$686,125	45.00%	SATISFACTORY	YES	SATISFACTORY	75
Score	Max 40% (15)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Thornburgh Abatement	\$ 316,274	45.00%	NONE	YES	SATISFACTORY	90
Score	Max 40% (40)	Max 30% (30)	Max 10% (0)	Max 10% (10)	Max 10% (10)	
GENPRO	\$615,000	45.00%	SATISFACTORY	YES	SATISFACTORY	80
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services	\$316,987.00	45.00%	SATISFACTORY	YES	SATISFACTORY	98
Score	Max 40% (38)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	



BOARD RESOLUTION

Date: February 15, 2013

Agenda Item : 03-14-1317

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # RFP #PS100 (B)-1213 Window Shade Replacement-Pkg 5 for Madison

SUBJECT: To approve a contract with Huffman Security Company to provide window shade replacements at College Prep High School at Madison . The work shall begin on March 15, 2013 and be completed by October 31, 2013 at a cost not to exceed \$23,024.10 which includes a 10% contingency of \$2,093.10. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The current window shades in the building are in very poor condition. Shades are needed to enhance the classroom environment for instruction. The contractor will design-build the window shade replacement project at College Prep High School at Madison. This is the 5th package of schools for shade replacement as part of a project to replace all window shades in the District. This work will be performed while students are not in class. This work will be funded by the Proposition S Bond Program under the upgrade of Building Envelopes estimated at \$27,806,065.00. With this project approved, the balance of the Building Envelopes budget is \$9,729,702.10 (pending Board approval of re-allocation of funds).

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-914-2611-6522	Prop S	Requisition #: 10133432
Amount: \$23,024.10		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed:\$23,024.10	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600014632

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Exec. Dir., Operations/Bldg.Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent





BID EVALUATION

PROJECT NAME: Window Shades Package 5 – Madison HS
PROJECT NUMBER: RFP# PS100 (B)-1213
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: January 22, 2013

Bid Proposals

Five bid proposals were received and publically opened on January 11, 2013, at 11:00 a.m. from the following contractors for the project:

1. Huffman Security	Total:	\$20,931
2. Raineri :	Total:	\$24,043
3. Sanders Contra ting:	Total:	\$26,030
4. C. Rallo:	Total:	\$27,867
5. Kozeny:	Total:	\$42,000

Huffman Security:

Huffman Security is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 13% lower than Raineri's bid proposal. They have a total of 37.7% M/WBE participation and are planning on providing 100% M/WBE field workforce. They have no exclusions and have acknowledged the issued addenda # 1 through 2. They are in agreement with the schedule and are not willing to use "P" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 90%.

Raineri Construction:

Raineri's bid proposal is 13% higher than Huffman's bid proposal.

Recommendation

Therefore, we recommend awarding the project to Huffman Security for the amount of \$20,931 to complete the project per scope and specifications.

NAME: Roger L. CayCe

BID SUMMARY FOR RFP# PS100-1213 Window Shades Package 5 - Madison											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Huffman	\$20,931		MBE: 37.7% WBE: 0%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	25		10	Max 10%	-	Max 10%	10	85
Raineri	\$24,043		MBE: 18% WBE: 82%		Yes		No		Yes		
Score	Max 40%	35	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	80
Sanders	\$26,030		MBE: 0% WBE: 0%		No		No		Yes		
Score	Max 40%	30	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	10	40
C. Raillo	\$27,867		MBE: 22% WBE: 0%		Yes		No		Yes		
Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	75
Kozeny	\$42,000		MBE: 48% WBE: 0%		Yes		No		Yes		
Score	Max 40%	20	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	65
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Mike Dobbs

BID SUMMARY FOR RFP# PS100-1213 Window Shades Package 5 - Madison

Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Huffman	\$20,931		MBE: 37.7% WBE: 0%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	25		10	Max 10%	-	Max 10%	10	85
Raineri	\$24,043		MBE: 18% WBE: 82%		Yes		No		Yes		
Score	Max 40%	35	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	80
Sanders	\$26,030		MBE: 0% WBE: 0%		No		No		Yes		
Score	Max 40%	30	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	10	40
C. Rallo	\$27,867		MBE: 22% WBE: 0%		Yes		No		Yes		
Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	75
Kozeny	\$42,000		MBE: 48% WBE: 0%		Yes		No		Yes		
Score	Max 40%	20	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	65
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Yvonne Green

BID SUMMARY FOR RFP# PS100-1213 Window Shades Package 5 - Madison											
Contractor	Price	score	M/WBE Participation	score	SLPS Past performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Huffman	\$20,931		MBE: 37.7 WBE: 0%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	20		10	Max 10%	-	Max 10%	10	80
Raineri	\$24,043		MBE: 18% WBE: 82%		Yes		No		Yes		
Score	Max 40%	35	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	75
Sanders	\$26,030		MBE: 0% WBE: 0%		No		No		Yes		
Score	Max 40%	30	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	10	40
C. Rallo	\$27,867		MBE: 22% WBE: 0%		Yes		No		Yes		
Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	75
Kozeny	\$42,000		MBE: 48% WBE: 0%		Yes		No		Yes		
Score	Max 40%	20	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	60
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP# PS100-1213 Window Shades Package 5 - Madison

Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Huffman	\$20,931		MBE: 37.7 WBE: 0%								
Score	Max 40%	40	Max 30%	25		10	Max 10%	-	Max 10%	10	85
Raineri	\$24,043		MBE: 18% WBE: 82%								
Score	Max 40%	35	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	80
Sanders	\$26,030		MBE: 0% WBE: 0%								
Score	Max 40%	30	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	10	40
C. Rallo	\$27,867		MBE: 22% WBE: 0%								
Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	75
Kozeny	\$42,000		MBE: 48% WBE: 0%								
Score	Max 40%	20	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	70
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-





BOARD RESOLUTION

Date: February 15, 2013

Agenda Item: 0314-1318

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 101-1213 Window Replacement at Multiple Schools-Package 2 (McKinley)

SUBJECT: To approve a contract with Hankins Construction for window replacements at McKinley High School. The work should begin on March 15, 2013 and end on October 31, 2013 at a cost not to exceed \$1,571,900.00, which includes a 10% contingency of \$142,900.00. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The scope of this project consists of replacing all existing windows with aluminum windows and window shades at McKinley High School. All damaged window lintels will be replaced and tuckpointing will be provided as needed. Also included in the scope is the reinstallation of expanded metal security screens and the patching of any area disturbed by the removal and reinstallation of the windows. This project will be funded by the Proposition S Bond Program under Building Envelope Upgrades estimated at \$27,806,065.00. With this project approved, the balance of the Building Envelope Upgrades budget is \$8,157,802.10 (pending Board approval of re-allocation of funds).

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-914-2611-6522	Prop S	Requisition #: 10133433
Amount: \$1,571,900.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$1,571,900.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 60000806

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent





January 30, 2013

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight

RE: Bid Evaluation Record for RFP# 101-1213 Window Replacement at Multiple Schools

The evaluation began at 1/10/13, 10:00 a.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ron Roberts	Program Manager	KWAME

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Hankins Construction	\$1,429,000	380	Yes
Demien	\$1,556,000	330	No
Kozeny	\$1,595,057	310	No
Raineri	\$1,622,623	280	No
Abna	\$1,870,630	225	No
OKE Thomas	\$2,245,000	130	No

Alternate for lintels were added to each bid at \$70,000.00

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department



NAME: Roger L. CayCe

BID SUMMARY FOR RFP# PS101-1213 Window Replacement at Multiple Schools Package 2 w/o Alternates											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Hanikins	\$1,359,000		MBE: 45% WBE: 1.3%								
Score	Max 40%	40	Max 30%	25	Max 10%	10	Max 10%	10	Max 10%	10	95
Demien	\$1,486,000		MBE: 66.8% WBE: 0%								
Score	Max 40%	30	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	80
Kozeny Wagner	\$1,595,057		MBE: 78% WBE: 0%								
Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	75
Raineri	\$1,552,623		MBE: 45% WBE: 9%								
Score	Max 40%	20	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	-	70
Abna	\$1,800,630		MBE: 41% WBE: 0%								
Score	Max 40%	15	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	-	55
OKE-Thomas	\$2,175,000		MBE: 100% WBE: 0%								
Score	Max 40%	10	Max 30%	20	Max 10%	-	Max 10%	-	Max 10%	-	30
*Alternate is \$70,000 for lintels											
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Mike Dobbs

BID SUMMARY FOR RFP# PS101-1213 Window Replacement at Multiple Schools Package 2 w/o Alternates											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Hanikins	\$1,359,000		MBE: 45% WBE: 1.3%								
Score	Max 40%	40	Max 30%	25	Max 10%	10	Max 10%	10	Max 10%	10	95
Demien	\$1,486,000		MBE: 66.8% WBE: 0%								
Score	Max 40%	30	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	80
Kozeny Wagner	\$1,595,057		MBE: 78% WBE: 0%								
Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	75
Raineri	\$1,552,623		MBE: 45% WBE: 9%								
Score	Max 40%	20	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	-	70
Abna	\$1,800,630		MBE: 41% WBE: 0%								
Score	Max 40%	15	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	-	55
OKE-Thomas	\$2,175,000		MBE: 100% WBE: 0%								
Score	Max 40%	10	Max 30%	20	Max 10%	-	Max 10%	-	Max 10%	-	30
*Alternate is \$70,000 for lintels											
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Yvonne Green

BID SUMMARY FOR RFP# PS101-1213 Window Replacement at Multiple Schools Package 2 w/o Alternates											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Hankins	\$1,359,000		MBE: 45% WBE: 1.3%								
Score	Max 40%	40	Max 30%	25	Max 10%	10	Max 10%	10	Max 10%	10	95
Demien	\$1,486,000		MBE: 66.8% WBE: 0%								
Score	Max 40%	30	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	80
Kozeny Wagner	\$1,595,057		MBE: 78% WBE: 0%								
Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	75
Raineri	\$1,552,623		MBE: 45% WBE: 9%								
Score	Max 40%	20	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	-	70
Abna	\$1,800,630		MBE: 41% WBE: 0%								
Score	Max 40%	15	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	-	55
OKE-Thomas	\$2,175,000		MBE: 100% WBE: 0%								
Score	Max 40%	10	Max 30%	20	Max 10%	-	Max 10%	-	Max 10%	-	30
*Alternate is \$70,000 for lintels											
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP# PS101-1213 Window Replacement at Multiple Schools Package 2

Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Hanikins	\$1,359,000		MBE: 45% WBE: 1.3%								
	Max 40%	40	Max 30%	25	Max 10%	10	Max 10%	10	Max 10%	10	95
Demien	\$1,486,000		MBE: 66.8% WBE: 0%								
	Max 40%	30	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	10	90
Kozeny Wagner	\$1,595,057		MBE: 78% WBE: 0%								
	Max 40%	25	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	10	85
Raineri	\$1,552,623		MBE: 45% WBE: 9 %								
	Max 40%	20	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	-	70
Abna	\$1,800,630		MBE: 41% WBE: 0%								
	Max 40%	15	Max 30%	25	Max 10%	10	Max 10%	10	Max 10%	-	60
OKE-Thomas	\$2,175,000		MBE: 100% WBE: 0%								
	Max 40%	10	Max 30%	30	Max 10%	-	Max 10%	-	Max 10%	-	40
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-



BOARD RESOLUTION

Date: February 7, 2013

Agenda Item: 03-14-13-19

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # RFP #PS100 (A)-1213 Window Shade Replacement-Pkg 5 for Henry

SUBJECT: To approve a contract with Raineri Construction to provide window shade replacements at Henry Elementary School. The work shall begin on February 22, 2013 and be completed by October 31, 2013 at a cost not to exceed \$34,625.80 which includes a 10% contingency of \$3,147.80. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The current window shades throughout the District are in very poor condition. Shades are needed to enhance the classroom environment for instruction. The contractor will design-build the window shade replacement project at Patrick Henry Elementary School. This is the 5th package of schools for shade replacement as part of a project to replace all window shades in the District. This work will be performed while students are not in class. This work will be funded by the Proposition S Bond Program under the upgrade of Building Envelopes estimated at \$27,806,065.00. With this project approved, the balance of the Building Envelopes budget is \$9,752,726.20 (pending Board approval of re-allocation of funds).

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-914-2611-6522	Prop S	Requisition #: 10133431
Amount: \$34,625.80		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed:\$34,625.80	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600014566

Department: Operations


Requestor: Linda C. McKnight




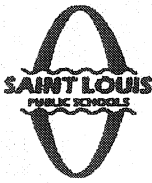
Angela Banks, Budget Director


Roger L. CayCe, Exec. Dir., Operations/Bldg.Comm.


Leon Fisher, CFO/Treasurer


Mary M. Houlihan, Dep. Supt., Operations


Dr. Kelvin R. Adams, Superintendent



January 29, 2013

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office
FROM: Linda C. McKnight
RE: Bid Evaluation Record for RFP# PS100 (A)-1213

The evaluation began at 1/11/13, 11:00 a.m. The evaluation committee consisted of the following:

Roger L. CayCe	Exe. Director/Building Comm.	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ronald Roberts	Construction Manager	Kwame Building Group

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Raineri Construction	\$31,478	360	Yes
Sanders Contracting	\$34,819	190	No
Huffman Security	\$35,124	190	No
C. Rallo	\$38,481	270	No
Kozeny Wagner	\$56,000	240	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department

NAME: Roger L. CayCe

BID SUMMARY FOR RFP# PS100-1213 Window Shades Package 5 - Henry School											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Raineri	\$31,478		MBE: 68% WBE: 32%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	30		10	Max 10%	-	Max 10%	10	90
Sanders	\$34,819		MBE: 0% WBE: 0%		No		No		Yes		
Score	Max 40%	35	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	10	45
Huffman	\$35,124		MBE: 0% WBE: 0%		Yes		No		Yes		
Score	Max 40%	30	Max 30%	-	Max 10%	10	Max 10%	-	Max 10%	10	50
C. Rallo	\$38,481		MBE: 22% WBE: 0%		Yes		No		Yes		
Score	Max 40%	20	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	65
Kozeny	\$56,000		MBE: 48% WBE: 0%		Yes		No		Yes		
Score	Max 40%	20	Max 30%	15	Max 10%	10	Max 10%	-	Max 10%	10	55
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Mike Dobbs

BID SUMMARY FOR RFP# PS100-1213 Window Shades Package 5 - Henry School											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Raineri	\$31,478		MBE: 68% WBE: 32%		Yes		No		Yes		
Score	Max 40%	40	Max 30%	30		10	Max 10%	-	Max 10%	10	90
Sanders	\$34,819		MBE: 0% WBE: 0%		No		No		Yes		
Score	Max 40%	35	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	10	45
Huffman	\$35,124		MBE: 0% WBE: 0%		Yes		No		Yes		
Score	Max 40%	30	Max 30%	-	Max 10%	10	Max 10%	-	Max 10%	10	50
C. Rallo	\$38,481		MBE: 22% WBE: 0%		Yes		No		Yes		
Score	Max 40%	25	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	70
Kozeny	\$56,000		MBE: 48% WBE: 0%		Yes		No		Yes		
Score	Max 40%	20	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	60
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP# PS100-1213 Window Shades Package 5 - Henry School											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Rainerl	\$31,478		MBE: 68% WBE: 32%								
Score	Max 40%	40	Max 30%	30		10	Max 10%	-	Max 10%	10	90
Sanders	\$34,819		MBE: 0% WBE: 0%								
Score	Max 40%	35	Max 30%	-	Max 10%	10	Max 10%	-	Max 10%	10	55
Huffman	\$35,124		MBE: 0% WBE: 0%								
Score	Max 40%	30	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	10	40
C. Rallo	\$38,481		MBE: 22% WBE: 0%								
Score	Max 40%	25	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	70
Kozeny	\$56,000		MBE: 48% WBE: 0%								
Score	Max 40%	20	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	70
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-



BOARD RESOLUTION

Date: February 11, 2013

Agenda Item 03-14-13-20

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # RFP # 010-1213 Compressor Replacement at Langston Middle School

SUBJECT: To approve a contract with Trane to replace the required Trane compressor at Langston Middle School. The work should begin on March 15, 2013 and end on April 30, 2013 at a cost not to exceed \$38,932.30 which includes a 10% contingency of \$3,539.30. This project will be funded through the HVAC Bond Program.

BACKGROUND: The scope of this project is to remove and dispose of the existing compressor; furnish and install the replacement compressor; reclaim the refrigerant from the affected circuit; furnish and install new drier cores; change the compressor oil in all circuits; charge system with reclaimed refrigerant (if clean) or with new (R-134A) refrigerant; leak check system and verify that it is leak free; coordinate with the District's technicians when starting up the new system; provide 1 year parts and labor warranty on compressor warranty; and provide 5 year compressor replacement warranty.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source: 324-HE-909-2624-6522	HVAC Bond	Requisition #: TBD
Amount: \$38,932.30		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$38,932.30	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600009064

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

NAME: Roger L. CayCe BID EVALUATION FOR RFP 010-1213 COMPRESSOR REPLACEMENT AT LANGSTON MIDDLE SCHOOL

CONTRACTOR	PRICE	M/WBE PARTICIPATION	SLPS PAST PERFORMANCE	P CARD	VENDOR EXPERIENCE	SCORE	NOTES
Trane Company	\$35,393	0%	Satisfactory	Yes	Satisfactory		Four companies came to the bidder's conference Only bidder due to it being a Trane unit
	Max 40% (40)	Max 30% (0)	Max 10% (10)	Max 10% (10)	Max 10% (10)	70	
	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()		
	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()		
	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()		
	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()		
	MAX 40% ()	MAX 30% ()	MAX 10% ()	MAX 10% ()	MAX 10% ()		

NAME: Mike Dobbs BID EVALUATION FOR RFP 010-1213 COMPRESSOR REPLACEMENT AT LANGSTON MIDDLE SCHOOL

CONTRACTOR	PRICE	M/WBE PARTICIPATION	SLPS PAST PERFORMANCE	P CARD	VENDOR EXPERIENCE	SCORE	NOTES
Trane Company	\$35,393	0%	Satisfactory	Yes	Satisfactory		Four companies came to the bidder's conference Only bidder due to it being a Trane unit
	Max 40% (40)	Max 30% (0)	Max 10% (10)	Max 10% (10)	Max 10% (10)	70	
	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()		
	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()		
	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()		
	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()		
	MAX 40% ()	MAX 30% ()	MAX 10% ()	MAX 10% ()	MAX 10% ()		



BOARD RESOLUTION

Date: February 15, 2013

Agenda Item: 03-14-13-21

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # PS94-1213 Classroom Lighting Package 5

SUBJECT: To approve a contract with Excel Energy Group to provide lighting upgrade of classrooms in 14 schools. The work should begin on March 15, 2013 and end on October 31, 2013 at a cost not to exceed \$582,670.00, which includes a 10% contingency of \$52,970.00. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The scope of this project consists of replacing the existing light fixtures and install occupancy sensors in all classrooms and habitable rooms in schools where the light fixtures have not been converted from T12 to T8 light fixtures and bulbs. Classrooms and habitable rooms where the light fixtures and bulbs have been converted from T12 to T8 shall only receive occupancy sensors only. This project will be funded by the Proposition S Bond Program under Electrical Upgrades estimated at \$13,300,000.00. With this project approved, the balance of the Electrical Upgrades budget is \$1,431,490.00. This project will be submitted to the Ameren Electric Efficiency Incentive Program where the maximum incentive is \$1,000,000 per year.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-914-2611-6522	Prop S	Requisition #: 10133435
Amount: \$582,670.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$582,670.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600015253

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent





January 30, 2013

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight

RE: Bid Evaluation Record for RFP# PS94-1213

The evaluation began at 11/8/13, 10:00 a.m. The evaluation committee consisted of the following:

Roger L. CayCe	Exe. Director/Building Comm.	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ronald Roberts	Construction Manager	Kwame Building Group

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Excel Energy Group, Inc.	\$529,700	335	Yes
Schneider Electric	\$647,847	315	No
Power Up Electric	\$670,000	295	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
 Budget Analyst
 Operations Department





BID EVALUATION

PROJECT NAME: Classroom Lighting Package 5
PROJECT NUMBER: RFP# PS94-1213
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: January 8, 2013

Bid Proposals

Three bid proposals were received and publically opened on January 8, 2013, at 10:00 a.m. from the following contractors for the project:

1. Excel Energy Group:	Total:	\$529,700
2. Schneider Electric:	Total:	\$647,847
3. Power Up Electric	Total:	\$670,000

Excel Energy Group:

Excel Energy Group: is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 22% lower than Schneider's bid proposal. They have a total of 40% M/WBE participation; 40% MBE and 0% WBE and plan to provide 40% M/WBE field workforce. They have no exclusions and have acknowledged the issued addenda # 1 through 3. They are in agreement with the schedule and are not willing to use the "P" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 85%.

Schneider Electric

Schneider Electric's bid proposal is 22% higher than Excel's bid proposal.

Recommendation

Therefore, we recommend awarding the contract to Excel Energy Group for the amount of \$529,700 to complete the project per scope and specifications.

NAME: Roger L. CayCe

BID SUMMARY FOR RFP# PS94-1213 Classroom Lighting Package 5											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Excel Energy Group, Inc.	\$529,700		MBE: 40% WBE: 0%				Yes		Yes		
Score	Max 40%	40	Max 30%	25	Max 10%	-	Max 10%	10	Max 10%	10	85
Schneider Electric	\$647,847		MBE: 40.42% WBE: 4.34%		Yes		No		Yes		
Score	Max 40%	30	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	80
Power Up Electric	\$670,000		MBE: 100% WBE: 0%				Yes		Yes		
Score	Max 40%	30	Max 30%	25	Max 10%	-	Max 10%	10	Max 10%	10	75
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Mike Dobbs

BID SUMMARY FOR RFP# PS94-1213 Classroom Lighting Package 5

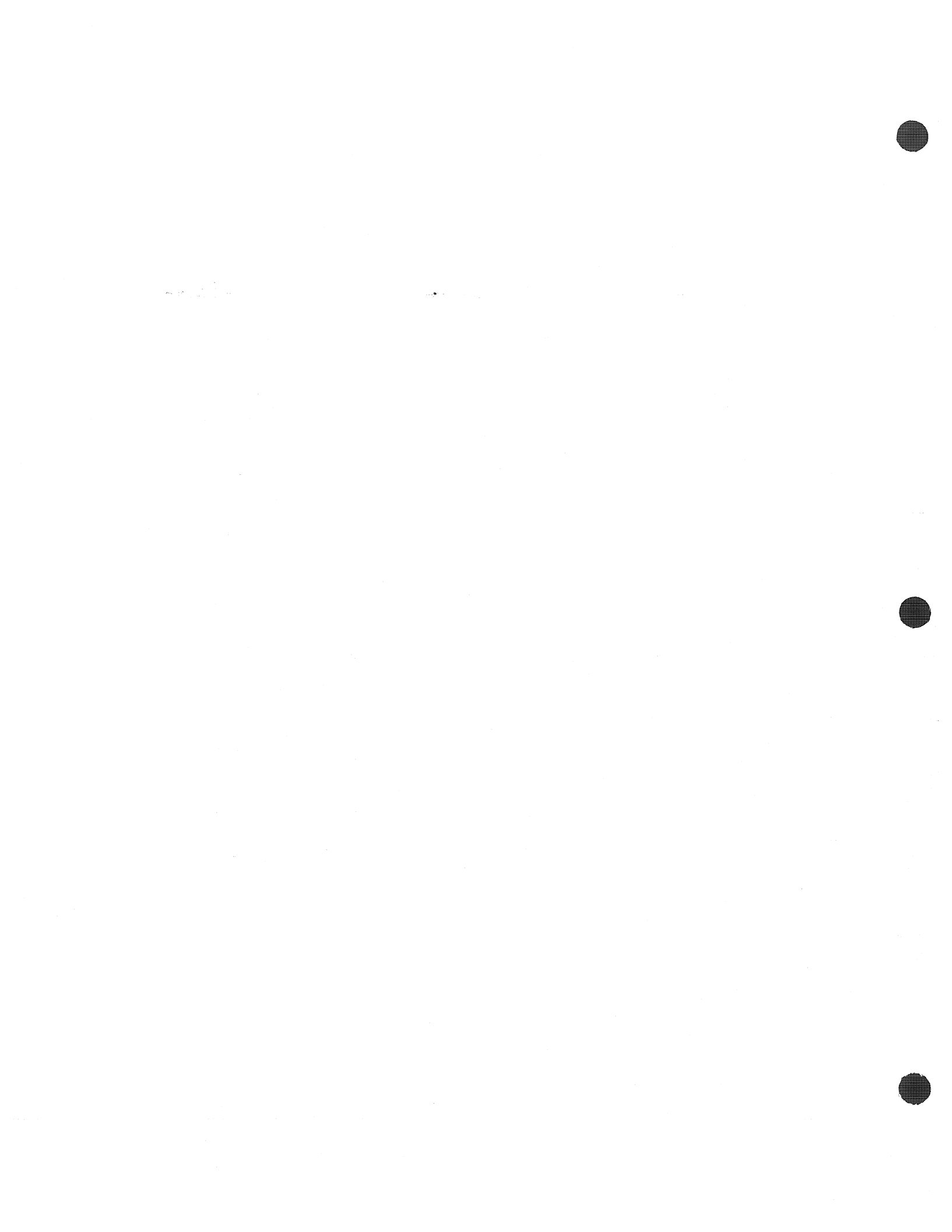
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Excel Energy Group, Inc.	\$529,700		MBE: 40% WBE: 0%				Yes		Yes		
Score	Max 40%	40	Max 30%	25	Max 10%	-	Max 10%	10	Max 10%	10	85
Schneider Electric	\$647,847		MBE: 40.42% WBE: 4.34%		Yes		No		Yes		
Score	Max 40%	30	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	80
Power Up Electric	\$670,000		MBE: 100% WBE: 0%				Yes		Yes		
Score	Max 40%	30	Max 30%	25	Max 10%	-	Max 10%	10	Max 10%	10	75
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Mike Dobbs

BID SUMMARY FOR RFP# PS94-1213 Classroom Lighting Package 5											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Excel Energy Group, Inc.	\$529,700		MBE: 40% WBE: 0%				Yes		Yes		
Score	Max 40%	40	Max 30%	20	Max 10%	-	Max 10%	10	Max 10%	10	80
Schneider Electric	\$647,847		MBE: 40.42% WBE: 4.34%		Yes		No		Yes		
Score	Max 40%	30	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	75
Power Up Electric	\$670,000		MBE: 100% WBE: 0%				Yes		Yes		
Score	Max 40%	25	Max 30%	20	Max 10%	-	Max 10%	10	Max 10%	10	65
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP# PS94-1213 Classroom Lighting Package 5											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Excel Energy Group, Inc.	\$529,700		MBE: 40% WBE: 0%								
Score	Max 40%	40	Max 30%	25	Max 10%	-	Max 10%	10	Max 10%	10	85
Schneider Electric	\$647,847		MBE: 40.42% WBE: 4.34%								
Score	Max 40%	30	Max 30%	30	Max 10%	10	Max 10%	-	Max 10%	10	80
Power Up Electric	\$670,000		MBE: 100% WBE: 0%								
Score	Max 40%	30	Max 30%	30	Max 10%	-	Max 10%	10	Max 10%	10	80
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
			MBE: 0% WBE: 0%								
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-





BOARD RESOLUTION

Date: February 12, 2013

Agenda Item: 02-14-13-22

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. James Henderson, Chief Human Resource Officer

Action to be Approved: Contract

Other Transaction Descriptors: Bid
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract with Aspex Solutions to provide an online application manager and applicant screener system for the period of March 15, 2013 to June 30, 2014 at a cost not to exceed \$14,550.00. The annual cost will be \$13,950. There will be an additional one-time charge of \$600.00 for onsite training for all principals and administrators.

BACKGROUND: Aspex Solutions will provide an online application manager and applicant screener system called AppliTrack. This system better fits the current needs of the District. The system will provide additional functionality at a slightly lower cost than our current system. Some of the additional functionality includes the following: a seamless paper staffing requisition process, custom integration, customized forms, proven teacher and administrator screening tests and free ongoing, online training. Additionally, to ensure a smooth transition, the company will provide free service beginning March 14, 2013 to June 30, 2013 when our current contract with Netchemia expires.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 990-00-110-2832-6319	GOB	Requisition #:
Amount: \$14,550.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$14,550.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: TBD

Department: Human Resources

Requestor: Dr. James Henderson

Dr. James Henderson, Chief Human Resource Officer

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



February 11, 2013

MEMORANDUM

TO: Dr. Kelvin Adams

FROM: Charles Burton

RE: Bid for Online Application Manager and Applicant Screener System

The evaluation took place on February 8, 2013. The evaluation committee consisted of the following:

Dr. James Henderson	Chief Human Resources Officer
Charles Burton	Director Employee Relations
Clarissa Buckley	Director of HRIS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Rating	Award (Y/N)
Netchemia	\$15,049	43	No
Winocular	\$59,901	53	No
Aspex Solution	\$14,550	95	Yes

One copy of each evaluation is on file along with this evaluation record in the risk management department.

Charles Burton
Executive Director, Communications

RFP Evaluation Summary

Online Application Manager

Name of Vendor	Evaluation Pts Total	Ranking (1,2,3, etc)	Comments
Netchemia (School Recruiter)	43	3	
Winocular	53	2	
Aspex Solution (AppliTrack)	95	1	

ITEM#:

03-14-13-23

PULLED



BOARD RESOLUTION

Date: February 11, 2013

Agenda Item: 13-14-13-24

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-26-12-34 Hazardous Materials Consulting

Prior Year Cost \$95,000

SUBJECT: Request approval to renew a contract with Environmental Consultants, LLC to provide Hazardous Materials Consulting as needed for District schools and buildings for a cost not to exceed \$165,000.00 which includes a 10% contingency of \$15,000, for the period beginning July 1, 2013 and ending June 30, 2014, pending legal review and availability of funds. The contract extension will be funded through the District's GOB funds.

BACKGROUND: In order to adhere to the guidelines of the Asbestos Hazard Emergency Response Act of 1986 (AHERA) Public Law 99-159, the State of Missouri mandates that a licensed asbestos abatement consultant must design and oversee the abatement of any hazardous materials. The contract will allow for the District to update the mandatory three-year District-wide AHERA plan and continue the periodic surveillance required at least once every six months. The contract includes project design, sampling and testing for hazardous material concerns throughout the District at a cost not to exceed \$165,000.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source: 905-00-110-2624-6333	GOB	Requisition #: TBD
Amount: \$165,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$165,000.00	X Pending Funding Availability	Vendor #: 600013796

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of Report: Final Quarterly <input checked="" type="checkbox"/>		Report Date: 01/31/13
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: Environmental Consultants		Vendor #: 600013796
Contract # / P.O. #: 4500163062		Contract Name: Hazmat Consulting-District Wide
Contract Amount: \$ 95,000.00		Award Date: July 1, 2012
Purpose of Contract: Provide HAZMAT Consulting and AHERA inspection for District-Wide buildings.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	Provides solutions to problems and performs quality workmanship
Timeliness of Delivery or Performance	5 4 3 2 1	Very quick to respond
Business Relations	5 4 3 2 1	Good customer service, easy to contact
Customer Satisfaction	5 4 3 2 1	Had no problem or complaints with the customers
Cost Control	5 4 3 2 1	Met all performance requirements; Minor problems; Effective corrective actions
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

03-14-13-25

Date: February 12, 2013

Agenda Item: _____

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal

Previous Bd. Res. #	<u>11-15-11-03</u>
Previous Year Cost:	<u>\$9,300.00</u>

SUBJECT:

To approve a contract renewal with AT&T for long distance telephone service for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$9,300.00 (pre-discount) pending receipt of the 2013 E-Rate Funding Commitment Decision Letter. The discounted cost to SLPS will be \$1,023.00 after receipt of the E-Rate funding.

BACKGROUND:

The long distance telephone service was competitively bid through the E-Rate Form 470 that was filed in order to qualify the E-Rate funding. This service is needed to provide the long distance telephone service as needed at all SLPS locations. This is in keeping with the Accountability Goals of providing all students, teachers, administrators and parents concurrent access to information and academic tools for teaching and learning. This will be paid via the Billed Entity Applicant Reimbursement Method.

The E-rate deadline for submittal of signed contracts for the 2013-14 year is March 14, 2013. In order to meet this deadline, the contracts must be approved at the February 21, 2013 Board meeting.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 8L - 110 - 2828 - 6361	GOB	Requisition #:
Amount:	\$ 9,300.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost Not to Exceed	\$ 9,300.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600010435

Department: Technology Services

Angela Banks, Budget Director

Cheryl L. VanNoy, Executive Director

Leon Fisher, CFO/Treasurer

Mary Houlihan, Chief Operations Officer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 01/25/2013
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: AT&T		Vendor #: 600010435
Contract # / P.O. / #:		Contract Name: Long Distance Telephone Service
Contract Amount: \$ 9,300		Award Date: 11/15/11
Purpose of Contract (Brief Description): Long Distance Telephone Service		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5	
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	
	X4	
	3	
	2	
	1	
Business Relations	X5	
	4	
	3	
	2	
	1	
Customer Satisfaction	5	
	X4	
	3	
	2	
	1	
Cost Control	X5	
	4	
	3	
	2	
	1	
Average Score		Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this the final report or a quarterly report (3 months)
Report Date	the date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name	This the official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give. Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

03141326

Date: February 12, 2013

Agenda Item: _____

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
 Previous Bd. Res. # 04-12-12-05
 Previous Year Cost: \$28,000.00

SUBJECT:

To approve a contract renewal with AT&T for cellular/wireless telephone service for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$28,000.00 (SLPS match-based on Free and Reduced rate) pending receipt of the 2013 E-Rate Funding Commitment Decision Letter. The total value of the contract is \$216,000.00 (pre-discount).

BACKGROUND:

The cellular/wireless telephone service is needed to provide the phone access needed by SLPS staff. This is in keeping with the Accountability Goals of providing all students, teachers, administrators and parents concurrent access to information and academic tools for teaching and learning.

The E-rate deadline for submittal of signed contracts for the 2013-14 year is March 14, 2013. In order to meet this deadline, the contracts must be approved at the February 21, 2013 Board meeting.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 8L - 110 - 2828 - 6361	GOB	Requisition #:
Amount:	\$ 28,000.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost Not to Exceed	\$ 28,000.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600010435

Department: Technology Services

Angela Banks, Budget Director

Cheryl L. VanNoy, Executive Director

Leon Fisher, CFO/Treasurer

Mary Houlihan, Chief Operations Officer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 01/25/2013
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: AT&T		Vendor #: 600010435
Contract # / P.O. / #:		Contract Name: Cellular/Wireless Telephone Service
Contract Amount: \$ 28,000		Award Date: 3/13/12
Purpose of Contract (Brief Description): Cellular/Wireless Telephone Service		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5	
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	X5	
	4	
	3	
	2	
	1	
Business Relations	X5	
	4	
	3	
	2	
	1	
Customer Satisfaction	X5	
	4	
	3	
	2	
	1	
Cost Control	X5	
	4	
	3	
	2	
	1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. <p style="text-align: center;">Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this the final report or a quarterly report (3 months)
Report Date	the date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name	This the official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give. Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

03-14-13-27

Date: February 12, 2013

Agenda Item: _____

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
 Previous Bd. Res. # 02-16-12-31
 Previous Year Cost: \$5,957.00

SUBJECT:

To approve a contract renewal with A T & T provide Smart trunks to provide support of the SLPS telephone system for the period July 1, 2013 to June 30, 2014 at a cost not to exceed \$5,957.00 (SLPS match after E-Rate approval for the 2013 funding time period). The total value of the contract is \$45,822.00 (pre-discount).

BACKGROUND:

The long distance telephone service was competitively bid through the E-Rate Form 470 that was filed in order to qualify the E-Rate funding. This service is needed to provide the long distance telephone service as needed at all SLPS locations. This is in keeping with the Accountability Goals of providing all students, teachers, administrators and parents concurrent access to information and academic tools for teaching and learning. This will be paid via the Billed Entity Applicant Reimbursement Method.

The E-rate deadline for submittal of signed contracts for the 2013-14 year is March 14, 2013. In order to meet this deadline, the contracts must be approved at the February 21, 2013 Board meeting.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 54 - 110 - 2828 - 6319	GOB	Requisition #:
Amount:	\$ 5,957.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost Not to Exceed	\$ 5,957.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600010435

Department: Technology Services

Cheryl L. VanNoy
Cheryl L. VanNoy, Executive Director

Mary Houlihan
Mary Houlihan, Chief Operations Officer

Angela Banks
Angela Banks, Budget Director

Leon Fisher
Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 01/30/2013
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: AT&T		Vendor #: 600010435
Contract # / P.O/ #: Renewal		Contract Name: Telephone Smart Trunks
Contract Amount: \$ 5,957.00		Award Date: 02/16/2012
Purpose of Contract (Brief Description): Telephone Smart Trunks		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5	
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	
	X4	
	3	
	2	
	1	
Business Relations	X5	
	4	
	3	
	2	
	1	
Customer Satisfaction	X5	
	4	
	3	
	2	
	1	
Cost Control	X5	
	4	
	3	
	2	
	1	
Average Score		Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: center;">Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this the final report or a quarterly report (3 months)
Report Date	the date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name	This the official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give. Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

03-14-13-28

Date: February 12, 2013

Agenda Item: _____

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
 Previous Bd. Res. # 02-16-12-32
 Previous Year Cost: \$156,000.00

SUBJECT:

To approve a contract renewal with A T & T to continue to provide a Fiber Wide Area Network (WAN) infrastructure Opt-e-man to support high speed data access for the period July 1, 2013 to June 30, 2014 at a cost not to exceed \$156,000.00 (SLPS match after E-Rate approval for the 2013 funding time period). The total value of the contract is \$1,200,000.00 (pre-discount).

BACKGROUND:

This service is needed to ensure a speedy and reliable Wide Area Network for all SLPS District locations. The data that is used for measurement is taken from SLPS' Magic Help Desk report of the amount of time the network wiring is functioning. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning.

The E-rate deadline for submittal of signed contracts for the 2013-14 year is March 14, 2013. In order to meet this deadline, the contracts must be approved at the February 21, 2013 Board meeting.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 54 - 110 - 2828 - 6319	GOB	Requisition #:
Amount:	\$ 156,000.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost Not to Exceed	\$ 156,000.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600010435

Department: Technology Services

Angela Banks

Angela Banks, Budget Director

Cheryl L. VanNoy

Cheryl L. VanNoy, Executive Director

Leon Fisher

Leon Fisher, CFO/Treasurer

Mary Houlihan

Mary Houlihan, Chief Operations Officer

Dr. Kelvin R. Adams

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 01/30/2013
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: AT&T		Vendor #: 600010435
Contract # / P.O. #: renewal		Contract Name: Fiber Wide Area Network (WAN) Infrastructure Opt-e-man
Contract Amount: \$ 156,000		Award Date: 02/16/2012
Purpose of Contract (Brief Description): Fiber Wide Area Network (WAN) Infrastructure Opt-e-man		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5	
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	X5	
	4	
	3	
	2	
	1	
Business Relations	X5	
	4	
	3	
	2	
	1	
Customer Satisfaction	X5	
	4	
	3	
	2	
	1	
Cost Control	X5	
	4	
	3	
	2	
	1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

Type of report	Identify if this the final report or a quarterly report (3 months)
Report Date	the date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name	This the official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give. Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

03-14-13-29

Date: February 12, 2013

Agenda Item: _____

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
 Previous Bd. Res. # 11-15-11-05
 Previous Year Cost: \$81,000.00

SUBJECT:

To approve a contract renewal with Charter Business Solutions to continue to provide High Speed Internet Access for the period July 1, 2013 to June 30, 2014 at a cost not to exceed \$140,200.00 (pre-discount). The cost reflected is the total cost of the contract, pending receipt of the 2013 E-Rate Funding Commitment Decision Letter. The SLPS discounted portion is anticipated to be \$17,220 (14% SLPS match based on the Free and Reduced Rate) after receipt of E-Rate Funding.

BACKGROUND:

This service is needed to ensure internet access for all SLPS District locations. The data that is used for measurement is taken from SLPS' Magic Help Desk report of the amount of time the phone system is functioning. This is in keeping with the Accountability Goals of providing students, teachers, administrators and parents access to information and academic tools for teaching and learning. This will be paid via the Billed Entity Applicant Reimbursement Method.

The E-rate deadline for submittal of signed contracts for the 2013-14 year is March 14, 2013. In order to meet this deadline, the contracts must be approved at the February 21, 2013 Board meeting.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 54 - 110 - 2828 - 6361	GOB	Requisition #:
Amount:	\$ 140,200.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost Not to Exceed	\$ 140,200.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600013545

Department: Technology Services

Angela Banks, Budget Director

Cheryl L. VanNoy, Executive Director

Leon Fisher, CFO/Treasurer

Mary Houlihan, Chief Operations Officer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 01/30/2013
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: Charter Business Communications		Vendor #: 600013545
Contract # / P.O/ #: 4500157905		Contract Name: High Speed Internet Access
Contract Amount: \$ 140,200		Award Date: 11-15-11
Purpose of Contract (Brief Description): High Speed Internet Access		
<p>Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory</p>		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5	
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	
	X4	
	3	
	2	
	1	
Business Relations	5	
	X4	
	3	
	2	
	1	
Customer Satisfaction	5	
	X4	
	3	
	2	
	1	
Cost Control	5	
	X4	
	3	
	2	
	1	
Average Score		Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: center;">Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this the final report or a quarterly report (3 months)
Report Date	the date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name	This the official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give. Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

03-14-13-30

Date: February 12, 2013

Agenda Item: _____

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
 Previous Bd. Res. # 11-15-11-04
 Previous Year Cost: \$30,100.00

SUBJECT:

To approve a contract renewal with Charter Business Solutions for local telephone service for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$30,100.00 (SLPS Match-based on Free and Reduced rate), pending receipt of the 2013 E-Rate Funding Commitment Decision Letter. The total cost of the contract is \$200,000.00 (pre-discount).

BACKGROUND:

The local telephone service was competitively bid through the E-Rate Form 470 that was filed in order to qualify for E-Rate funding. This service is needed to provide the local telephone service as needed at all SLPS locations. This is in keeping with the Accountability Goals of providing all students, teachers, administrators and parents concurrent access to information and academic tools for teaching and learning.

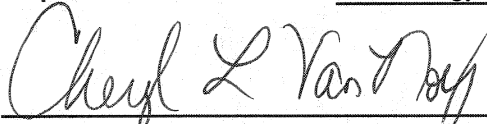
The E-rate deadline for submittal of signed contracts for the 2013-14 year is March 14, 2013. In order to meet this deadline, the contracts must be approved at the February 21, 2013 Board meeting.

Accountability Plan Goal: Goal III: Facilities, Resources Support **Objective/Strategy:** III.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 8L - 110 - 2625 - 6361	GOB	Requisition #:
Amount:	\$ 30,100.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost Not to Exceed	\$ 30,100.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600013545

Department: Technology Services




 Cheryl L. VanNoy, Executive Director




 Mary Houlihan, Chief Operations Officer



 Angela Banks, Budget Director



 Leon Fisher, CFO/Treasurer



 Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 01/25/2013
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: Charter		Vendor #: 600013545
Contract # / P.O. / #:		Contract Name: Local Phone Service
Contract Amount: \$ 30,100		Award Date: 11-15-11
Purpose of Contract (Brief Description): Local Phone Service		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5	
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	X5	
	4	
	3	
	2	
	1	
Business Relations	X5	
	4	
	3	
	2	
	1	
Customer Satisfaction	X5	
	4	
	3	
	2	
	1	
Cost Control	X5	
	4	
	3	
	2	
	1	
Average Score		Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: center;">Please Check Yes <input type="checkbox"/> No <input type="checkbox"/></p>		

Type of report Identify if this the final report or a quarterly report (3 months)
Report Date the date the report is prepared
Department Indicate the name of the reporting department
Reported By Please sign your name
Vendor Enter the vendor's name
Vendor Number Enter the vendor's assigned number
Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name This the official name used when the contract was solicited
Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution
Award Date Enter the date that the Board approved this contract
Contract Description Provide a brief description of the work being done under the contract
Performance Ratings In the comment column provide the rationale for the rating you give.
 Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

03-14-13-31

Date: February 11, 2013

Agenda Item : _____

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Nahed Chapman, Exec. Dir., ESOL

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 12-16-11-15

Prior Year Cost \$50,205

SUBJECT: To approve a sole source contract renewal with Webster University to design and deliver elementary math content training for 45 elementary teachers and math mentoring with previously-participating teachers for the period March 15, 2013 to September 30, 2013. The contract will not exceed \$33,000.00.

BACKGROUND: This is the third year of a three-year partnership with Webster University as part of the Math Science Partnership grant "Math Success for ELLs". Webster University will design and deliver math content training during a week-long summer Math Academy. Webster University will continue with a subgroup of 10 teachers who have been mentored in math concepts and delivery during the 2011-12 school year. In addition, they will continue to offer graduate credit for the summer Math Academy. The purpose is to deepen teachers' math content knowledge and improve ELLs' math performance as measured by the MAP and teacher assessment, evaluation requirements of the grant. Design and implementation will be from March 15, 2013 - September 30, 2013.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II,D

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: 838-VU-293-1152-6319	Non-GOB	Requisition #:
Amount: \$33,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$33,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 60006323

Department: ESOL Program

Angela Banks, Budget Director

Requestor: Nahed Chapman

Leon Fisher, CFO/Treasurer

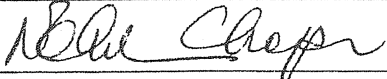
Nahed Chapman, Exec. Dir., ESOL

2/13/2013
Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Nahed Chapman	Date: January 28, 2013
Department / School: ESOL Program	Phone Number: 314-664-1066
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Design and deliver presentation of a five-day summer Math Academy for 45 elementary teachers, continue math mentoring for 10 project teachers, and the continue the conferral of graduate credit for summer Math Academy for those teachers seeking credit.	
Vendor Name: Webster University	Email: www.webster.edu
Vendor Contact: Dr. Brenda Fyfe	Phone Number 314-968-7490
Justification Information	
1. Why the uniquely specified goods are required?	
The <i>Math Success for ELLs</i> MSP grant requires a partnership with a university, which has a mathematics, an education and a TESOL department, through which long-term sustainability of the grant initiative can be established.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Webster University has provided training for ELL instruction for St. Louis Public Schools' teachers for many years. Because the partnership between the SLPS ESOL Program and Webster's TESOL program has been long-standing, the commitment to a three-year grant plus the probability of integrating knowledge of teaching ELLs in mainstream classrooms into Webster's pre-service and in-service programs was very high.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
	January 28, 2013
Department Head	Date
CFO	Date
Superintendent	Date



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>	Report Date: January 28, 2013
Dept / School: ESOL Program	Reported By: Naled Chapman
Vendor: Webster University	Vendor #: 600006523
Contract # / P.O. #: 4500157594	Contract Name: Math-Content Training
Contract Amount: \$50,205	Award Date: 12/6/11

Purpose of Contract (Brief Description): To design and deliver elementary math content training for 50+ teachers at two full-day Saturday trainings during the school year and three days of math content training in July/August. In addition, Webster University will provide math mentoring through classroom observations and follow-up discussions to interested participants.

Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (*please attach additional sheets if necessary*). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory

Category	Rating	Comments (Brief)
Quality of Goods / Services	5 ④ 3 2 1	Content and presentation were generally of high quality.
Timeliness of Delivery or Performance	⑤ 4 3 2 1	Highly professional and efficient.
Business Relations	5 ④ 3 2 1	Collaboration was sometimes challenging, but all participants were willing to make adjustments.
Customer Satisfaction	⑤ 4 3 2 1	Participants responded with highly favorable feedback to the quality and relevance of the presentations.
Cost Control	⑤ 4 3 2 1	Fair market value when compared to the level of service and delivery.
Average Score	4.6	Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: right;">Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		



BOARD RESOLUTION

Date: February 11, 2013

Agenda Item: 03-14-13-31

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: John Windom, Exec. Director, Full Service Schools

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 04-12-12-08

Prior Year Cost \$11,500.00

SUBJECT: To approve a sole source contract renewal with Dr. Elizabeth Sale for evaluation services of the 21st Century Learning Center Programs to be provided March 28, 2013 through June 15, 2013 at a cost not to exceed \$16,000.00.

BACKGROUND: Outside evaluation of the program is required by the grant. Dr. Sale has provided evaluation since the inception of the program. Consistency with evaluator from year to year has provided evaluations which exceed State and Federal requirements. Evaluations are used to determine the quality of the program as well as to identify areas for improvement for future programming.
The cost of Dr. Sale's services increased because of the award of two new grants and the addition of two new sites.

Accountability Plan Goals: Goal I: Student Performance **Objective/Strategy:** 1.A.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 827-W5-293-1663-6319	Non-GOB	Requisition #: 10132822
Amount: \$8,000.00		
Fund Source: 827-V4-293-1663-6319	Non-GOB	Requisition #: 10132821
Amount: \$8,000.00		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$16,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 60012950

Department: Community Education

Requestor: Judith King

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

John Windom, Exec. Director, Full Service Schools

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Judith King	Date: January 4, 2013
Department / School: Community ED	Phone Number: 314-345-4409
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Vendor Name: Dr. Elizabeth Sale	Email: Liz.Sale@mimh.edu
Vendor Contact: Dr. Elizabeth Sale	Phone Number 314-877-6483
Justification Information	
1. Why the uniquely specified goods are required?	
The program is uniquely designed to evaluate students ages 5-21 in 21 st Century Community Learning Centers as required by the grant. The evaluator is written into each grant as required by DESE therefore providing consistency with the evaluator from year to year.	
2. Why good or services available from other vendors /competitors are not acceptable?	
The program is in need of evaluators who support and are trained in the evaluation of programs for children and can identify best practices for sound programming for children at risk in an after school environment. See attached scope of work.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
It is a requirement by the grant to provide yearly evaluation of the program. By using the same evaluator, a seamless flow of data is produced. We are currently in the 3 rd year of the five year grant.	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

One-of-a-kind The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

Compatibility The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

Replacement Part The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

Delivery Date Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

Research Continuity The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

Unique Design The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

Emergency URGENT NEED for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are not met, then the item must be bid.



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: September 2012
Dept / School: Community Education		Reported By: Judith King
Vendor: Dr. Elizabeth Sale		Vendor #: 6000010160
Contract # / P.O / #:		Contract Name: Elizabeth Sale
Contract Amount: \$ 11,500.00		Award Date: 04-12-12
<p>Purpose of Contract (Brief Description): Outside evaluation of program is required by the grant. Dr. Sales has provided evaluation since the inception of the program. Consistency with evaluator from year to year has provided evaluations which exceed State and Federal requirements. Evaluations are used to determine the quality of the program as well as to identify areas for improvement for future programming.</p>		
<p>Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory</p>		
Category	Rating	Comments (Brief)
Quality of Goods / Services	⑤	Provides a detailed over view of the academic and social effects of after school programs on students and their families.
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	⑤	Provides all document in a timely manner following the state guidelines.
	4	
	3	
	2	
	1	
Business Relations	⑤	Vendor is able to work with teachers, students and parents at a variety of sites in a professional manner.
	4	
	3	
	2	
	1	
Customer Satisfaction	5	Vendor discusses findings with staff and explains findings. Vendor is also willing to work with sites in giving suggestions to assure high quality programming..
	④	
	3	
	2	
	1	
Cost Control	5	Service amount has declined since the decline of the grant last year.
	④	
	3	
	2	
	1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: center;">Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		



BOARD RESOLUTION

Date: February 13, 2013

Agenda Item : 03-14-13-33

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Louis F. Kruger, Exec. Dir., Business Operations

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: Request approval to negotiate a Memorandum of Understanding between the District and the Missouri History Museum regarding the disposition of the District Archives and its contents, currently located in the former Gratiot School at 1615 Hampton Ave.

BACKGROUND: The District Archives and its contents are currently housed in a 121 year old facility which lacks modern climate controls, offers only limited accessibilty, and is inadequate for purposes of preserving the collections kept at the site. Funds to keep an Archivist on staff, to improve the Gratiot site to appropriate condition, and to properly maintain the collections are not available. The Missouri History Museum will be consulted regarding the maintenance, oversight and ownership for portions of the collections to be determined in the Memorandum of Understanding negotiations.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: N/A		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Business Operations

Requestor:

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Louis F. Kruger, Exec. Dir., Business Operations

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: February 11, 2013

Agenda Item: 03-14-13-34

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with Avalon Garden Nursing Home to provide school to work transitional/recreational training for students with disabilities. The MOU will be for the period March 15, 2013 through June 30, 2014.

BACKGROUND: Avalon Garden Nursing Home will provide school to work transitional training in the operation of the nursing home. The students will learn how to properly interact with individuals in the community. Avalon Garden will provide St. Louis Public School students with a list of recreational programs they can participate in with residents, and assist the nursing home staff where deemed appropriate. The program is designed to give the students meaningful social skills and work experience to be successful in the community.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Student Support Services

Requestor:

Angela Banks, Budget Director

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Leon Fisher, CFO/Treasurer

Patrick Wallace, Exec. Dir., Communication

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and Avalon Garden Nursing Home on this 15th day of March 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between Avalon Garden Nursing Home and the St. Louis Public Schools in order to provide school to work transitional/recreational training for students with disabilities.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

- Collaborate with Avalon Garden's Nursing Home in developing a recreational/transitional work program for students with disabilities.
- Provide certified special education teachers.
- Provide student volunteers
- Slps staff will communicate regularly with Avalon Garden Nursing Home staff
- Provide on-going observation of students on premises

The terms of the document titled MOU with Avalon Garden Nursing Home and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

6. Obligations of Avalon Garden Nursing Home:

- Provide St. Louis Public School with a list of recreational program they can participate in with residents.
- To create an environment in which the student volunteer may develop the ability and motivation to learn skills that will help them become successful socially and in the working community.

The terms of the document titled MOU with Avalon Garden's Nursing Home and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- **Ten (5) or more students will complete the program with favorable performance evaluation.**
- **The program will include at least 5 students from the Gateway STEM High School of the SLPS District.**

8. Term and Termination: The term of the MOU will be from March 15, 2013 to June 30, 2014. Either party shall have the right to terminate this MOU without cause with thirty (30) days written notice to the person who has signed as a representative of the parties below.

Saint Louis Public Schools

Avalon Garden Nursing Home

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



BOARD RESOLUTION

Date: February 11, 2013

Agenda Item: 03-14-13.35

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: John Windom, Exec. Director, Full Service Schools

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with Webster University to provide group and individual music lessons for SLPS students. The MOU will be for the period of March 15, 2013 to June 30, 2014 at no cost to the District.

BACKGROUND: Webster University has been involved in giving group and private music lessons at several SLPS schools. The program is coordinated by Webster University and uses Webster University students to provide the services.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Community Education

Requestor: John Windom

John Windom
John Windom, Exec. Director, Full Service Schools

Patrick Wallace
Patrick Wallace, Exec. Dir., Communications

Angela Banks
Angela Banks, Budget Director

Leon Fisher
Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and Webster University (“Agency”) on this 15th day of _March, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between Webster University and the St. Louis Public Schools to provide group and private music lessons to SLPS students.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no

negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

- (a) Provide space for the music instruction

- (b) Distribute flyers to the students to offer these services

- (c) _____

6. Obligations of Agency:

- (a) Provide qualified students to teach music lessons

- (b) Communicate schedules directly with parents

- (c) Monitor quality of program and instruction

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) Provide services to a minimum of 25 students

(b) Provide semi-annual report on progress of students

(c) _____

8. Term and Termination: The term of the MOU will be from March 15, 2013(the Effective Date) through June 30, 2014, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Webster University

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



BOARD RESOLUTION

Date: February 8, 2013

Agenda Item : 03-14-1336

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Paula Knight, Assoc. Supt., Elementary Schools

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with the Lutheran Family and Children's Services of Missouri to provide youth development and group mentoring services to students to the 7th and 8th grade at Long Middle School for the period March 15, 2013 to June 30, 2013 at no cost to the district.

BACKGROUND: Lutheran Family and Children's Services of Missouri will provide staff & materials to carry out LFCS' CALL and CHOICES Mentoring programs with emphasis on promoting good mental health, prevention of substance abuse, alternatives to violence, enhancement of social skills, and increase the ability of students in grades 7 & 8 to recognize & sustain healthy relationships. Behavioral health presentations will be given to participating students using promising or evidenced based curricula or activities. Performance targets that LFCS is committed to achieving for each curriculum prior to beginning the curriculum, & performance targets verifications such as pre/post surveys, assessments, pre/post-tests, teach back assessments and other relevant data at the completion of each curriculum & a final report prior to the end of the school year will be provided.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount: No Cost		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Academics

Requestor: Brenda Smith

Paula Knight, Assoc. Supt., Elementary Schools

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and Lutheran Family and Children’s Services of Missouri (LFCS) (“Agency”) on this 15th of March, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between the Lutheran Family and Children’s Services of Missouri and the St. Louis Public Schools in order to provide youth development and group mentoring services to students to the 7th and 8th grade at Long Middle School.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

(a) Provide complimentary in kind support for the LFCS programs including appropriate on-site space, internet access if needed, and copying as needed.

(b) Promote the LFCS services, refer youth to the program and assist with the scheduling of LFCS’ programs during in-school times. Offer suggestions to LFCS staff about service needs of participating youth, and how best to provide program content to complement school’s existing curricula and the needs of participating students.

(c) Provide feed-back or reports on progress of participating youth as related to LFCS programming as a part of the documentation for reporting requirements. Provide appropriate student body demographic data as needed to meet tracking and reporting requirements

6. Obligations of Agency:

(a) Provide staff and materials to carry out LFCS’ CALL and CHOICES Mentoring Programs with emphasis on promoting good mental health, prevention of substance abuse, alternatives to violence, enhancement of social skills, and increase the ability of students in grades 7 and 8 to recognize and sustain healthy relationships.

(b) Provide behavioral health presentations to participating students using promising or evidenced based curricula or activities. Encourage participants to set and achieve one short-term behavioral, personal or academic goal. Provide one on one time with a selected number of youth, if needed and recommended by Long Middle School.

(c) Provide performance targets that LFCS is committed to achieving for each curriculum prior to beginning the curriculum, and performance targets verifications such as pre/post surveys, assessments, pre/post-tests, teach back assessments and other relevant data at the completion of each curriculum and final report prior to the end of the school year.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) 80% of the students who complete the program will improve their conflict resolution skills, initiate alternatives to physical or verbal aggression in the classroom or program setting and demonstrate alternative course of action to resolve problems. Verification: completion tracked by session notes, sign-in-sheets, related assessments or pre/post surveys or tests. Facilitator reports and teachers' feedback or surveys.

(b) 80% of the students who complete the program will show improvement in social, emotional and resistance skills. Verification: sign-in sheets, assessments/surveys and teach-back exercises, facilitators' and teachers' feedback or reports, student self-reporting

(c) 75% of the students who complete the program will demonstrate improved self-advocacy (written and verbal communication skills. Verification: sign-in sheets, session documents, session activities, student presentations/teach-back and teacher(s) feed-back.

8. Term and Termination: The term of the MOU will be one year from the Effective Date, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Lutheran Family & Children's Services

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



BOARD RESOLUTION

Date: February 15, 2013

Agenda Item: 03-14-13-37

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Paula Knight, Assoc. Supt., Elementary Schools

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with the BJC School Outreach and Youth Development (SOYD) to provide a program called "Intersections" for all 7th grade students at Long Middle and one (1) session on the hidden fat in popular fast or convenient foods to all PE students for the period March 15, 2013 to June 30, 2013 at no cost to the district.

BACKGROUND: Define and understand the difference between Intelligence Quotient and Emotional Quotient; Recognize the hallmarks of emotional intelligence; Understand the way they see and react to the world around them; Recognize the power of positive thinking; Define and understand the 4 styles of communication; Identify communication styles in everyday situations; Recognize the value of good, assertive communication; Reframe common mistakes in communication to teach assertiveness; Define and understand the importance of nonverbal communication; Understand the value of assertive communication in relation to nonverbal cues; Define and understand the importance of listening and empathy; Understand the value of assertive communication in relation to verbal and nonverbal cues; Understand the difference between values and ideals; Recognize the importance of friendship; Participate in a group activity while being respectful to others; Fast Food Nutrition Presentation: Students will learn how to determine the amount of fat through label reading.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy:

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount: No Cost		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Academics

Requestor: Brenda Smith

Paula Knight
Paula Knight, Assoc. Supt., Elementary Schools

Angela Banks
Angela Banks, Budget Director

Leon Fisher
Leon Fisher, CFO/Treasurer

Dr. Nicole Williams 2/12/2013
Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the BJC School Outreach and Youth Development (SOYD) (“Agency”) on this 15th of March, 2013 (Date needs to be 6 weeks after submission).

The purpose of this Memorandum of Understanding is to establish a partnership between the SOYD and the St. Louis Public Schools in order for students at Bevo-Long Community Education Full Service School to develop and/or improve effective communication skills, building and maintaining friendships through gaining emotional intelligence knowledge and training. Students will also gain knowledge about nutrition facts about fast food restaurants.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a) Select and coordinate student participants.

(b) Coordinate use of room for agency.

(c) Ensure school staff member will be in classroom along with agency staff.

6. Obligations of Agency:

(a) BJC SOYD Coordinator will schedule and confirm dates with school personnel. Program cost is funded through BJC Healthcare as long as the school has submitted a scholarship form and reviewed by appropriate parties.

(b) Implement "Intersections" for all 7th grade students at Long Middle School. Intersection is 6 one-hour sessions addressing emotional intelligence and strategies to help students become better communicators and building relationships.

(c) Receive pre and post data assessment and final program report showing outcome related data on improvement.

(d) Provide one 45 to 53 minute session to all PE students on the hidden fat in popular fast or convenient foods.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

For Intersections Program: - MAP Skills:

1. Evaluate the importance of effective communication and listening skills in building and maintaining friendships
2. Evaluate factors that influence relationships and their impact on self and others
3. Recognize the perspective of others

By the end of the Intersections Program – 6, one hour sessions, students will be able to:

1. Define and understand the difference between Intelligence Quotient and Emotional Quotient
2. Recognize the hallmarks of emotional intelligence
3. Understand the way they see and react to the world around them
4. Recognize the power of positive thinking
5. Define and understand the four styles of communication
6. Identify communication styles in everyday situations
7. Recognize the value of good, assertive communication
8. Reframe common mistakes in communication to teach assertive communication
9. Define and understand the importance of nonverbal communication
10. Understand the value of assertive communication in relation to nonverbal cues
11. Recognize the value of good, assertive communication
12. Define and understand the importance of listening and empathy
13. Understand the value of assertive communication in relation to verbal and nonverbal cues
14. Understand the difference between values and ideals
15. Recognize the importance of friendship
16. Participate in a group activity while being respectful to others
17. **Fast Food Nutrition Presentation:** Students will learn how to determine the amount of fat through label reading and how to determine a healthy snack based on sugar amount. This will be measured by a question and answer verbal survey.

8. Term and Termination: The term of the MOU will be one year from the Effective Date, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

BJC HealthCare

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



BOARD RESOLUTION

Date: February 13, 2013

Agenda Item : 03-14-13-08

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved:
Acceptance of Funds/Funding
Sale or Disposal of Surplus Equipment

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the selling or disposal of surplus property, as determined by the District's Operations Department, and as required by Missouri Revised Statutes, Chapter 177, Section 177.073.

BACKGROUND: Following the St. Louis Board of Education Regulation R3510.2, the Operations Department has determined that the District's School Street warehouse, food service warehouse and several schools/offices contains discarded property (i.e. old furniture, shop equipment, kitchen equipment, and old electronic equipment) that is of no further use to the District. Approval is being requested to sell or dispose of the property as deemed necessary.

Accountability Plan Goals: Goal III: Facilities, Resources Support **Objective/Strategy:** III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: NA	GOB	Requisition #: NA
Amount: No Cost to the District		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed:	<input type="checkbox"/> Pending Funding Availability	Vendor

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

Missouri Revised Statutes

Chapter 177 School Property and Equipment Section 177.073

August 28, 2012

Procurement of sites--sale or lease of property, procedure--deposit of proceeds.

177.073. 1. The board of directors or school board in urban school districts, metropolitan school districts, and school districts located totally or partially within a first class charter county adjoining a city not within a county, by an affirmative vote of not less than two-thirds of all the members, may:

(1) Select, direct and authorize the purchase of sites for and authorize the construction of libraries, schools, school offices, art galleries and museums; and the necessary janitors' houses, repair buildings, supply houses and parking facilities to be used in the operation and maintenance of the schools;

(2) Authorize and direct the purchase of additional ground needed for school purposes;

(3) Authorize and direct the sale and transfer or lease of any real or personal property belonging to the district which is not required for operation of the school program. Real property may be sold or leased by listing the property with one or more real estate brokers licensed by the state of Missouri and paying a commission upon such sale or lease. Real property not sold or leased through a real estate broker and all personal property shall be sold or leased to the highest bidder, except that any real or personal school property may be sold or leased to a community group or a city, state agency, municipal corporation, or any other governmental subdivision of the state located wholly or partially within the boundaries of the district, for public uses and purposes, at such sum as may be agreed upon between the school district and the community group or the city, state agency, municipal corporation, or other governmental subdivision of the state. If property is to be leased by bid, written proposals for lease terms shall be submitted by potential lessees. The lease proposal offering the most economically advantageous terms shall be considered the highest lease bid. A purchase proposal may include contingencies; the proposal offering the most economically advantageous terms shall be the highest bid. All bids for purchase or lease of real property shall be submitted formally as closed bids. Bids shall be opened at a meeting, which shall be an open meeting. The board may reject all bids, or negotiate an acceptable sale or lease with the highest bidder, if all bids are unsatisfactory. The records of the bid-opening meeting shall be an open record. If real property is not sold or leased through a real estate broker, notice that the board is holding real property for sale or offering it for lease, including a planned sale or lease to a community group or a city, state agency, municipal corporation, or other governmental subdivision of the state, shall be given by publication in a newspaper within the county in which all or a part of the district is located which has general circulation within the district, once a week for two consecutive weeks, the last publication to be at least seven days and not more than fourteen days prior to the date of the bid opening. The term of a lease may be for any period which the board finds is advantageous and meets the needs of the district. The lease or deed of conveyance shall be executed by the president and attested by the secretary of the board. If the district has a seal, it shall be affixed to the deed or lease. The proceeds derived from sale of real property shall be placed to the credit of the incidental fund of the district. The proceeds from sale of nonrealty and from leases shall be placed to the credit of the incidental fund.

2. The board may receive, in behalf of the school district, any grants, gifts, or devises made for the benefit of the district or its schools, or any public library, art gallery or museum under the control of the board.

(L. 1983 H.B. 258 § 1, A.L. 1990 S.B. 525, A.L. 1993 S.B. 380)

© Copyright



Missouri General Assembly



BOARD RESOLUTION

Date: February 11, 2013

Agenda Item: D3-14-13-39

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Chip Jones, Exec. Dir., Special Education

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source purchase with Pearson Psychological Corporation for psychological educational assessment and evaluation test kits, supplemental protocols and scoring software for use by school psychological educational assessment services personnel and school social workers District wide for an amount not to exceed \$ 13,843.34

BACKGROUND: This purchase is in alignment with the District's Accountability Plan 'Differentiated Instruction & Supplemental Programs: Objectives 131, 132, 138, 139 by ensuring all resident children with disabilities receive comprehensive services, as required by the Individuals with Disabilities Education Act (IDEA) and Chapter 162, RSMo through an integrated component of the district's educational program.

It is also in response to MSIP Standard 7.1, 7.1.1, 7.1.2, 7.1.3, and 7.1.4 as it regards provisions for all resident students being afforded comprehensive services if identified with a disability(s) and having access to the general education curriculum, receiving appropriate supports, services, and modifications to address their individual needs; and provide post-secondary educational and employment opportunities as a disabled person.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: Object 1.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 828-00-272-2332-6411	Non-GOB	Requisition #: 10133520
Amount: \$13,843.34		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$13,843.34	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600001830

Department: PEAS/SPED

Requestor: Joseph 'Chip' Jones


Dr. Chip Jones, Exec. Dir., Special Education


Dr. Sheryl Davenport, Exec. Dir., Early Childhood


Angela Banks, Budget Director


Leon Fisher, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Joseph "Chip" Jones	Date: February 8, 2013
Department / School: Special Education / PEAS	Phone Number: 345-2250
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
These assessments are only sold through this vendor and are trademark and copyright law protected.	
Vendor Name: Pearson Psychological Corp.	Email: tiffany.laszlo@pearson.com
Vendor Contact: Tiffany Laszlo	Phone Number: (800) 627-7271 Ext 267052
Justification Information	
1. Why the uniquely specified goods are required?	
Goods are used to conduct psychological educational assessments for the purpose of identifying students' disabilities.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Materials are sold through their publishing company. They are protected through trademark and copyright laws. They are not available from other publishers.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
Material listed on the attached SAP requisition form are only available through the vendor listed above.	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

One-of-a-kind The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

Compatibility The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

Replacement Part The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

Delivery Date Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

Research Continuity The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

Unique Design The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

Emergency URGENT NEED for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are not met, then the item must be bid.

SAP Purchase Requisitions

Date Submitted 01/30/2013 Date Received by Supervisor _____

Name of Teacher/Department Placing the Order Sanceria 'Sandy' Thomas

School PEAS @ McKinley Code _____ Class/Program Psychological Educational Assessment Services

Room Number G080

Vendor's Name/Address PEARSON CLINICAL ASSESSMENTS/ PsychCorp
ORDERING DEPARTMENT

P.O. BOX 599700; San Antonio, TX 78259

Vendor's Telephone Number(s) 800-627-7271

Vendor's Fax Number 800-232-1223

Vendor's Email/Website Address WWW.PsychCorp.com or PearsonAssessments.com

For Office Use Only			
Location: _____	Fund: _____	G/L: _____	Cost Center _____

Special Instructions:

Page	Quantity /UOM	Item	Catalog Number	Color	Unit Price	Extended Price
Online	6 / PACK	BASC-3 TRS-P (25)	30030	----	32.35	\$ 194.10
Online	6 / PACK	BASC-2 TRS-C (25)	30031	----	32.35	194.10
Online	6 PACK	BASC-2-TRS-A (25)	30032	----	32.35	194.10
Online	6 PACK	BASC-2 PRS-A (25)[12-21]	30035	----	32.35	194.10
Online	6 PACK	BASC-2 PRS-P (25)[2-5]	30033	----	32.35	194.10
Online	5/PACK	WISC-IV RECORD FORMS (25)	0158979079	----	124.00	620.00
Online	6 PACK	BASC-2 SELF – SRP (8-11)	30037	----	32.35	194.10
Online	6 PACK	BASC-2 SELF-SRP (6-7)	30036	----	32.35	194.10
Online	6 PACK	BASEC-2 SELF – SRP (12-21)	30038	----	32.35	194.10
Online	4/PACK	BASC-2 SELF-SRP (18+)	30039	----	32.35	129.40
						\$2,302.20

Sub-Total \$2,302.20 + 3,191.40 + 3,331.25 + 3,760.00 = \$12,584.35

(percent:10%) Shipping & Handling 1,258.49

Order Total\$ 13,843.34

Teacher Signature Sandy Thomas

Principal's Signature _____

Special Education Supervisor's Signature _____

SAP Purchase Requisitions

Date Submitted 01/30/2013 Date Received by Supervisor _____

Name of Teacher/Department Placing the Order Sanceria 'Sandy' Thomas

School PEAS @ McKinley Code _____ Class/Program Psychological Educational

Assessment Services

Room Number G080

Vendor's Name/Address PEARSON CLINICAL ASSESSMENTS/ PsychCorp
ORDERING DEPARTMENT

P.O. BOX 599700; San Antonio, TX 78259

Vendor's Telephone Number(s) 800-627-7271

Vendor's Fax Number 800-232-1223

Vendor's Email/Website Address WWW.PsychCorp.com or PearsonAssessments.com

For Office Use Only			
Location: _____	Fund: _____	G/L: _____	Cost Center _____

Special Instructions:

Page	Quantity /UOM	Item	Catalog Number	Color	Unit Price	Extended Price
Online	6 / PACK	BASC-2 PRS (6-11)	30034	----	32.35	194.10
Online	6 /PACK	WISC-IV RESPONSE BOOKLET #1	015-8979-087	----	79.00	474.00
Online	5 / PACK	WISC-IV INTEGRATED RECORD FORM (25)	015-8982-878	----	160.50	802.50
Online	6 / PACK	WISC-IV INTEGRATED RESPONSE BOOKLET (25)	015-8982-894	----	71.25	427.50
Online	5 /PACK	VINELAND-II SURVEY RECORD	31012	----	81.85	409.25
Online	3 / PACK	VINELAD-II TEACHER	31032	----	76.15	228.45
Online	4 / EACH	DSM-IV DSK RF	0890420270	----	63.00	252.00
Online	2/ KIT	BSRA-3 COMPLETE KIT	015-8033-078	----	172.00	344.00
Online	2 / PACK	BSRA-3 English Forms	015-8033-876	----	29.80	59.60
Online				----		
Online				----		

Sub-Total \$ 3,191.40

(percent:) Shipping & Handling _____

Order Total\$ _____

Teacher Signature Sandy Thomas

Principal's Signature _____

Special Education Supervisor's Signature _____

SAP Purchase Requisitions

Date Submitted 01/30/2013 Date Received by Supervisor _____

Name of Teacher/Department Placing the Order Sanceria 'Sandy' Thomas

School PEAS @ McKinley Code _____ Class/Program Psychological Educational

Assessment Services

Room Number G080

Vendor's Name/Address PEARSON CLINICAL ASSESSMENTS/ PsychCorp

ORDERING DEPARTMENT

P.O. BOX 599700; San Antonio, TX 78259

Vendor's Telephone Number(s) 800-627-7271

Vendor's Fax Number 800-232-1223

Vendor's Email/Website Address WWW.PsychCorp.com or PearsonAssessments.com

For Office Use Only			
Location: _____	Fund: _____	G/L: _____	Cost Center _____

Special Instructions:

Page	Quantity /UOM	Item	Catalog Number	Color	Unit Price	Extended Price
Online	1 / each	BAYLEY-III ADMIN MANUAL	015-80270280	----	179.50	179.50
Online	2 / PACK	BAYLEY-III COG, LANG, & MOTOR RECORD FORM (25)	015-8027-302	----	117.00	234.00
Online	2 / PACK	Bayley-III Social-Emotional-Adaptive Behavior Questionnaire	015-8027-566	----	100.00	200.00
Online	5 / PACK	BROWN ADD SCALES FORMS PARENT READY SCORE (8-12)	015-8029-372	----	77.65	388.25
Online	5 / PACK	BROWN ADD SCALES-PARENT(3-7)	015-8029-348	----	77.65	388.25
Online	5 / PACK	BROWN ADD SCALES-TEACHER READY SCORE	015-8029-356	----	77.65	388.25
Online	5/PACK	BROWN ADD SCALES-TEACHER (8-12)	015-8029-364	----	77.65	388.25
Online	5 / PACK	BROWN ADD SCALES-SELF REPORT /ANS RECORD	015-8029-380	----	77.65	388.25
Online	5 / PACK	BROWN ADD SCALES – SELF (12-18)	015-8029-453	----	77.65	388.25
Online	5 / PACK	BROWN ADD SCALES-SELF REPORT FORM	015-8029-461	----	77.65	388.25
Online				----		

Sub-Total \$3,331.25

(percent:) Shipping & Handling _____

Order Total\$ _____

Teacher Signature Sandy Thomas

Principal's Signature _____

Special Education Supervisor's Signature _____

SAP Purchase Requisitions

Date Submitted 01/30/2013 Date Received by Supervisor _____

Name of Teacher/Department Placing the Order Sanceria 'Sandy' Thomas

School PEAS @ McKinley Code _____ Class/Program Psychological Educational

Assessment Services

Room Number G080

Vendor's Name/Address PEARSON CLINICAL ASSESSMENTS/ PsychCorp

ORDERING DEPARTMENT

P.O. BOX 599700; San Antonio, TX 78259

Vendor's Telephone Number(s) _____

800-627-7271

Vendor's Fax Number _____

800-232-1223

Vendor's Email/Website Address _____

WWW.PsychCorp.com or PearsonAssessments.com

For Office Use Only			
Location: _____	Fund: _____	G/L: _____	Cost Center _____

Special Instructions:

Page	Quantity /UOM	Item	Catalog Number	Color	Unit Price	Extended Price
Online	2/ kit	WPPSI-IV SOFT CASE KIT	0158984900	-----	1,120.00	2,240.00
Online	5 / PACK	RECORD FORMS [2:603:11] (25)	0158984980	-----	79.00	395.00
Online	5 / PACK	RECORD FORMS-[4:7-7:3](25)	0158984994	-----	99.00	495.00
Online	5 /PACK	RESPONSE BOOKLET (Animal Coding-25)	015898501X	-----	47.00	235.00
Online	5 /APCK	WPPSI-IV Response Booklets 1 & 2 (25)	0158985095	-----	79.00	395.00
						\$3,760.00

Sub-Total \$ 3,760.00

(percent:) Shipping & Handling _____

Order Total\$ _____

Teacher Signature Sandy Thomas

Principal's Signature _____

Special Education Supervisor's Signature _____



BOARD RESOLUTION

Date: February 11, 2013

Agenda Item : 03-14-13-40

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the purchase of equipment and supplies from TSI, INC. (\$9,931.44), DCRS Solutions (\$6,322.00) and National Fixture (\$24,005.29) to upgrade the Culinary Arts Program at Beaumont Technical High School. Total cost not to exceed \$40,258.73.

BACKGROUND: These new upgrades will better serve the students by providing state-of-the-art equipment to provide more hands-on experience. The equipment and vendors have been approved by DESE under the 2012-13 Enhancement Grant. The grant reimburses the district 75% of the cost of equipment and 50% for the cost of supplies approved by DESE.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.2.a

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 826-K5-110-2492-6411	GOB	Requisition #: 600015301
Amount: \$12,859.48		
Fund Source: 826-K5-110-2492-6541	GOB	Requisition #:
Amount: \$27,399.25		10133278,10133236,10133234
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$40,258.73	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600014814

Department: Career and Technical Ed.

Requestor: Tim M. Murrell

Timothy Murrell, Exec. Dir., Career Technical Ed

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



January 30, 2013

MEMORANDUM

TO: Dr. Kelvin R. Adams
FROM: Tim M. Murrell
RE: Bid Process for CTE Culinary Arts Program at Beaumont Technical High School

The evaluation took place January 14 through January 25, 2013. The evaluation committee consisted of the following:

Tim M. Murrell Executive Director – Career and Technical Education
Marlene Kolbe Program Specialist – Career and Technical Education
Paul Cady Financial Affairs Assistant – Career and Technical Education

Bids from the following companies were evaluated and recorded as follows:

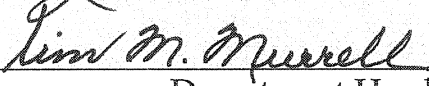
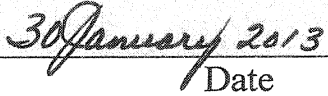
Company Name	Bid Amount	Rating	Award (Y/N)
National Fixture, Inc.	\$24,005.29		yes
B & J Food Service Equipment	\$24,292.11		no
Ford Hotel Supply Co.	\$25,292.11		no

One copy of each evaluation is on file along with this evaluation record in the Career and Technical Education Department.

Tim M. Murrell
Tim M. Murrell
Executive Director, Career & Technical Education



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Tim M. Murrell	Date: January 30, 2013
Department / School: Career & Tech. Ed.	Phone Number: 314-345-4530
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Provide ceiling mounted cameras and displays for the Career and Technical Education Culinary Program at Beaumont Technical High School. Four vendors were contacted and only two were able to provide bids with TSI providing the lowest bid.	
Vendor Name: TSI, Inc.	Email: kkenning@tsi-global.com
Vendor Contact: Kerry Kenning	Phone Number: 636-949-8889
Justification Information	
1. Why the uniquely specified goods are required?	
2. Why good or services available from other vendors /competitors are not acceptable?	
Four vendors were contacted to submit bids on the project. Only two vendors said they were able to provide the entire scope of the project with TSI, Inc. being the lowest bidder.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
N/A	
4. List the Names of other Vendors contacted & Price Quotes:	
Schillers - \$10,968.75 DCRS Solutions – Cannot provide. Office Source – Cannot provide.	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
 Department Head	 Date
CFO	Date
Superintendent	Date



Proposal
Project Number: 10800

1/15/2013

Beaumont Culinary Arts HD Camera

700 Fountain Lakes Blvd.
St. Charles, MO 63301
636-949-8889, Fx 636-925-2111
Attn: Kerry Kenning
Beaumont Culinary Arts
Marlene Kolbe
CTE Program Specialist
63106

Tel. 618-719-1966

Mfr-Part No.	Qty	Description	Unit Price	Extended
--------------	-----	-------------	------------	----------

Thank you for the opportunity to submit a proposal for a HD Camera and (2) 42" displays at Beaumont Studio.

TSI installed the Camera and displays at Clyde C Miller Academy. TSI did not provide or install the Micros e7 Restaurant System. We are not a dealer/provider for the Micros e7 Restaurant System. The attachment is an updated proposal for a HD Camera with (2) 42" displays as shown for Clyde C. Miller. Please call Kerry Kenning at TSI to discuss this project for Beaumont Studio.

Thank you

(636) 949-8889

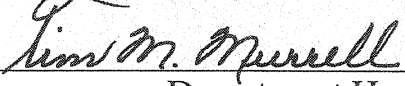

Vaddio-999-3008-000	1	CeilingVIEW HD	3,808.73	3,808.73
Extron-60-681-01	1	Two Output RGBHV Distribution Amplifier	342.90	342.90
Extron-26-210-02	2	Four Conductor MHR - Mini High Resolution Cable: BNC Male to Male - 6' (1.8 m)	22.86	45.72
Extron-26-210-03	1	Four Conductor MHR - Mini High Resolution Cable: BNC Male to Male - 12' (3.6 m)	29.21	29.21
Extron-100-226-01	1	BNC Female to RCA Male Adapter - Qty 10	15.24	15.24
SKY3184012	2	Skywalker patch cable 10'	1.64	3.28
ALMOCORP-SHARP 42SV50U	2	Sharp 42" LCD	511.81	1,023.62
Peerless-PLCM-UNL	2	Universal Flat Panel Ceiling Mount for 32 - 60 " Screens, for Landscape Mounting Only. Ceiling plate sold separately, Black	245.62	491.24
TSI-MISC	1	Miscellaneous Equipment	571.50	571.50
		Installation Labor		1,800.00
		Project Management		300.00
		Engineering		450.00
		Shipping/Handling		300.00
		Testing/Checkout/Training		150.00
		Installation of 120VAC		600.00

Proposal is Valid for 30 Days.

Signature: Kerry Kenning, kkenning@tsi-global.com Date: _____ Project Total \$ 9,931.44



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Tim M. Murrell	Date: January 30, 2013
Department / School: Career & Tech. Ed.	Phone Number: 314-345-4530
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Provide a point of sale system for restaurants with all necessary software and hardware for the Career and Technical Education Culinary Arts Program at Beaumont Technical High School. Three vendors were contacted and only one was able to provide a bid.	
Vendor Name: DCRS Solutions	Email:
Vendor Contact: Matt Kramer	Phone Number: 314-739-6666
Justification Information	
1. Why the uniquely specified goods are required?	
The point of sale system for restaurants will provide the students in the Culinary Arts Program a better hands-on experience of the business side of running a successful restaurant.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Three vendors were contacted to submit bids on the project. Only one vendor was able to provide the entire scope of the project.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
N/A	
4. List the Names of other Vendors contacted & Price Quotes:	
TSI, Inc. – no bid provided Schillers – no bid provided	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
 Department Head	 Date
CFO	Date
Superintendent	Date

DCRS
System Quotation

Presented To:
STL Public School

Marlene

Required System:

33031-1 1/14/2013

Item	Qty	Part #	Description	Price	Ext Price
			** PRELIMINARY ESTIMATE **		
			MICROS e7 RESTAURANT SYSTEM		
			* without PC,CREDIT *		
1	1	177300-300sw	SOFTWARE,e7: 1/site *		
			*e7 POS Software/NO PC : POS Ops, Current & Historical Reports (System and Emp Balance, Tip, MenuItem Sales, Time & Attend), Reports+ (Drill-down to Check Detail), OnLine Help, Store ValueCard interface (SVC); No WAN. *OPTIONS: Credit SW&PC, 80Col Reports, Kitchen Display Sys. *NOTE: WITHOUT a PC, INVENTORY, PMS Interface and Certain 3rd-Party GIFT CARDS are NOT AVAILABLE (if needed,		
			Workstation5 15'-----		
2	1	000777-505	e7 Kit: 1Ws5a/Prt/SW; 1CD *	\$2,695.00	\$2,695.00
			*e7 KIT 1-Ws includes: ONE Workstation 5a (w/5 MagCards) and Software Key, 1-Serial Thermal Printer, 1-Cash Drawer. *STANDS OPTIONAL-----HW= M110, 604, 629		
			ADD TO KIT-----		
3	1	400825-001	Stand, Ws5/2015	\$95.00	\$95.00
4	1	700499-117	Kbd/Mse,USB:Ws5,LX,201x +CBLex	\$75.00	\$75.00
5	1	400431-305	CBL,USB ext: Ws5/15 Stnd,front	\$9.00	\$9.00
			-for database maintenance		
			Kitchen Video:		
6	1	700876-010	VideoCntrlr&Keypd,e7 +2Adptr*	\$995.00	\$995.00
7	1	300319-102x2	Adptr(2)RJ45>9m:Each VdoCnt>Ws	\$76.00	\$76.00
8	1	IM-LA9579	LCD, Widescreen 19'	\$199.00	\$199.00
			*Video Controller KIT (CE version for Micros e7): incl Software & Keypad w/10' Cable (ADD 2-RJ45 Adapters per Kit) *OPTIONS: 10'Keypad Extension Cable, LCD, and Brackets. *CONFIGURATIONS SHOULD BE PRE-APPROVED BEFORE ORDERING. *MAXIMUMS & LIMITATIONS*: 2 Controllers Per POS; 100' MAX Cable DISTANCE (CAT5 CABLE); 20' Cable (Keypad to Controller; 35 LINES/ORDER (includes Condiments); 64 ORDERS; 15 ORDER RECALL; and 18 CHARACTERS per line. *IF THESE MAX/LIMITATIONS ARE POTENTIALLY AN ISSUE, WE SUGGEST INSTALLING REMOTE PRINTERS or MICROS RES		
9	1	FPD100K1A	CeilingBRKT,Blk wBBarMnt +PIPE*	\$165.00	\$165.00
10	1	FPD200CPG1A	Pocket-Blk:storesContrlrOnBRKT	\$33.00	\$33.00

DCRS
System Quotation

Presented To:
STL Public School

Marlene

Required System:

Item	Qty	Part #	Description	Price	Ext Price
11	1	ROUTER4P	Router,IP4p:NoCreditSW +NSM St	\$78.00	\$78.00
12	2	VASTMGR	LiveMGR,1Usr:eaLvA&C site,Yr1*	\$198.00	\$396.00
			NETWORK-----		
13	4	CBL-NET	CBL,NET: 7 Feet,ColorCoded	\$13.00	\$52.00
			NetConnectors User-Installed		
14	1	F	FOB Origin: Freight to St.L	\$153.00	\$153.00
	1		SPECIAL DISCOUNT	(\$894.00)	(\$894.00)
			DISCOUNT TERMS: CASH or Approved Lease. Alternative Payment type requires discount be modified.		
15	1	SS	PREPARATION & PROJECT MANGMNT*	\$2,395.00	\$2,395.00
16	1	e7DBASE:sQSF	LABOR CREDIT: SMLe7Db/QSR only	(\$200.00)	(\$200.00)
			*e7 Preparation and Project Management (1-6 Ws) includes: *PLAN MEETING, Site Survey, Network & ELECTRICAL INSPECT *HW: Build, Connect Periphls, Burn-in, Test, Doc Ser#s. *Applic/OS SW: Survey, Design, Develop, DBase Build, Load, Personalize, Troubleshoot, Correct, Customer Review. *MANAGED SVCs: Alert&Connect, AV/ASpy, SonicWall Program. *DELIVERY/INSTALL: BringUp HW Netwrk/IP/RmtDvcs/SonicWall. *TRAIN KeyPerson, Mgrs, and assist Operator Train. *SUPPORT FOR LIVE, BALANCING, & POST-LIVE (MAX 16 HOURS) *90 DAYS LIVE PHONE SUPPORT; INSTALL/TRAIN OF SW OPTIONS CHOSEN AT TIME OF INSTALL (Inventory, SVC & PMS if). **USER REQUIREMENTS**: PULLED Netwrk CBL, Jacks/Faceplates, Patch Panel, INTERNET, 4x4 METAL BOXES & ELECTRICAL PER SPECS. SCAN FUNCTION PRINTER & WANs are NOT e7 COMPATIBLE.		
			WARRANTY-----		
	1		3mo ONSITE HW REPAIR,M-F,DCRS		
	1		3mo SW SUPPORT/HELPDESK,M-Sun		
			*SEE SUPPORT PLAN for details!		
			OPTIONAL*****		
	1		DISCOUNTED SUPPORT to12mo: 9mo ONSITE HW REPAIR,M-F,DCRS*	\$ 261	
	1		9mo SW SUPPORT/HELPDESK,M-Sun	\$ 486	
	1		NEW SYSTEM 1stYR DISC w9moHDsk	- \$ 261	

DCRS
System Quotation

Presented To:
STL Public School

Marlene

Required System:

33031-1 1/14/2013

Item	Qty	Part #	Description	Price	Ext Price
	1		NET TL 12mo w/ORDER \$ 486 *DISCOUNTED NET AMOUNT (IF EXTENDED) PROVIDES ONSITE NEW HW REPAIR & SW SUPPORT for 12 MONTHS. AVAILABLE ONLY WHEN NEW SYSTEM SALES ORDER IS PROCESSED, & PAID ON DELIVERY ***** THANK YOU FOR YOUR BUSINESS!		

Terms: Payment on delivery, F.O.B. Origin, ADD SALES TAX

Subtotal: \$6,322.00

This Quotation is Subject to the standard Terms & Conditions
of DCRS Equipment Order and Software License Agreement.
Quotation Valid for 30 Days.

Grand Total: \$6,322.00

Lease quotations are approximate and may vary by
credit status. Lease Application approval required.

Lease Options:	Fair Mkt Value	\$1.00 Buy Out	Support Options:	Per Month*
36 Months per Mo	\$203.00	\$228.00	7 day HelpDesk, Parts; 5 day OnSite	\$83.00
60 Months per Mo	\$143.00	\$148.00	7 day HelpDesk; Incl SEL&CrdtAuth	\$54.00
Plus sales tax & downpayment with approved application.			*Per Month Cost Based on Annual Payment.	

Invoice

Date

2/14/2013

Project:
St. Louis School

From:
National
Nick Van Dyke
6830 S. Broadway
St. Louis MO 63102
(314) 638-2200 (Phone)

Project Code: ST_LOUI

Item	Qty	Description	Sell	Sell Total
1	1 ea	SMOKER Southern Pride Model No. DH-65 Packed: ea Dinner House Rib Machine Smoker Oven, electric, 65 slabs of ribs capacity, steam cooker, smoker, (5) vertical rib racks, 4500 watt main heating element, 140-325° F programmable digital controls, 750 watt internal steam element, 300 watt internal smoker element, convection fan, chip box (for woodchips or charcoal), stainless steel, liner & exterior, casters, 5.55 kW total load, UL, ULC, NSF 1 ea 120/208v/60/1, 30 amp service required, 4 wire connection, standard	\$6,539.61	\$6,539.61
2	1 ea	HOT FOOD SERVING COUNTER Duke Manufacturing Model No. DPAH-4-HF Packed: ea EconoMate Hot Food Portable Buffet, 58-3/8"L, (4) hot wells w/infinite switch, s/s top, 22-1/2"W steel enclosed base w/powder coat finish & sliding doors, 36-1/2"W clear acrylic canopy, 5" casters 1 ea Voltage to be determined - SPECIFY AT TIME OF ORDER 1 ea #217125 Textured Black- powder coat paint	\$2,978.64	\$2,978.64
3	1 ea	INDUCTION RANGE Spring USA Model No. SM-181C Packed: ea MAX Induction™ Range, countertop, single, Smartsan™ thermostatic controls, cook or temp mode, tempered black smoked glass faceplate, LED display, heavy duty knurled on-off knob, pan-present indicator message, adjustable legs won't skid or scratch 1 ea 1 year parts & labor warranty	\$376.05	\$376.05
4	1 ea	INDUCTION FRY PAN Spring USA Model No. 8478-60/20A Packed: ea Vulcano Induction Fry Pan, 1 quart, 7-7/8", multi-ply, non-stick with Teflon Platinum Professional coating, for gas and electric cooking	\$44.00	\$44.00

Initial: _____

National

Date

2/14/2013

Item	Qty	Description	Sell	Sell Total
5	1 ea	SAUSAGE STUFFER Klinger's Trading Model No. USSC-7KV Packed: ea Uniworld Sausage Stuffer, manual, vertical, 15 lb. capacity, three different size stuffing tubes, stainless steel construction	\$332.45	\$332.45
6	3 ea	FOOD PROCESSOR Robot Coupe Model No. R2N ULTRA Packed: ea Commercial Food Processor, 3 qt. s/s bowl w/handle, kidney-shaped opening, vegetable prep attachment with external ejection, "S" blade, 27577 5/64" (2mm) grating disc and 27566 5/32" (4mm) slicing disc, continuous feed, bowl attachment designed for vertical cutting and mixing, on/off & pulse switch, single speed, 1725 RPM, 120v/60/1-hp, 7 amps, 1 HP, ETL electrical and sanitation, cETL 3 ea 1-Year parts & labor warranty	\$806.60	\$2,419.80
7	2 ea	BAR BLENDER Blendtec Model No. EZ-ES3 Packed: ea EZ® blender package (100358), on-counter, (2) 2qt FourSide™ jars (soft lids, 3" wingtip blades, BPA-free Tritan™ containers), 30 pre-programmed blend cycles, 5 programmable cycle buttons and pulse, 3 HP, 13 amp/1560 watt direct drive motor, 120V/50/60/1-PH, ETL, NSF, 1 year warranty parts and labor (limit 5,000 cycles). 2 ea 1 yr. or 5,000 cycles parts & labor; lifetime motor drive socket warranty (standard)	\$435.46	\$870.92
8	3 ea	DISH CART Vollrath Model No. ADC-2 Packed: ea Dish Caddy, adjustable top, 40"L x 30" W x 31-1/16" H, 2 posts, 4 stacks, 11-5/8" - 12-1/2" plates(note: tilt plate when loading plates for largest size stated), dual side handles, two casters with brakes, cover included, black, NSF	\$662.39	\$1,987.17
9	4 st	KNIFE SET Mercer Tool Model No. M21810 Packed: 3 st Genesis® Knife Case Set, 10-piece, includes: 3-1/2" paring knife, 5" utility, 6" boning, 7" santoku-granton edge, 8" chef's knife, 8" bread knife, 10" carver, 6" carving fork & 10" sharpening steel, high carbon, no-stain, German steel, black non-slip Santoprene® handles, NSF certified	\$217.46	\$869.84

Initial: _____

National

Date

2/14/2013

Item	Qty	Description	Sell	Sell Total
10	3 ea	UTILITY CART Lakeside Manufacturing Model No. 744 Packed: ea Utility Cart, open, 3 shelf, shelf size 21" x 33", stainless steel frame w/push handle, 700 lb. capacity, (2) 5" swivel and (2) 8" fixed casters 3 ea Casters, (2) 5" swivel, (2) 8" fixed cushion tread, std.	\$651.10	\$1,953.30
11	1 ea	MOBILE STORAGE RACK New Age Model No. 1481 Packed: ea Poly Box Rack, mobile, full height, open sides, with slides for (8) 18" x 26" or 12" x 20" food boxes, slides on approximately 7-1/2" centers, welded aluminum construction, end loading, 5" platform casters (2) with brakes, NSF 1 ea Lifetime warranty against rust & corrosion, 5 year construction warranty, std.	\$311.33	\$311.33
12	3 ea	BAR BLENDER Vita-Mix Model No. 748 Packed: ea (VM0100) Drink Machine, 64 oz. (2 liter) high-impact, clear container w/ice blades, 2 speed, grey base, 2 peak HP, 120V, 50/60 Hz, 11.5 amps, UL, cUL listed, NSF certified 3 ea 120 volt standard, std.	\$389.87	\$1,169.61
13	2 ea	MANDOLIN Matfer Bourgeat Model No. 215000 Packed: ea Mandoline, with pusher, stainless steel (Stocked in U.S.A.)	\$219.01	\$438.02
14	2 ea	WAFFLE BAKER Star Mfg. Model No. SWB7RBE Packed: ea Belgian Waffle Baker, single, 7" round, 1-1/2" thick waffle grid 2 ea 1 Yr, parts & labor warranty, std. 2 ea 120v/60/1-ph, 1.00 kw, 8.3 amps, cord w/NEMA #5-15P std.	\$831.82	\$1,663.64
50	1 ea	MOBILE HEATED CABINET Carter-Hoffmann Model No. HL1-18 Packed: ea hotLOGIX Heated Holding Cabinet,-Logix1 Series, full height, forced air heating system, mechanical controls, fixed wire universal slides, capacity (18) 18" x 26" pans or (36) 12" x 20" pans, solid single pane glass door in extruded aluminum frame, non-insulated aluminum construction, 5" casters (2 w/brakes), 120v/60/1-ph, 1750W, 15.0amps, NEMA 5-20P, ETL, ETLsan (RapidShip) 1 ea 1 Year parts and labor 1 ea Solid single pane glass door in extruded aluminum, standard	\$1,627.56	\$1,627.56

Initial: _____

National

Date

2/14/2013

Item	Qty	Description	Sell	Sell Total
51	1 ea	BUN PAN RACK New Age Model No. 6331 Packed: ea Pan Rack, full height, open sides, with angle guides on 3" centers, capacity 20 - 18" x 26" sheet pans, all-welded tubular aluminum frame, end loading, 5" stem type swivel casters, NSF 1 ea Lifetime warranty against rust & corrosion, 1 year construction warranty, std.	\$273.35	\$273.35
52	1 ea	FREIGHT Custom Model No. FREIGHT Packed: ea FREIGHT AND LOCAL DELIVERY		

Merchandise	\$23,855.29
Freight	\$150.00
Total	\$24,005.29

Acceptance: _____

Date: _____

Printed Name: _____



BOARD RESOLUTION

Date: February 11, 2013

Agenda Item : 03-14-13-41

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the purchase of equipment and supplies from Office Source to upgrade the Business Management Program at Gateway STEM High School. Total cost not to exceed \$16,431.51.

BACKGROUND: These new upgrades will better serve the students by providing state-of-the-art equipment to provide more hands-on experience. The equipment and vendors have been approved by DESE under the 2012-13 Enhancement Grant. The grant reimburses the district 75% of the cost of equipment and 50% for the cost of supplies approved by DESE.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.2.a

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: 826-K5-110-2492-6411	GOB	Requisition #: 10133282
Amount: \$3,470.01		
Fund Source: 826-K5-110-2492-6541	GOB	Requisition #: 10133280
Amount: \$12,961.50		
Fund Source:		Requisition #:
Amount:		
\$16,431.51	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600015202

Department: Career and Technical Ed.

Requestor: Tim M. Murrell

Timothy Murrell, Exec. Dir., Career Technical Ed

2/13/2013
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



January 30, 2013

MEMORANDUM

TO: Dr. Kelvin R. Adams
FROM: Tim M. Murrell
RE: Bid Process for CTE Business Management Program at Gateway STEM High School

The evaluation took place January 14 through January 25, 2013. The evaluation committee consisted of the following:

Tim M. Murrell Executive Director – Career and Technical Education
Felita Williams Program Specialist – Career and Technical Education
Paul Cady Financial Affairs Assistant – Career and Technical Education

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Rating	Award (Y/N)
Office Source	\$14,231.51	\$2,200 bid on last item	yes
Office Max	\$14,687.77	No bid last item	no
Best Buy	\$14,274.24	No bid last item	no
Universal Business Supply	\$15,780.51	No bid last item	no
Office Essentials	n/a	Could not bid –many items	no

One copy of each evaluation is on file along with this evaluation record in the Career and Technical Education Department.

Tim M. Murrell
Executive Director, Career & Technical Education



719 Rudder Rd.
 Fenton, MO 63028
 ph: 636-349-5101
 fax: 636-349-5109

PHONE
 636-349-5101

DATE 02/14/13	ORDER # 1868-0
------------------	-------------------

SALESMAN 110 TIME 10:10:54
 WRITER 113 PAGE 1
 FEDERAL # 43-1863461

CUSTOMER # 14435 DEPT

QUOTE

PO #

BILLING ADDRESS
 ST. LOUIS PUBLIC SCHOOLS
 ATTN ACCTS PAYABLE
 801 N 11TH ST
 ST LOUIS MO 63101

INVOICE
 ROUTE # 3
 BEING HELD

SHIPPING ADDRESS
 ST. LOUIS PUBLIC SCHOOLS
 ATTN ACCTS PAYABLE
 801 N 11TH ST
 ST LOUIS MO 63101

ITEM NBR.	CO.	DESCRIPTION	ORDER		B/O	SHIP	UNIT D	PRICE T	EXTENDED
			UN	QTY					
ICMF7470	CNM	COPIER, LSR, DGT, NTKW,	EA	1		1	2636.500	N	2636.50
M300X-UC	NEC	LCD PROJECTOR 720P H	EA	1		1	881.350	N	881.35
CD03734W1-	ITI	QUICKBOOKS PRO 3 USE	EA	1		1	523.812	N	523.81
CQ109A-UC	HEW	Z6200 LG FORMAT PRIN	EA	1		1	8125.000	N	8125.00
COMPANION5	BOS	BOSE COMPANION 5 SPE	EA	1		1	444.430	N	444.43
HDRCX210B-	SON	CAMCORDER FLASH MEMO	EA	1		1	410.750	N	410.75
PN51E450A1	SMG	51" PLASMA TV	EA	1		1	588.878	N	588.88
GT1500-UC	EPS	WORKFORCE SCANNER	EA	1		1	246.567	N	246.57
97397	VER	DRIVE, USB 3.0, PORTBL	EA	1		1	100.223	P	100.22
803100C-UC	OSI	PORTABLE PROJECT SCR	EA	1		1	274.000	N	274.00
		SHIPPED WEIGHT (111.070)						
CAREER AND TECH QUOTE								TOTAL	14231.51



719 Rudder Rd.
 Fenton, MO 63026
 ph: 636-349-5101
 fax: 636-349-5109

PHONE
 636-349-5101

DATE 02/14/13	ORDER # 1895-0
------------------	-------------------

SALESMAN 110 TIME 10:12:37
 WRITER 113 PAGE 1
 FEDERAL # 43-1863461

CUSTOMER # 14435 DEPT
 BILLING ADDRESS
 ST. LOUIS PUBLIC SCHOOLS
 ATTN ACCTS PAYABLE
 801 N 11TH ST
 ST LOUIS MO 63101

QUOTE
 INVOICE
 ROUTE # 3
 BEING HELD

PO #
 SHIPPING ADDRESS
 ST. LOUIS PUBLIC SCHOOLS
 ATTN ACCTS PAYABLE
 801 N 11TH ST
 ST LOUIS MO 63101

ITEM NBR.	CO.	DESCRIPTION	ORDER UN	QTY	B/O QTY	SHIP QTY	UNIT PRICE	D T	EXTENDED
-----------	-----	-------------	----------	-----	---------	----------	------------	-----	----------

QRF732-UC	OSI	AUDIENCE RESPONSE SY	EA	1		1	2200.000	N	2200.00
								TOTAL	2200.00

July 13, 2012

Dr. Kelvin R. Adams
Superintendent
St. Louis City School District
801 N. 11th Street
St. Louis, MO 63101-1401

Dear Dr. Adams:

We are pleased to inform you that the Vocational-Technical Education Enhancement Grant Proposal you submitted has been approved for Fiscal Year 2013. The one-year grant begins July 1, 2012.

The following criteria were used to determine funding priorities in the order listed:

- Address high demand occupations in local workforce investment areas.
- Address high demand occupations statewide.
- Documentation indicating at least ten (10) exiters/completers per year in an employment related area at a rate of 80% or higher for the two previous years.

Due to more requests than available funding, a percentage reduction procedure was established. Schools requesting over \$200,000.00 in grant funds received a 15% reduction; those less than \$200,000.00 received a 10% reduction. You may determine where to make the reductions. A summary sheet of approved expenditures and the approved *Application for Authorization of Career Education Expenditures (FV-4)* are enclosed. The grant amount represents the Department's share of your total anticipated expenditures. For a new program to receive funding, it must be taught in Fiscal Year 2013.

Criteria to consider when purchasing items:

- Items reimbursed will be reflective of actual enrollment as entered in Core Data for Fiscal Year 2013.
- Business Programs—Instructors requesting equipment must be teaching at least three (3) high demand courses all year to receive reimbursement. High demand courses can be found on page 39 of the *Administrative Planning Guide Fiscal Year 2013, Vocational-Technical Education Enhancement Grant Award*. (<http://dese.mo.gov/divcareered/grants.htm#admin>)
- Reimbursement for instructor training will only include the actual cost of the training; items such as travel, meals, lodging, and other incidentals will not be reimbursed.

The eligible recipient is aware that all state funds granted to it are conditioned upon the availability and appropriation of such funds by the Missouri General Assembly. These funds are subject to reduction or elimination by the Missouri General Assembly at any time, even following award and disbursement of funds. Except as otherwise provided by law, the eligible recipient shall hold the Department harmless for any reduction or elimination of state funds granted to it. In the event of non-appropriation or reduction of appropriation and notice, the eligible recipient shall immediately cease further expenditures under any state project.

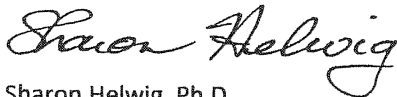
7/25/12

Dr. Kelvin Adams
Page 2
July 13, 2012

Reimbursement percentages (75% equipment, 50% all others) will be used to calculate your actual reimbursement on the FV-2 to be submitted on or before March 31, 2013. If you have the local match, you may wish to submit new FV-4's for career education 50/50 equipment funds to the appropriate section director. Do not submit items for 50/50 reimbursement that have been approved for an Enhancement Grant, unless the reimbursement will exceed the grant amount awarded.

Thank you for your interest in improving career education in Missouri. If you have questions or need assistance with the Enhancement Grant process, please contact Kristie Davis, Assistant Director of Administration and Accountability Services, at (573) 526-4987.

Sincerely,



Sharon Helwig, Ph.D.
Assistant Commissioner

Enclosures

c: Kristie Davis



BOARD RESOLUTION

Date: February 11, 2013

Agenda Item: 03-14-13-12

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Kelvin R. Adams, Superintendent

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Bid
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 05-05-11-36

Prior Year Cost \$100,300.00

SUBJECT: To approve the purchase of hygienic kits, uniforms, supplies and backpacks from Backpack Gear Co. for the 2012-2013 school year for students who are in transition with housing/homelessness, at a cost not to exceed \$100,010.95.

BACKGROUND: Backpack Gear Co. will provide 1,655 personal hygiene kits along with other cleaning essentials (bath towels, detergent, uniforms and undergarments) and 3,500 book bags containing basic school supplies along with additional items (dictionary, thesaurus, flashcards, activity books and calculator) essential to learning and/or experiencing academic success. Currently, the Students-In-Transition Office serves approximately 3,500 students; 2,839 students living doubled up; 139 living in hotel/motels; 497 living in shelters and 76 living unsheltered.

Accountability Plan Goals: Goal I: Student Performance **Objective/Strategy:** I.D.3.b

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 822-RM-233-2336-6411	Non-GOB	Requisition #: 10133362 & 10133364
Amount: \$100,010.95		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$100,010.95	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600014111

Department: Students-In-Transition

Requestor: Deidra C. Thomas-Murray

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Deidra C. Thomas-Murray

Dr. Kelvin R. Adams, Superintendent

Deidra C. Thomas-Murray, Students-In-Transition Coordinator



February 11, 2013

MEMORANDUM

TO: Dr. Kelvin Adams

FROM: Deidra Thomas-Murray

RE: Bid –Supplies, Uniforms and Hygiene Kits, Students in Transition

The evaluation took place on February 1, 2013. The evaluation committee consisted of the following:

Deidra C. Thomas-Murray
Monica Sykes
Robert Evans
Derica Granger

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Ranking	Award (Y/N)
Backpack Gear	\$100,010.95	1	Yes
Kits for Kidz	\$70,960.52	2	No
Office Source	\$51,670.00	4	No
Office Essentials	\$80,645.50	3	No

Three of the four responses received could not fulfill the complete request.

One copy of each evaluation form is on file along with this evaluation record in the Purchasing Department.

Deidra Thomas-Murray, MSW, LMSW
Students-In-Transition Coordinator

Backpack Gear, Inc.

P.O. Box 593235
 Orlando, Florida 32859-3235
 Phone: (407) 240-2343 Contact Toronto Liverpool
 Fax: (407) 240-2342

Customer Quote

Date	Estimate #
1/29/2013	2444

Customer:
St. Louis Public School Deidra Thomas-Murray 801 N. 11th Street St. Louis, Missouri 63101

Payment Terms	Rep
Net 30	JD

Item#.	Description	Quote Qty	Case Price	Case Qty	Total
BPG325-S	600 Denier Backpack: Main/2Accessory Pockets, 2Padded Mesh Water Bottle Pockets, Contoured/Padded Arm Straps, Cell Phone/MP3 Pocket with Portal, Padded Back and I.D. Window. Measure: H16"xW11.5"xD6"	500	15.50		7,750.00
SSK-PreK-2nd ...	Kindergarten Grade Kit: 1 -Ruler 2-Folders, 1-Blunt Scissors, 24PK Crayons, 12-#2 Pencils, Crayola Markers, 1-Large Glue Stick, 1-Pencil Sharpener, 100 Pg. Compositions book, Pencil Box, Flash Cards - Addition and Subtraction, Activity/Coloring Learning Book, 2 Tissue Pak				
001-BPG-369	Backpack, dimension 18"x13"x6", 600 Denier Backpack: 2 Tone, 2 Compartments, 2 Mesh Water Bottle Pockets,	1,000	16.00		16,000.00
SSK-3rd-5th G...	Elementary School Supply Kit: 1-Ruler, 3-Folders, 1-Blunt Scissors, 24PK Crayons, 12-#2 Pencils, Crayola Markers, 1-Large Glue Stick, 1 Wedge Eraser, 1-Pencil Sharpener, Spiral Notebooks - 70 pg. & 150 ct. Notebook Filler Paper, 2 Highlighters, Pencil Pouch, Colored Pencils				
BPG-174	600 denier Backpack: 1Main/3Accessory Compartments, CD/MP3 Pocket, Headphone Portal, Support Buckles, 2/Mesh Pockets, Padded & Contoured Arm Straps. Colors: Black/Black, Red/Black, Gray/Black, Sky Blue/Black & Navy/Black.	1,000	17.00		17,000.00

Quote Accepted By: _____ Date _____

Total

Backpack Gear, Inc.

P.O. Box 593235
 Orlando, Florida 32859-3235
 Phone: (407) 240-2343 Contact Toronto Liverpool
 Fax: (407) 240-2342

Customer Quote

Date	Estimate #
1/29/2013	2444

Customer:
St. Louis Public School Deidra Thomas-Murray 801 N. 11th Street St. Louis, Missouri 63101

Payment Terms	Rep
Net 30	JD

Item#.	Description	Quote Qty	Case Price	Case Qty	Total
SSK-6-8th	School Supply Kit: 1-Ruler, 3-Folders, 1-Blunt Scissors, 24PK Crayons, 12-#2 Pencils, Crayola Markers, 1-Large Glue Stick, 1 Wedge Eraser, 1-Pencil Sharpener, 100 Pg. Compositions book or Spiral Notebooks - 70 pg. & 150 ct. Notebook Filler Paper, Basic Calculator, Dictionary, 3pk Highlighters, Pencil Pouch, Colored Pencils				
BPG-336	Backpack -Large Compartments with Padded Shoulder, 2 Side Mesh Pockets Convenient Front Zipper Pockets and Cell Phone Pocket on Shoulder Straps. Colors:Black,Charcoal/Navy,Navy/Black, Red/Black, Olive/Charcoal. Dim: 18"x13"x6"	1,000	18.00		18,000.00
SSK-9th-12th	9-12th Grade Kit: 1 Ruler, 4 Folders, 3 Pak Liquid Highlighters, 12 pk Assorted Pens, 12 pk-#2 Pencils, 1 Large Or 2 pk Glue Sticks, 1 Wedge Eraser, Pencil Sharpener,2-70 pg. C/R Spiral Notebook & 2-150 ct. Filler Paper, Basic Calculator, Dictionary 3pk Highlighters, Pencil Pouch, Colored Pencils,Index Cards				0.00

Quote Accepted By: _____ Date _____

Total

Backpack Gear, Inc.

P.O. Box 593235
 Orlando, Florida 32859-3235
 Phone: (407) 240-2343 Contact Toronto Liverpool
 Fax: (407) 240-2342

Customer Quote

Date	Estimate #
1/29/2013	2444

Customer:
St. Louis Public School Deidra Thomas-Murray 801 N. 11th Street St. Louis, Missouri 63101

Payment Terms	Rep
Net 30	JD

Item#.	Description	Quote Qty	Case Price	Case Qty	Total
003-PHK008	Deluxe Personal Hygiene Kit: Toothbrush Toothpaste Shampoo 3pk soap Wet wipes First aid kit Lotion Hand Sanitizer Deodorant Comb & Brush Cotton Balls and Swabs Bath Tissue Wash Cloth Clear Drawstring Tote	1,155	12.99		15,003.45
003-KCK008	Deluxe Kid's Personal Care Kits	500	10.00		5,000.00
SSPPS-A	Adult Long Short Sleeve Polo Shirts	250	7.99		1,997.50
SSPPS-A	Adult Short Sleeve Polo Shirts	250	6.50		1,625.00
SSPPS-C	Short Sleeve Polo Shirts	350	5.00		1,750.00
Misc.	ADULT Assorted Uniforms - Pants - Sizes Navy and Khaki	250	10.50		2,625.00
Misc.	Youth Assorted Uniforms - Pants - Sizes Navy and Khaki	250	8.50		2,125.00
Misc.	Capri Pants Assorted Sizes	150	9.99		1,498.50
BPG-Tshirts	3pk T-shirts -Undergarment	100	3.00		300.00
BPG-Boxers	Boy's/Young Means Boxers	100	4.50		450.00
BPG-GUnder	Girls Animals Underwear - 6pk	50	6.00		300.00
BPG-GUnder	Junior Girls Underwear -	100	1.50		150.00
BPG-Bras	Bras _ Assorted Sizes	75	5.00		375.00
BPG-Gloves	Gloves and Hats	200	3.00		600.00
BPG-BELTS	Youth Belts - Assorted Sizes	250	3.00		750.00
BPG-Socks	White Socks - 3 pk Assorted Sizes	300	2.75		825.00

Quote Accepted By: _____ Date _____

Total

Backpack Gear, Inc.

P.O. Box 593235
 Orlando, Florida 32859-3235
 Phone: (407) 240-2343 Contact Toronto Liverpool
 Fax: (407) 240-2342

Customer Quote

Date	Estimate #
1/29/2013	2444

Customer:
St. Louis Public School Deidra Thomas-Murray 801 N. 11th Street St. Louis, Missouri 63101

Payment Terms	Rep
Net 30	JD

Item#.	Description	Quote Qty	Case Price	Case Qty	Total
BHW3PK	3pk Bath/Hand/ & Wash Cloth Set. Colors: Ivory, Blue & Pink	500	7.00		3,500.00
FLD2GB	Flash Drive 8GB	50	9.99		499.50
007-TP2450	Toilet Paper Bath, 2 Ply, 450 sheets	300	0.79		237.00
BPG-Deter	Tide Laundry Detergent 260 gr.	300	2.00		600.00
BPG-DishDet	Ivory or Dawn Dish Detergent	300	2.50		750.00
005-21422	Fem pads(10ct) and tampons (20 ct)	200	1.50		300.00
SH	Free Shipping & Handling Charges 20 pallets		0.00		0.00

Quote Accepted By: _____ Date _____

Total	\$100,010.95
--------------	--------------



BOARD RESOLUTION

Date: February 15, 2013

Agenda Item : 03-14-13-43

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Debra Falkiner, Director of Parent and Student Engagement

Action to be Approved: Contract Amendment

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 07-10-12-19

Prior Year Cost \$1,040,000

SUBJECT: To approve the amendment of Board Resolution Number 07-10-12-19, a contract with the Achievement, Commitment and Excellence (ACE) program to increase the dollar limitation by \$41,600 for the purchase of an additional 20 slots. The Board originally approved a limitation of \$1,040,000 per the referenced Resolution Number. If this request is granted, the total dollar limitation will now be \$1,081,600.00.

BACKGROUND: ACE's goals are to recover students who have droppd out of school or who are at-risk of dropping out of school. ACE provides and maintains a course of instruction for alternative education as approved by DESE.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.2.a

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 822-C6-110-2336-6319	GOB	Requisition #:
Amount: \$41,600		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$41,600.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600007514

Debra Falkiner, Director of Parent and Student Engagement

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent